



TOWN OF
WELLINGTON

2021 TOWN OF WELLINGTON Annual Operating & Capital Improvement Budget



TOWN OF
WELLINGTON

Wellington, Colorado

Incorporated: November 10, 1905

Elevation: 5201

Wellington is a statutory town regulated by the state statutes listed in the Colorado Revised Statutes. The Board of Trustees may approve ordinances that pertain to local issues. The legislative authority of the town shall be vested in a board of trustees, consisting of 1 mayor and 6 trustees.

Historical population

Census	Pop.	%±
<u>1910</u>	459	—
<u>1920</u>	439	−4.4%
<u>1930</u>	533	21.4%
<u>1940</u>	465	−12.8%
<u>1950</u>	541	16.3%
<u>1960</u>	532	−1.7%
<u>1970</u>	691	29.9%
<u>1980</u>	1,215	75.8%
<u>1990</u>	1,340	10.3%
<u>2000</u>	2,672	99.4%
<u>2010</u>	6,289	135.4%
2019 (est.)	10,437	66.0%

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Date: January 01, 2021

To: Division of Local Government
1313 Sherman Street, Room 521
Denver, Colorado 80203

Attached is the 2021 budget for the Town of Wellington, located in Larimer County, submitted pursuant to Section 29-1-113 C.R.S. This budget was adopted on December 08, 2020. If there are any questions, please contact Patti Garcia, Town Administrator, 3735 Cleveland Avenue, Wellington, Colorado 80549. The mill levy certified to the County Commissioners is 12.439 for all general operating purposes and .703 for general obligation bonds. Based on the assessed valuation of \$123,197,806.

I hereby certify that the enclosed are true and accurate copies of the budget and certifications of tax levies to the Board of County Commissioners.

A handwritten signature in black ink, appearing to read "Patti Garcia", is written over a horizontal line.

Patti Garcia, Town Administrator



WELLINGTON, COLORADO 2021 MUNICIPAL BUDGET

MAYOR

Troy Hamman

TRUSTEES

Jon Gaiter

John Jerome

Rebekka Kinney

Wyatt Knutson

Ashley Macdonald

Tim Whitehouse



Administration

Patti Garcia/ Town Administrator

Kelly Houghteling/Assistant Town Administrator

Krystal Eucker/ Town Clerk

Judith Tippetts / Finance Director/Treasurer

Cody Bird/ Planning Director

Bob Gowing/ Public Works Director

Residents of Wellington

Board of Trustees
Troy Hamman, Mayor; Wyatt Knutson, Mayor Pro-Tem; Jon Gailer, Trustee; John Jerome, Trustee; Rebekka Kinney, Trustee; Ashley Macdonald, Trustee; Tim Whitehouse, Trustee



Municipal Judge

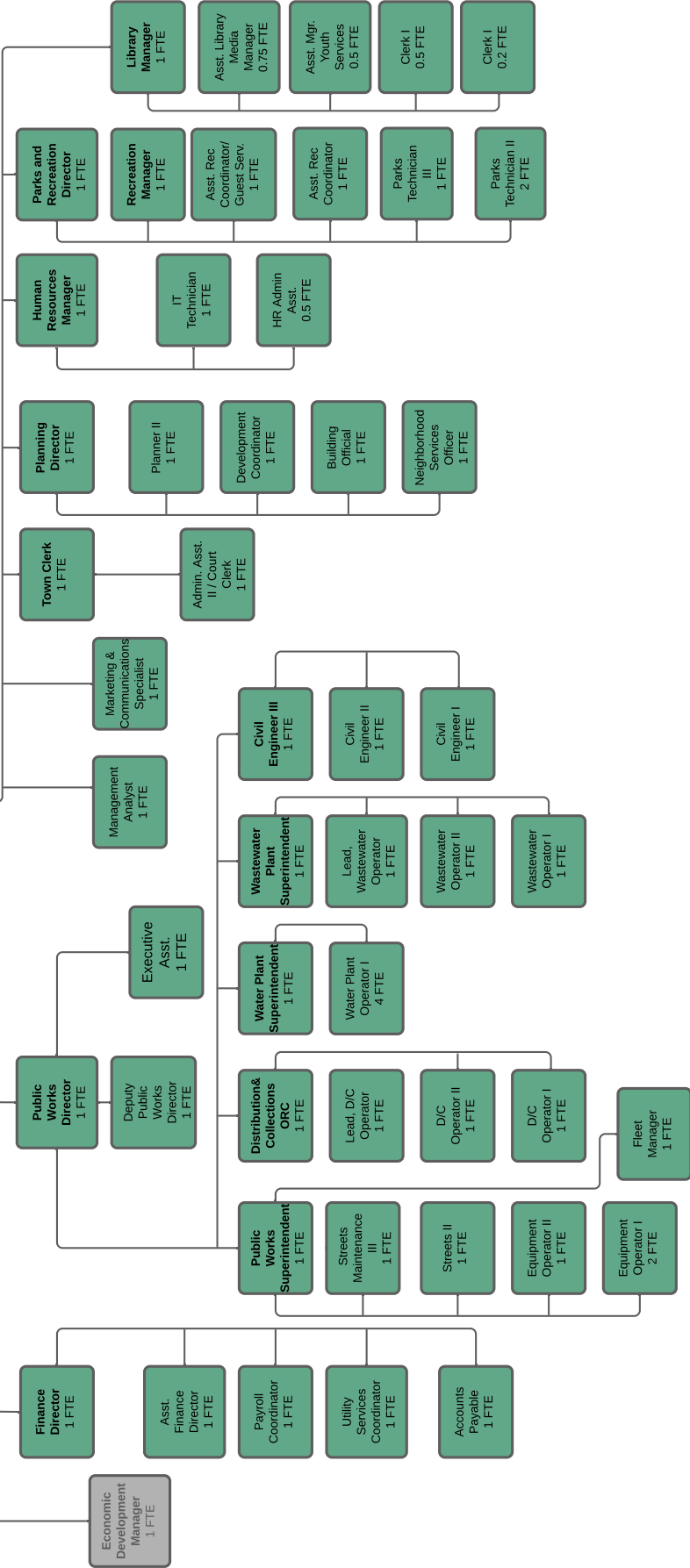
Town Attorney

Town Treasurer

Advisory Boards

Town Administrator
1 FTE

Deputy Town Administrator
1 FTE



COMPARATIVE STAFFING LEVELS

The following Table Details the Town's regular positions. Temporary, seasonal workers, and provisional employees are employed as needed and are not reflected below.

	<u>2019</u>	<u>2020</u>	<u>2021</u>
Judicial	0.25	0.25	-
Administration	2.00	3.00	4.00
Finance	3.75	4.75	5.00
Customer Service	2.00	2.00	2.00
Human Resources	1.00	1.00	1.50
Information Services	-	-	1.00
Planning and Zoning	2.00	3.00	4.00
Code Enforcement	1.00	1.00	1.00
Public Works	13.50	16.50	17.00
Economic Development	1.00	1.00	-
Library	3.25	3.25	2.95
Water	5.00	5.00	5.00
Sewer	4.00	4.00	4.00
Parks & Recreation	4.50	4.50	6.00
Total	43.25	49.25	53.45

DETAILED COMPARATIVE STAFFING LEVELS

The following Table Details the Town's regular positions. Temporary, seasonal workers, and provisional employees are employed as needed and are not reflected below.

	<u>2019</u>	<u>2020</u>	<u>2021</u>
Court Clerk	0.25	0.25	-
Town Administrator	1.00	1.00	1.00
Deputy Town Administrator	1.00	1.00	1.00
Management Analyst	-	-	1.00
Marketing & Communications Specialist	-	1.00	1.00
Finance Director	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00
Accounts Payable Clerk	0.75	0.75	1.00
Utility Services Coordinator	1.00	1.00	1.00
Payroll Coordinator	-	1.00	1.00
Administrative Assistant/Court Clerk	1.00	1.00	1.00
Town Clerk	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00
HR Administrative Assistant	-	-	0.50
IT Technician	-	-	1.00
Planning Director	1.00	1.00	1.00
Development Coordinator	1.00	1.00	1.00
Planner II	-	1.00	1.00
Building Official	-	-	1.00
Neighborhood Service Officer	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00
Deputy Public Works Director	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Civil Engineer I	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	1.00
Civil Engineer II	-	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00
Street Maintenance III	1.00	1.00	1.00
Equipment Operator II	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
Streets II	1.00	1.00	1.00
Lead D/C Operator	1.00	1.00	1.00
D/C Operator I	1.00	1.00	1.00
D/C Operator II			1.00
Meter Reader/Locator Inspector	0.50	0.50	-
Distribution Collection ORC	-	1.00	1.00
Economic Development Manager	1.00	1.00	-
Library Manager	1.00	1.00	1.00
Assistant Library Media Manager	0.75	0.75	0.75
Assistant Manager Youth Services	0.50	0.50	0.50
Library Clerk I	0.50	0.50	0.50
Library Clerk I	0.50	0.50	0.20
Water Plant Superintendent	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Waste Water Superintendent	1.00	1.00	1.00
Lead Wastewater Operator	1.00	1.00	1.00
Waste Water Operator II	1.00	1.00	1.00
Waste Water Operator I	1.00	1.00	1.00
Parks and Recreation Director	-	-	1.00
Parks Technician III	1.00	1.00	1.00
Park Technician II	1.00	1.00	1.00
Assistant Recreation Coordinator	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00
Assistant Recreation Coordinator/Guest Service	-	-	1.00
Receptionist	0.50	0.50	-
Total	43.25	49.25	53.45

TOWN OF WELLINGTON 2021 BUDGET MESSAGE

Revenues

Sales tax is the single largest source of revenue for the Town. The sales tax rate for the Town of Wellington is 3.0% and includes food for home consumption. Currently, the general fund receives 2% of the funds collected and the remaining 1% is split between the streets and parks departments.

Sales tax collections have an estimated increase of 27% in 2020. Approximately, 11% of this can be attributed to collection of sales taxes on e-commerce sales. In November of 2018, the Colorado Department of Revenue announced legislation requiring collection of sales taxes by online sellers.

The second largest source of revenue for the Town is property tax. A mill levy is a tax rate that is applied to the assessed value of a property. Currently, assessed property values are calculated by multiplying the actual value by 7.15% for residential properties, and by 29% for non-residential properties. These percentage numbers are determined by state law.

The Town of Wellington certified 13.142 mills for the fiscal year of 2021.

Sample calculation for homeowner.

Actual Valuation X Assessment Rate X Mill Levy/1000 = Property Tax

For example:

\$300,000 Actual value X 7.15% (residential rate) = \$21,450 Assessed Value

\$21,450 Assessed value X 13.142 mills/1000 = \$281.90 Property Tax to the Town of Wellington

For the year 2021 through 2024 a significant impact on revenues will be the limitation of building permits the Town is able to issue due to the existing water plant limitations. For the next three years the Town will limit total building permits to approximately 300; 100 per year. This will drastically reduce the use-tax collected from building materials in the general fund and tap fees in the both the water and sewer funds.

Expenditures

Total Expenditures across all funds:

Personnel.....	38.84% (including police services)
Operations and Maintenance.....	39.62%
Capital Projects.....	21.54%

TOWN OF WELLINGTON 2021 BUDGET MESSAGE

*Bureau of Labor Statistics (September 17, 2020) – total compensation for State and local government workers 52.36% average.

The Board of Trustees approved an additional 6.5 full time positions for the 2021 budget year. A comprehensive compensation study was also completed, and salaries were adjusted for many positions with the goal of not only recruiting but retaining employees.

The Fund Balance Policy was revised during the budget cycle and is as follows:

The Town of Wellington, at a minimum, will maintain unrestricted budgetary fund balance of no less than four month (33%) of regular operating expenditures or 110% of debt service whichever is greater.

Water and Wastewater Fund

The Town of Wellington contracted with Woodard and Curran for a utility rate study in March of 2020. Neither user fees nor tap fees had been adjusted in over a decade. The Board of Trustees approved two increases in the water rates. The base rate increased from \$18.86 to \$66.00 and the tier rates were increased by 25%.

Given the existing plant capacity no more than 300 taps will come online over the next three years. The new plant is anticipated to come online in 2024 with an approximate cost of \$26.6 Million dollars.

The wastewater treatment plant expansion will be discussed during the current year. The Board of Trustees has recently approved a contract for design fees.

Summary

In summary, The Board of Trustees, continues to address the Town's financial needs in a prudent and fiscally responsible manner, while investing in the Town's infrastructure needs.

The budgeting process that this document represents is the result of many decisions by the Board of Trustees and staff. Taken as a whole, it represents a clear commitment to the needs of the community, the provision of quality services and prudent fiscal management.

Basis of Presentation – Fund Accounting

The activities of the Town are organized into separate funds that are designated for a specific purpose or set of purposes. The Town uses these funds to maintain its financial records during the year. Each fund is considered a separate accounting entity, so the operations of each fund are accounted for with a set of self-balancing accounts that comprise its revenues, expenses, assets, liabilities, and fund equity as appropriate.

The number and variety of funds used by the Town promotes accountability but can also make municipal budgeting and finance complex. Therefore, understanding the fund structure is an important part of understanding the Town's finances. The two basic fund categories are Governmental Funds and Proprietary Funds; within each category there are various fund types. Following is a description of the seven fund types that contain the Town's various funds.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Fund liabilities are assigned to the fund from which they will be liquidated. The Town reports the difference between governmental fund assets and liabilities as fund balance.

General Fund

The General Fund is the Town's primary operating fund and is used to track revenues and expenditures associated with the basic Town services that are not required to be accounted for in other funds. This includes services such as law enforcement, public works, parks and recreation, and other support services such as finance. These services are funded by general purpose tax revenues and other revenues that are unrestricted. This means that the Town Board, with input from the public, has the ability to distribute the funds in a way that best meets the needs of the community as opposed to other funds that are restricted to predefined uses.

Special Revenue Funds

Special Revenue funds account for activities supported by revenues that are received or set aside for a specific purpose that are legally restricted. The Town has three Special Revenue funds: Street Fund, Park Fund and Conservation Trust Fund.

Proprietary Funds

Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. The proprietary funds are classified as enterprise funds and internal service funds.

Enterprise Funds

Enterprise funds account for operations that are financed and operated in a manner similar to private business, where the intent of the Town is that the fund will be self-supporting. This requires that the expense of providing goods and services to the general public on a continuing basis be financed and recovered primarily through user charges. In the event that these user charges are insufficient to cover the operations of the Enterprise fund, transfers can be made from other fund types to provide additional support. The Town's Enterprise funds consist of Utility Funds: Water, Sewer and Storm Drainage.

Basis of Budgeting

Basis of budgeting refers to the methodology used to include revenues and expenditures in the budget. The Town of Wellington primarily budgets on a cash basis. The revenues and expenditures assumed to be collected or spent during the period appropriated. Using this assumption, the current year revenues are compared to expenditures to ensure that each fund has sufficient revenues to cover expenditures during the budget year, or that there are sufficient cash reserves in the fund to cover the revenue shortfall.

Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures are recognized in the accounts and reported in the financial statements. The government-wide financial statements, as well as the financial statements for proprietary funds and fiduciary funds, are reported using the economic resource measurement focus and the accrual basis of accounting. Under accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of when the cash is received.

Governmental fund financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Under modified accrual basis of accounting, revenues are recognized as soon as they become both measurable and available, and expenditures are recorded in the periods that the expenditure occurs and becomes a liability.

Basis of Budgeting vs. Basis of Accounting

The basis of budgeting differs from the basis of accounting only by the assumptions that are made in regard to the timing of the recognition of revenues and expenditures. The budget assumes that all revenues and expenditures, as well as the associated cash, will be expended or received during the budget period. Conversely, the basis of accounting only recognizes revenues when they become both measurable and available, and expenditures incurred. Cash is not necessarily received or expended at the same time.

Budgetary Information

The governmental fund budgets are adopted on a basis consistent with GAAP. Adopted budgets for enterprise and internal service funds are presented on a non-GAAP basis. The nature and amount of the adjustments necessary to convert the actual GAAP data to the budgetary basis is as follows:

Formal budgetary integration is employed as a management control device during the year for the general fund, all special revenue funds, the capital projects fund and all proprietary fund types. Budgetary control for funds not formally budgeted is alternatively achieved through financial management plans or as the result of established ordinances.

The level of control (the level at which expenditures may not exceed appropriations) for each adopted annual operating budget generally is the department level within each individual fund. Any change in total to a fund or departmental appropriation within a fund requires Town Board approval.

The Town Board must adopt a balanced budget. The definition of a balanced budget is a budget that is not in excess of the amount that actual revenues exceed budgeted revenues and un-appropriated surplus for that fund. All unexpended annual operating appropriations lapse at year-end.

Annual Budget Procedure

The budget procedure begins with the finance department distributing budget packets to the Department Directors. The budget packets include instructions for the upcoming budget, personnel schedules, previous 3 years actual expenditures, and current year's operating expenditures for the year elapsed to date. The Department Directors, with guidance from finance, prepare and submit their operating and capital requests. The Finance department also prepares budget packets for outside agencies.

In September, the preliminary budget for the fiscal year commencing the following January 1st is submitted by the Town Administrator to the Town Board. The preliminary budget must be balanced: the means of financing expenditures must be equal to or greater than expenditures. Surplus fund and fund balance are considered a financing source.

During October and November, the Board holds budget meetings with Elected Officials, Department Directors, and other staff managers to discuss budget recommendations and performance measures. A public hearing is held to allow for input from the citizens. Prior to December 15, Finance staff finalizes a balanced budget pursuant to Board direction. The

BASIS OF PRESENTATION, BUDGETING, & ACCOUNTING

budget is adopted, funding is appropriated, and the mill levies are certified.

The appropriated budget is prepared by fund, cost center and department. Spending authorities may make transfers within a cost center with Finance and Town Administrator approval. Transfers or appropriations between spending agencies within a fund and between funds are made at the Board level. The legal level of budgetary control is at the fund level.

Finance staff prepares the published budget document. The budget document comprehensively covers the financial plan for the year and serves as an operations guide and communications tool. The budget document provides fiscal information for the past two years, as well as a description of each cost centers mission. It contains summaries and detailed fund budgets including a schedule of the approved staffing levels and the capital expenditure plan. The five-year capital expenditure budget and plan is presented with the amounts for the 2020 budget legally appropriated funds. The years 2021-2024 are presented as a plan and represent no legal spending authority of any Town office or department.

Budget supplements which will increase a fund's adopted budget, such as to expend unanticipated revenues or to transfer appropriated monies to another fund, requires Board approval at a duly noticed public meeting.

ALL OPERATING FUNDS

Summary of Revenues & Expenditures

Revenues

	2019 Actual	2020 Projected	2020 Budgeted	2021 Budgeted
Revenues:				
General Fund	4,051,099	4,872,188	4,422,831	4,455,384
Streets Fund	1,902,072	2,099,704	2,003,011	1,500,000
Water Fund	5,260,569	7,090,273	7,020,622	8,812,531
Waste Water Fund	2,677,475	3,200,225	3,434,775	2,358,295
Drainage Fund	830,112	882,308	845,584	855,400
Parks Fund	1,941,667	1,545,026	1,681,636	1,412,840
Conservation Trust Fund	119,749	79,922	80,400	77,000
Library Trust Fund	43,250	54,000	50,000	18,000
Total Revenues	16,825,992	19,823,646	19,538,859	19,489,450
Transfers				
Capital Projects Fund		5,366,140	23,146,060	21,241,089
General Fund	2,086,291	2,421,173	2,421,173	3,206,100
Total Transfers	2,086,291	7,787,313	25,567,233	24,447,189
Grants				
Drainage Fund				112,000
Loan Proceeds				
Water Treatment Plan Loan			13,730,780	7,850,000
Total Revenue All Funds	\$ 18,912,283	\$ 27,610,959	\$ 58,836,872	\$ 51,898,639

Expenditures

	2019 Actual	2020 Projected	2020 Budgeted	2021 Budgeted
Expenditures:				
General Fund	5,019,908	5,228,946	6,073,105	7,147,563
Streets Fund	308,804	288,038	337,842	335,592
Water Fund	1,938,908	3,981,753	3,850,049	5,133,895
Waste Water Fund	750,854	1,231,954	1,320,212	1,340,287
Drainage Fund	525,784	375,665	414,446	506,500
Parks Fund	888,759	916,156	1,284,139	1,394,486
Conservation Trust Fund	200,000	-	-	-
Library Trust Fund	17,000	-	-	-
Capital Projects Fund	-	5,366,140	23,119,817	21,241,089
Total Expenditures	9,650,017	17,388,652	36,399,610	37,099,413
Transfers Out - General Fund				
Streets Fund	549,862	506,938	506,938	547,077
Water Fund	706,970	908,674	908,674	1,222,301
Waste Water Fund	466,512	570,562	570,562	765,145
Drainage Fund	91,804	118,080	118,080	136,898
Parks Fund	271,143	334,162	334,162	534,679
Total Transfer to General Fund	2,086,291	2,438,416	2,438,416	3,206,100
Transfer Out - Capital Projects				
General Fund	-	438,566	1,609,743	1,952,178
Streets Fund	-	656,440	1,073,450	2,251,567
Water Fund	-	3,838,350	18,523,008	11,635,411
Waste Water Fund	-	225,569	1,367,236	4,824,583
Drainage Fund	-	116,180	213,380	311,351
Parks Fund	-	91,036	333,000	266,000
Total Transfer to Capital Projects	-	5,366,140	23,119,817	21,241,089
Total Expenditures All Funds	\$ 11,736,308	\$ 25,193,208	\$ 61,957,843	\$ 61,546,602

GENERAL FUND

2021 Fund Projections

Overview

Revenues	10,574,325
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Expenditures

Operating cost	8,608,181
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Administration/Overhead	1,081,755
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Debt Service	269,460
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CIP projects	4,469,745
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Total Expenditure	14,429,141
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Amount Available	(3,854,817)
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Projected 2020 FB	12,405,553
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Projected 2021 Ending FB	9,440,381
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Required FB	3,196,029
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STREET FUND

2021 Fund Projections

Overview

Revenues

Sales Tax	340,000
Road Impact Fee:	170,000
Motor Vehicle Spec. Ownership:	90,000
Motor Vehicle Registration Tax:	25,000
Motor Vehicle Use Tax:	500,000
Highway Users Tax:	263,000
Developer Road Fee Escrow	51,000
Street Cut Permits	7,000
Sale of Assets	1,000
Investment earnings	15,000
Road & Bridge Tax:	38,000
Total Revenue	1,500,000

Expenses

Admin/OH	547,077
Operating cost	335,592
CIP projects	2,251,567
Total Expenditure	3,134,236

Amount Available (1,634,236)

Projected 2020 FB	2,323,401
Projected 2021 Ending FB	689,165
Required FB	291,281

PARK FUND

2021 Fund Projections

Overview

Revenues

Sales Tax:	473,507
Use Tax on Construction Materials	172,333
Motor Vehicle Use Tax	100,000
Park Impact Fee:	100,000
Trails Impact Fee:	45,000
Open Space Sales Tax:	270,000
Recreation Fees/Sales:	32,000
Conservation Trust Fund	200,000
Investment Earnings	20,000
Total Revenue	1,412,840

Expenses

Admin/OH	534,679
Operating cost	1,125,026
Debt Service	269,460
CIP projects	266,000
Total Expenditure	2,195,164

Amount Available (782,324)

Projected 2020 FB	2,599,420
Projected 2021 Ending FB	1,817,096
Required FB	547,702

WATER FUND

2021 Fund Projections

Overview

Revenues

Water Sales	5,135,866
Investments	150,000
Raw Water Tap Fee	2,691,072
Tap Fees	750,000
Property Tax (Debt Service)	85,593
Total Revenue	8,812,531

Other Inflows

CWRPDA Loan	7,850,000
Total Inflows	7,850,000

Total Revenue and Inflows	16,662,531
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Expenses

Admin/OH	1,222,301
Operating cost	1,453,588
Water Purchase	2,058,854
Debt Service	1,621,453
CIP projects	11,635,411
Total Expenditure	17,991,607

Amount Available	(1,329,076)
-------------------------	--------------------

Projected 2020 FB	16,910,427
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Projected 2021 Ending FB	15,581,350
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*Required FB	2,671,652
---------------------	------------------

*Fund Balance is broken out into two categories:

Tap Fees	4,438,929
Raw Water Tap Fees	11,142,421

SEWER FUND

2021 Fund Projections

Overview

Revenues

Sewer Services	1,442,295
Investments	166,000
Tap Fees	750,000
Total Revenue	2,358,295

Expenses

Admin/OH	765,145
Operating cost	832,535
Debt Service	507,752
CIP projects	4,824,583
Total Expenditure	6,930,015

Amount Available (4,571,720)

Projected 2020 FB	10,316,962
Projected 2021 Ending FB	5,745,241
Required FB	527,234

DRAINAGE FUND

2021 Fund Projections

Overview

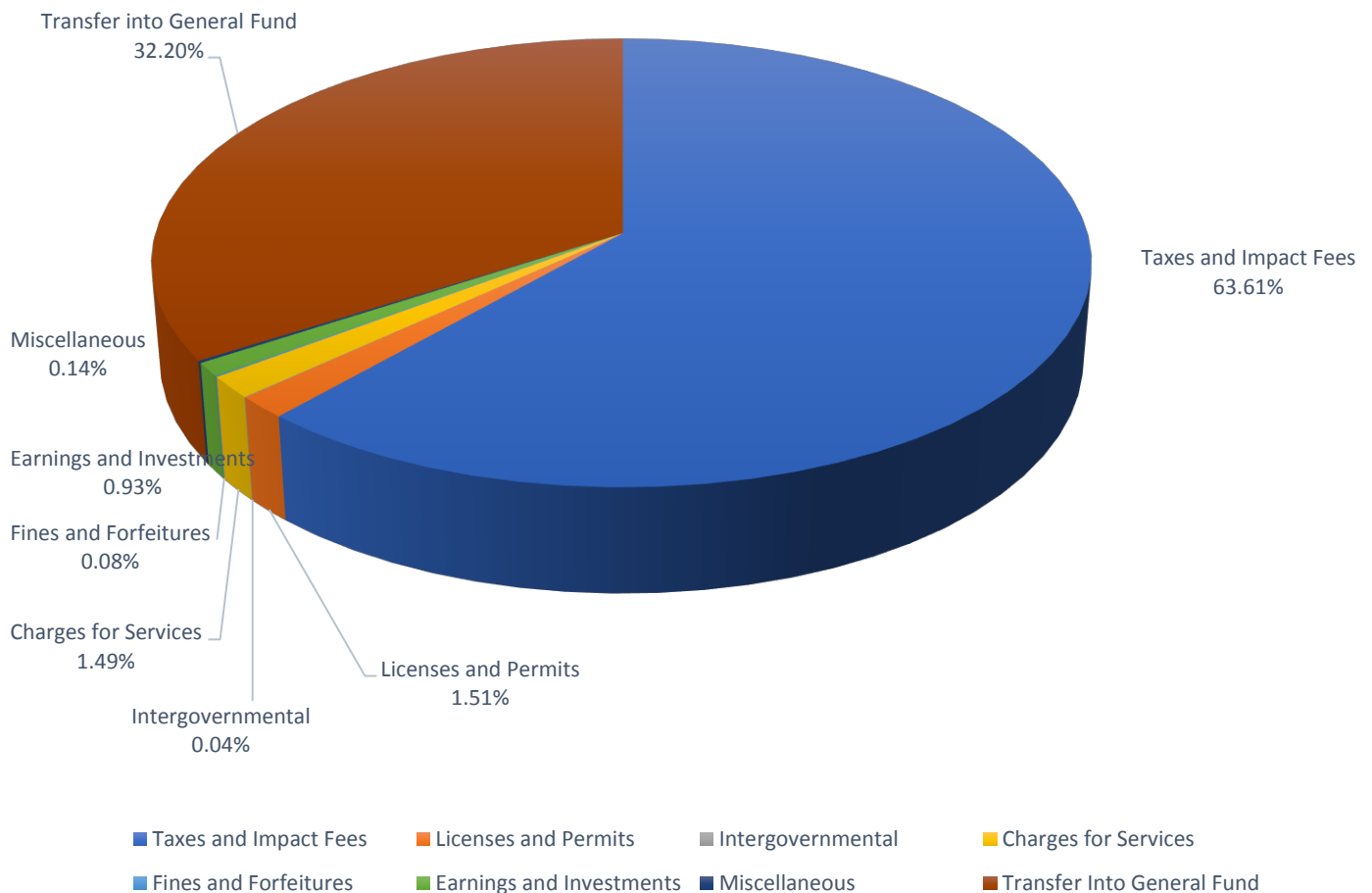
Revenues	
Drainage Services	265,000
Grants	112,000
Investments	10,000
Motor Vehicle/Bridge Tax	16,400
Tap Fees	84,000
Total Revenue	487,400
Expenses	
Admin/OH	136,898
Operating cost	26,500
Debt Service	-
CIP projects	311,351
Total Expenditure	474,749
Authority Income	480,000.00
Authority Expenditure	480,000.00
	-
 Amount Available	 12,651
 Projected 2020 FB	 419,998
Projected 2021 Ending FB	432,649
Required FB	53,921

GOVERNMENTAL FUNDS REVENUE OVERVIEW

This section of the budget provides information on the Town's major revenues received from outside sources.

Below is a graph depicting all the revenue sources for the 2021 budget year. The largest piece of the pie for the Governmental Funds is the taxes and impact fees. This is a combination of property taxes, sales tax, building use tax, motor vehicle taxes, and impact fees. The second largest inflow is transfers into the general fund. This is for overhead and miscellaneous expenditures for providing supporting services to the other funds.

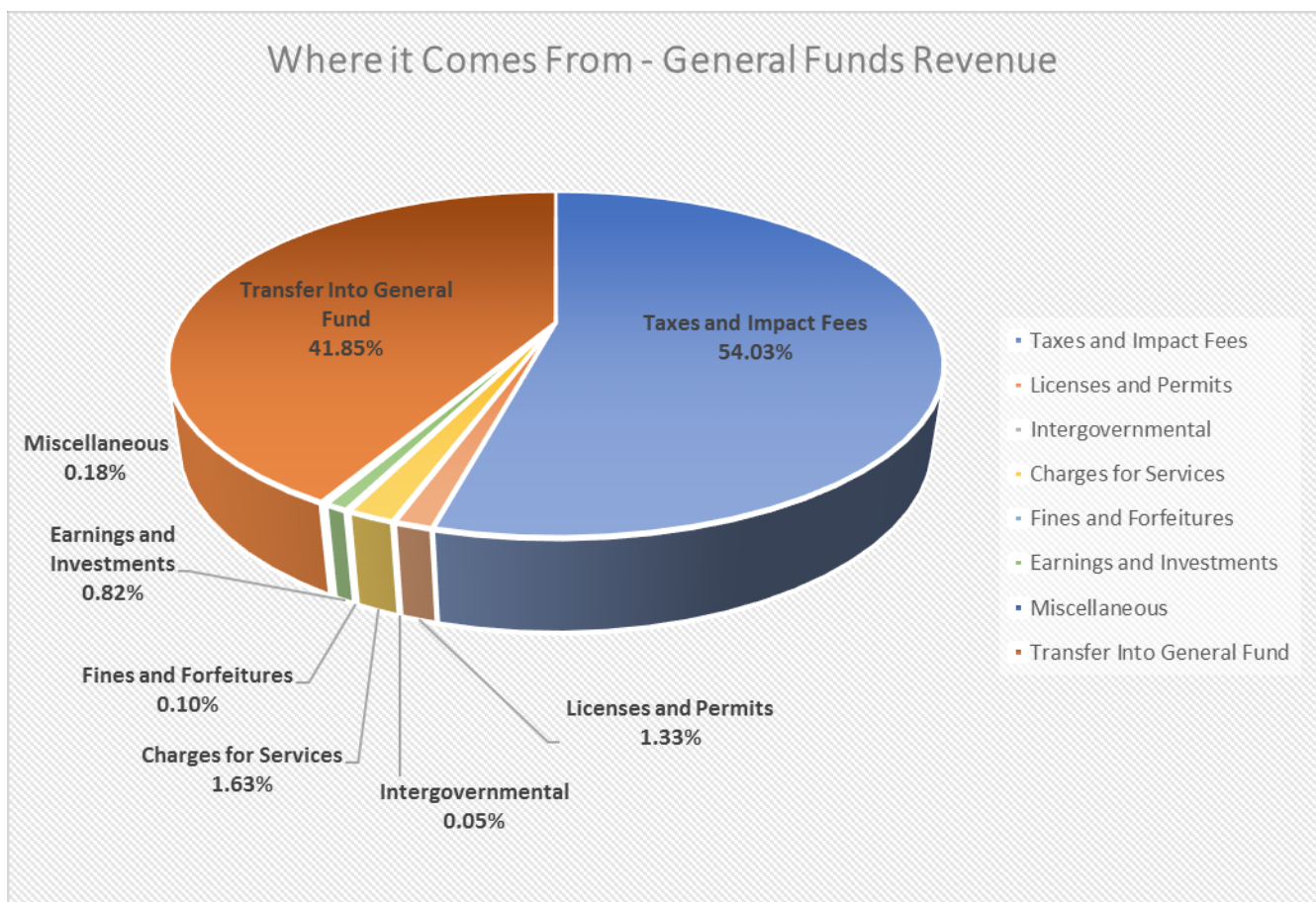
Where it Comes From - Governmental Funds Revenue



GENERAL FUNDS REVENUE OVERVIEW

This section of the budget provides information on the General Funds major revenues received from outside sources.

Below is a graph depicting all the revenue sources for the 2021 budget year. The largest piece of the pie for the General Fund is the taxes and Impact fees. This is a combination of property taxes, sales tax, building use tax, and franchise fees. The second largest inflow is transfers into the general fund. This is for overhead and miscellaneous expenditures for providing supporting services to the other funds.



SALES TAX REVENUE

Taxes and Impact Fees

Source

The Town's major sources of revenue include sales and property taxes. The Town of Wellington sales tax rate is 3%. The general fund received 2% of the sales tax revenue. The remaining 1% is split 50/50 among the streets and parks budget.

The 2021 tax levy for General Fund operating expenditures is 12.439.

Collection

As a statutory town, sales and property taxes generated in Wellington are collected by the Colorado Department of Revenue (CDOR) and remitted to the Town.

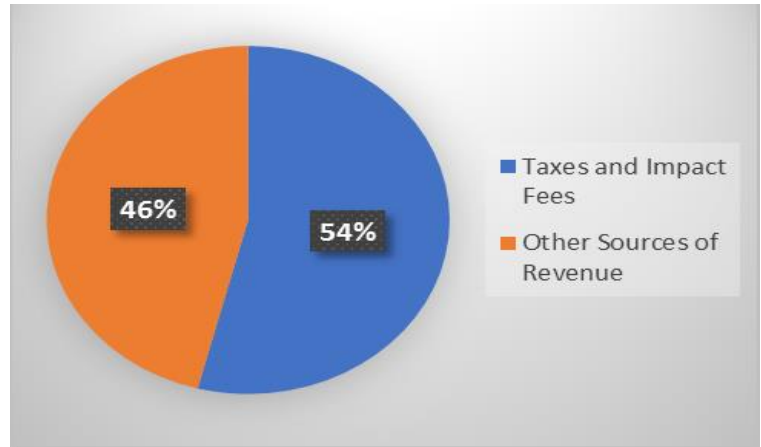
Rationale

Sales tax projections are based on trend analysis and more specific information on businesses in the community that will begin or cease generating sales tax in the upcoming year. A recent trend benefiting sales tax collections for the Town is the taxation of on-line sales. E-commerce sales tax represented 11% of total sales tax revenue. This is an increase of 5% from prior year.

Assessed valuations are provided by Larimer County Assessors office. Mills are calculated and certified to Larimer County Board of Commissioners no later than December 15, 2020.

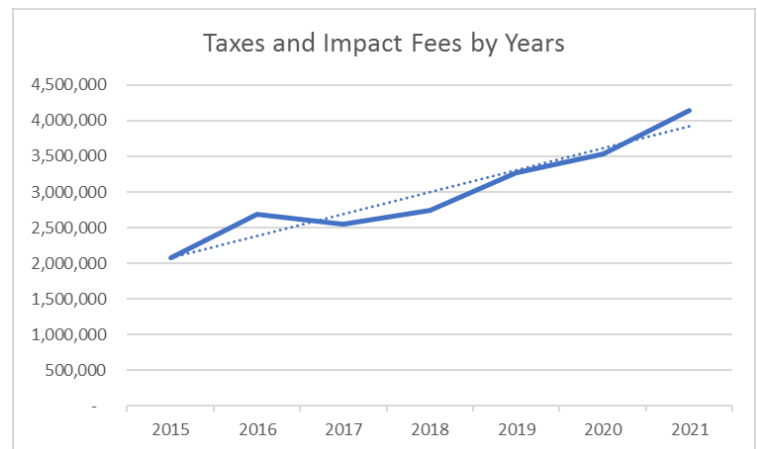
General Fund SALES TAX

\$4,139,523



Sales Tax Revenue History and Forecast

Property Taxes	1,532,458
Sales Tax	1,894,028
Severance Tax	42,537
Use Tax - Building Materials	482,500
Franchise Fees	188,000
Total	4,139,523



SALES TAX REVENUE

Transfers to General Fund

Source

The Town's major inflows comes from Streets, Parks, Water, Sewer, Storm Drainage Funds. This is for costs of central services or supporting functions shared among departments. This includes salaries, benefits, commercial insurance, professional services, software & licenses support, supplies, and miscellaneous expenses.

Collection

Transfer done by finance monthly.

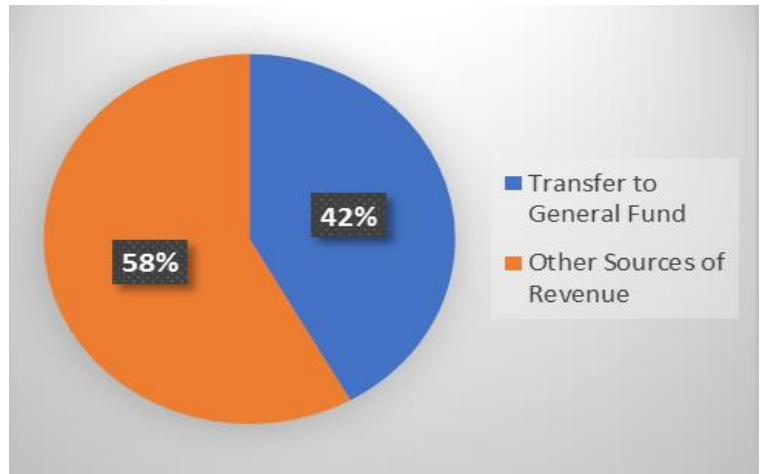
Rationale

Allocation of salary and benefits are based on percentage of time required to meet the needs of the funds. The additional expenses are allocated among the Streets, Parks, Water, Sewer, and Storm Drainage Funds based on specific need and use of resources.

Inflows to the General Fund

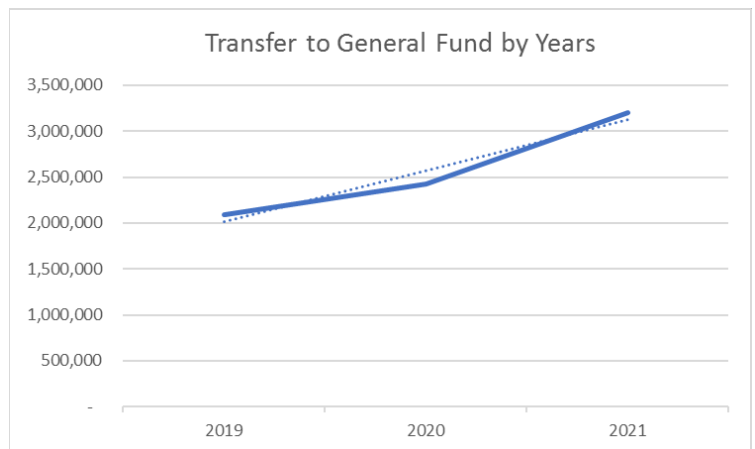
SALES TAX

\$3,206,100



Sales Tax Revenue History and Forecast

Trans. In From Street Fund	547,077
Trans.-In - From Water Fund	1,222,301
Trans. In From Sewer Fund	765,145
Trans. In From Drainage Fund	136,898
Trans. In From Park Fund	534,679
Total	3,206,100



GENERAL FUND - TRANSFER

The General Fund accounts for all transactions of the Town of Wellington not accounted for in other funds and is the Town's primary operating fund. This fund represents an accounting for the Town's ordinary operations financed from taxes and other general revenues.

	FY 2019	FY 2020	FY 2021	
	Actual	Projected Year-End	Adopted Budget	Percentage Change
Revenues				
Taxes and Impact Fees	3,272,013	4,093,572	4,139,524	1%
Licenses and Permits	453,675	591,790	101,660	-83%
Intergovernmental	4,836	3,800	4,000	5%
Charges for Services	113,564	103,678	125,200	21%
Fines and Forfeitures	10,810	5,500	8,000	45%
Earnings and Investments	177,650	50,831	63,000	24%
Miscellaneous	18,335	26,817	14,000	-48%
Transfer Into General Fund	2,086,291	2,421,173	3,206,100	32%
Total	6,137,174	7,297,161	7,661,484	5%

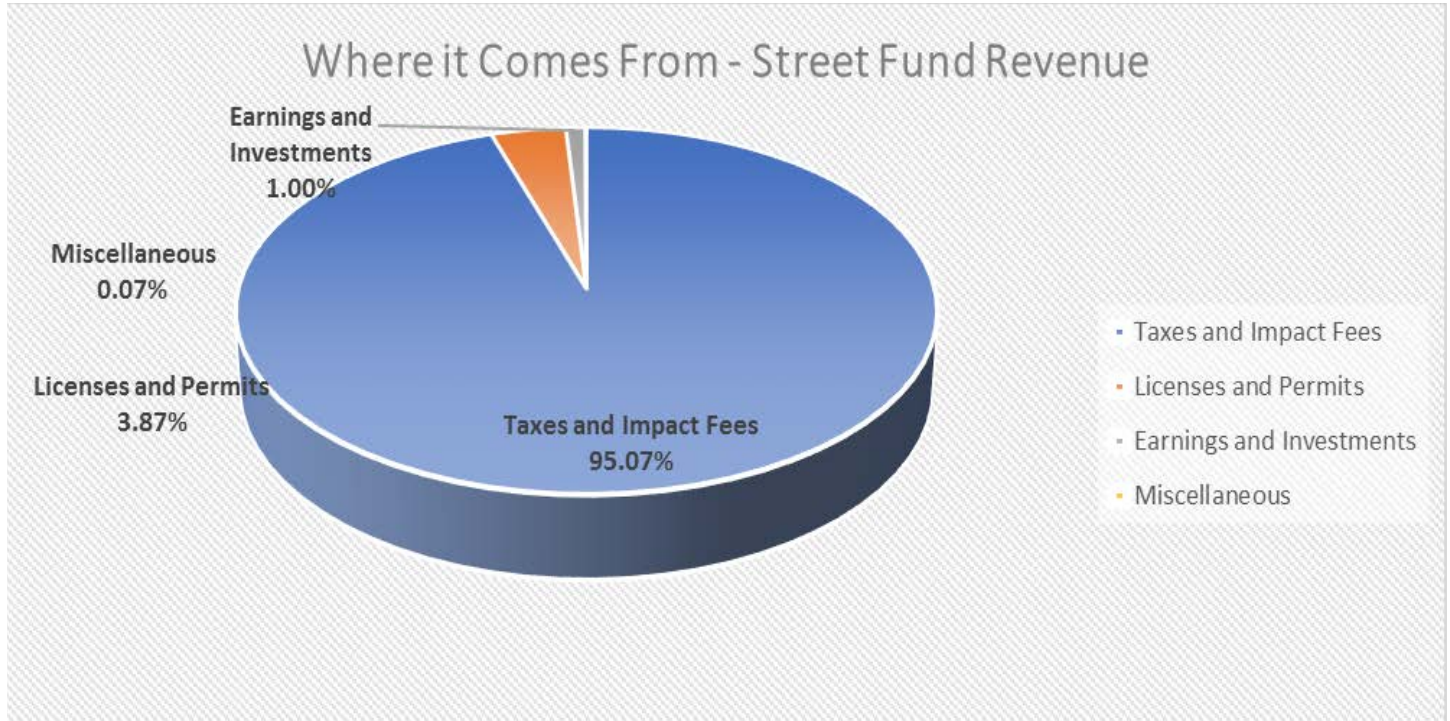
GENERAL FUND TRANSFER SUMMARY | Revenues

FUND/DIVISION - 201		2019 ACTUAL	2020 PROJECTED	2021 BUDGETED	PERCENTAGE CHANGE
Taxes and Impact Fees					
201-01-3110	Property Tax	1,105,706	1,440,392	1,532,458	6%
201-01-3130	Sales Tax	1,381,154	1,803,837	1,894,029	5%
201-01-3135	Severance Tax	66,167	42,538	42,538	0%
201-01-3140	Use Tax - Building Materials	533,981	629,807	482,500	-23%
201-01-3195	Interest-Delinquent Taxes	1,225	188	1,000	432%
201-03-3160	Franchise Fee-Electricity	136,901	136,786	140,000	2%
201-03-3170	Franchise Fee-Natural Gas	20,688	16,455	20,000	22%
201-03-3180	Franchise Fee-Telephone	2,092	1,319	2,000	52%
201-03-3190	Franchise Fee-Cable Television	24,099	22,250	25,000	12%
		3,272,013	4,093,572	4,139,524	1%
Licenses and Permits		-			
201-02-3462	Bldg. Inspection Fees	413,886	571,245	70,000	-88%
201-04-3220	Business License	32,441	20,350	30,000	47%
201-04-3210	Liquor License	7,199	150	1,600	967%
201-04-3270	Animal License	148	45	60	33%
		453,675	591,790	101,660	-83%
Intergovernmental					
201-01-3320	Cigarette Tax	4,836	3,800	4,000	5%
		4,836	3,800	4,000	5%
Charges for Services					
201-02-3155	Town Plan Review Fees	9,541	18,969	10,000	-47%
201-02-3430	County Tax Vendors Fee	6,840	11,456	6,500	-43%
201-02-3435	Fire Dept. Vendor Fee	962	12,000	-	-100%
201-02-3450	Bldg. Admin. Fee	20,036	47,022	40,000	-15%
201-05-3420	Land Use Fees	62,062	4,491	60,000	1236%
201-05-3460	General Charges For Services	320	602	-	-100%
201-05-3510	Community Center User Fees	5,393	1,308	1,000	-24%
201-06-3555	LCISO Administrative Fees	3,160	1,040	500	-52%
201-07-3470	Cemetery-Grave Openings	1,800	1,000	1,200	20%
201-07-3480	Cemetery-Perpetual Care	665	1,075	1,000	-7%
201-07-3490	Cemetery-Sale Of Lots	2,785	4,715	5,000	6%
		113,564	103,678	125,200	21%
Fines and Forfeitures					
201-06-3550	Court Fines & Costs	10,810	5,500	8,000	45%
		10,810	5,500	8,000	45%
Earnings and Investments					
201-08-3355	Investment Earnings - Library	9,782	2,996	3,000	0%
201-08-3610	Investment Earnings-General	167,868	47,835	60,000	25%
		177,650	50,831	63,000	24%
Miscellaneous					
201-08-3373	Library Contrib./Fines/Misc.	8,902	6,756	7,000	4%
201-08-3440	Sale Of Maps & Publications	-	25	-	-100%
201-08-3350	Grants-Comp Plan Update	-	5,956	-	-100%
201-08-3912	Water Share Rental	3,960	4,500	4,000	-11%
201-08-3913	Sponsorship & Donations	-	1,500	-	-100%
201-08-3630	Car Show Revenue	2,660	-	2,000	
201-08-3690	Miscellaneous Revenue	2,813	8,080	1,000	-88%
		18,335	26,817	14,000	-48%
Transfer Into General Fund					
201-09-3694	Trans. In From Street Fund	549,862	506,938	547,077	8%
201-09-3695	Trans.-In - From Water Fund	706,970	908,674	1,222,301	35%
201-09-3696	Trans. In From Sewer Fund	466,512	553,319	765,145	38%
201-09-3697	Trans. In From Drainage Fund	91,804	118,080	136,898	16%
201-09-3698	Trans. In From Park Fund	271,143	334,162	534,679	60%
		2,086,291	2,421,173	3,206,100	32%
Total Revenues		6,137,174	7,297,161	7,661,484	5%

STREET FUND REVENUE OVERVIEW

This section of the budget provides information on the Street Fund major revenues received from outside sources.

Below is a graph depicting all the revenue sources for the 2021 budget year. The largest piece of the pie for the Street Fund is the taxes and impact fees. This is a combination of sales tax, motor vehicle tax, highway user tax, and road impact fees.



STREET FUND

Taxes and Impact Fees

Source

The Town's major sources of revenue include sales taxes, motor vehicle, and impact fees. The Town of Wellington sales tax rate is 3%. The general fund received 2% of the sales tax revenue. Remaining 1% is split 50/50 among the streets and parks budget.

Motor vehicle tax includes fees from vehicle registration, plates, and taxes purchased vehicles.

Collection

As a statutory town, sales taxes generated in Wellington are collected by the Colorado Department of Revenue (CDOR) and paid to the Town monthly.

The vehicle use tax is collected by Larimer County and distributed to the Town monthly.

Rationale

Sales tax projections are based on trend analysis and more specific information on businesses in the community that will begin or cease generating sales tax in the upcoming year. A recent trend benefiting sales tax collections for the Town is the taxation of on-line sales. E-commerce sales tax represented 11% of total sales tax revenue. This is an increase of 5% from the prior year.

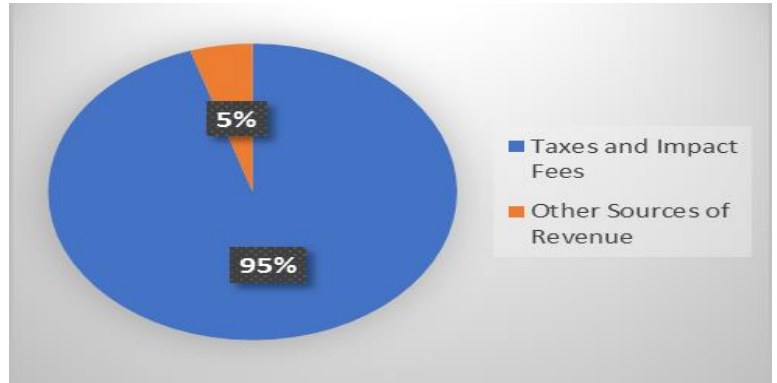
Vehicle use tax is based on previous years forecast. Major factor is the willingness of the population to purchase new/used vehicles. With current market conditions we believe we will see a decrease in vehicle use tax compared to prior years.

Road impact fees are based on future growth forecasts. Major factors are new development. With the implementation of strategic growth from the Town Board, we expect to see a decline in road impact fees.

Taxes and Impact Fees to Total Street Fund

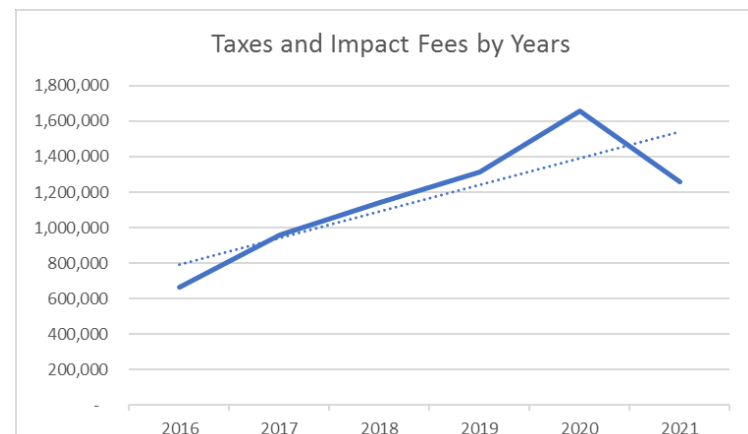
SALES TAX

\$1,426,000



Sales Tax Revenue History and Forecast

Sales Tax	340,000
Motor Vehicle Spec. Ownership	90,000
Motor Vehicle Registration Tax	25,000
Motor Vehicle Use Tax	500,000
Highway Users Tax	263,000
Road & Bridge Tax	38,000
BP Road Impact Fee	170,000
Total	1,426,000



STREET FUND

Special Revenue Funds are established for the purpose of accounting for monies received by the Town of Wellington that are restricted in nature and can only be utilized for a specific purpose.

The Street Fund was established to account for resources used for the acquisition, construction, and maintenance of assets and capital facilities that are associated with streets in the Town of Wellington.

	FY 2019	FY 2020	FY 2021	
	Actual	Projected Year-End	Adopted Budget	Percentage Change
Revenues				
Taxes and Impact Fees	1,838,405	2,013,476	1,426,000	-29%
Licenses and Permits	37,354	73,250	58,000	-21%
Earnings and Investments	23,784	12,725	15,000	0%
Miscellaneous	2,529	252	1,000	296%
Total	1,902,072	2,099,704	1,500,000	-29%

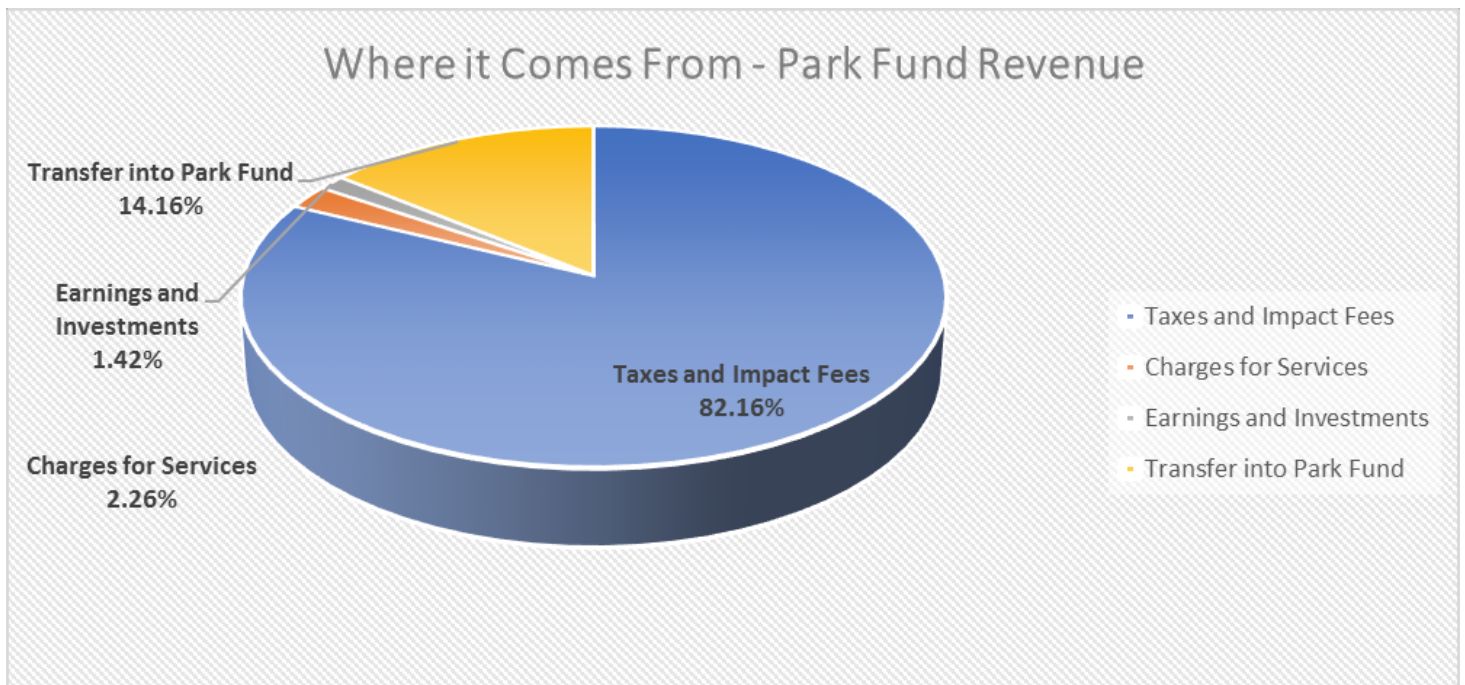
STREET FUND | Revenues

	2019 ACTUAL	2020 PROJECTED	2021 BUDGETED	PERCENTAGE CHANGE
Sales Tax	-	450,959	340,000	-25%
Motor Vehicle Spec. Ownership	101,449	98,899	90,000	-9%
Motor Vehicle Registration Tax	25,210	35,990	25,000	-31%
Motor Vehicle Use Tax	821,594	785,608	500,000	-36%
Highway Users Tax	327,548	247,563	263,000	6%
Road & Bridge Tax	38,137	39,749	38,000	-4%
BP Road Impact Fee	524,468	354,708	170,000	-52%
	1,838,405	2,013,476	1,426,000	-29%
	-		-	
Street Cut Permits	1,950	5,450	7,000	28%
Developer Road Fee Escrow	35,404	67,800	51,000	-25%
	37,354	73,250	58,000	-21%
Investment Earnings	23,784	12,725	15,000	18%
	23,784	12,725	15,000	0%
Sale of Assets	2,529	252	1,000	296%
	2,529	252	1,000	296%
	1,902,072	2,099,704	1,500,000	-29%

PARKS FUND REVENUE OVERVIEW

This section of the budget provides information on the Parks Fund major revenues received from outside sources.

Below is a graph depicting all the revenue sources for the 2021 budget year. The largest piece of the pie for the Parks Fund is the taxes and impact fees. This is a combination of sales tax, motor vehicle tax, building use tax, and park impact fees.



PARK FUND

Taxes and Impact Fees

Source

The Town's major sources of revenue include sales tax, building use tax, and impact fees. The Town of Wellington sales tax rate is 3%. The general fund received 2% of the sales tax revenue. Remaining 1% is split 50/50 among the Streets and Parks budget.

Building use tax is assessed on all building supplies used in Wellington.

Impact fees are collected on all new development.

Collection

As a statutory town, sales taxes generated in Wellington are collected by the Colorado Department of Revenue (CDOR) and paid to the Town monthly.

The building use tax is collected by Larimer County and distributed to the Town monthly.

Impact fees are collected by town staff.

Rationale

Sales tax projections are based on trend analysis and more specific information on businesses in the community that will begin or cease generating sales tax in the upcoming year. A recent trend benefiting sales tax collections for the Town is the taxation of on-line sales. E-commerce sales tax represented 11% of total sales tax revenue. This is an increase of 5% from the prior year.

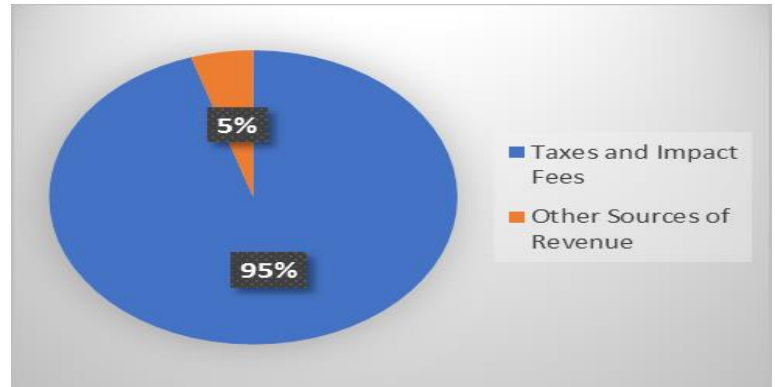
Building use tax is based on future growth forecast. With the implementation of strategic growth from the Town Board, we expect to see a decline in building use tax.

Park impact fees are based on future growth forecasts. With the implementation of strategic growth from the Town Board, we expect to see a decline in road impact fees.

Taxes and Impact Fees to Total Park Fund

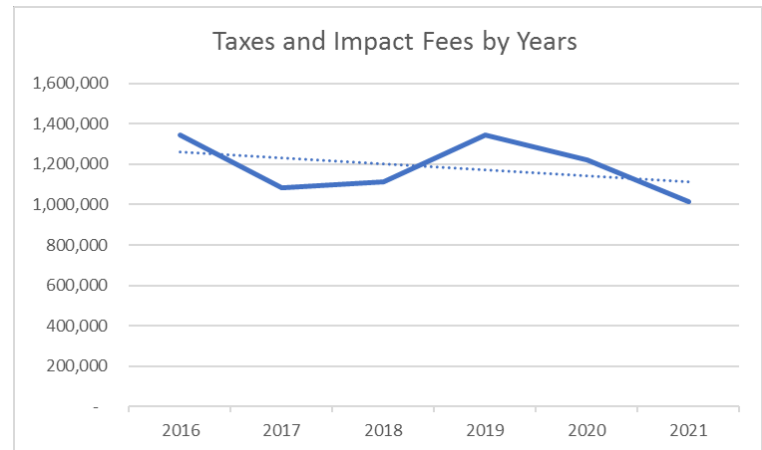
SALES TAX

\$1,160,840



Sales Tax Revenue History and Forecast

Sales Tax	473,507
Use Tax Building Materials	172,333
Motor Vehicle Use Tax	100,000
Open Space Sales Tax	270,000
Trail Impact Fee	45,000
BP Park Impact Fee	100,000
Total	1,160,840



PARK FUND

Special Revenue Funds are established for the purpose of accounting for monies received by the Town of Wellington that are restricted in nature and can only be utilized for a specific purpose.

The Parks Fund was established to account for resources used for the acquisition, construction, and maintenance of assets and capital facilities that are associated with the parks in the Town of Wellington.

	FY 2019	FY 2020	FY 2021	
	Actual	Projected Year-End	Adopted Budget	Percentage Change
Revenues				
Taxes and Impact Fees	1,583,771	1,487,677	1,160,840	-22%
Charges for Services	118,282	39,177	32,000	-18%
Earnings and Investments	38,104	-	20,000	0%
Miscellaneous	1,510	-	-	0%
Transfer In	200,000	-	200,000	0%
Total	1,741,667	1,526,854	1,212,840	-21%

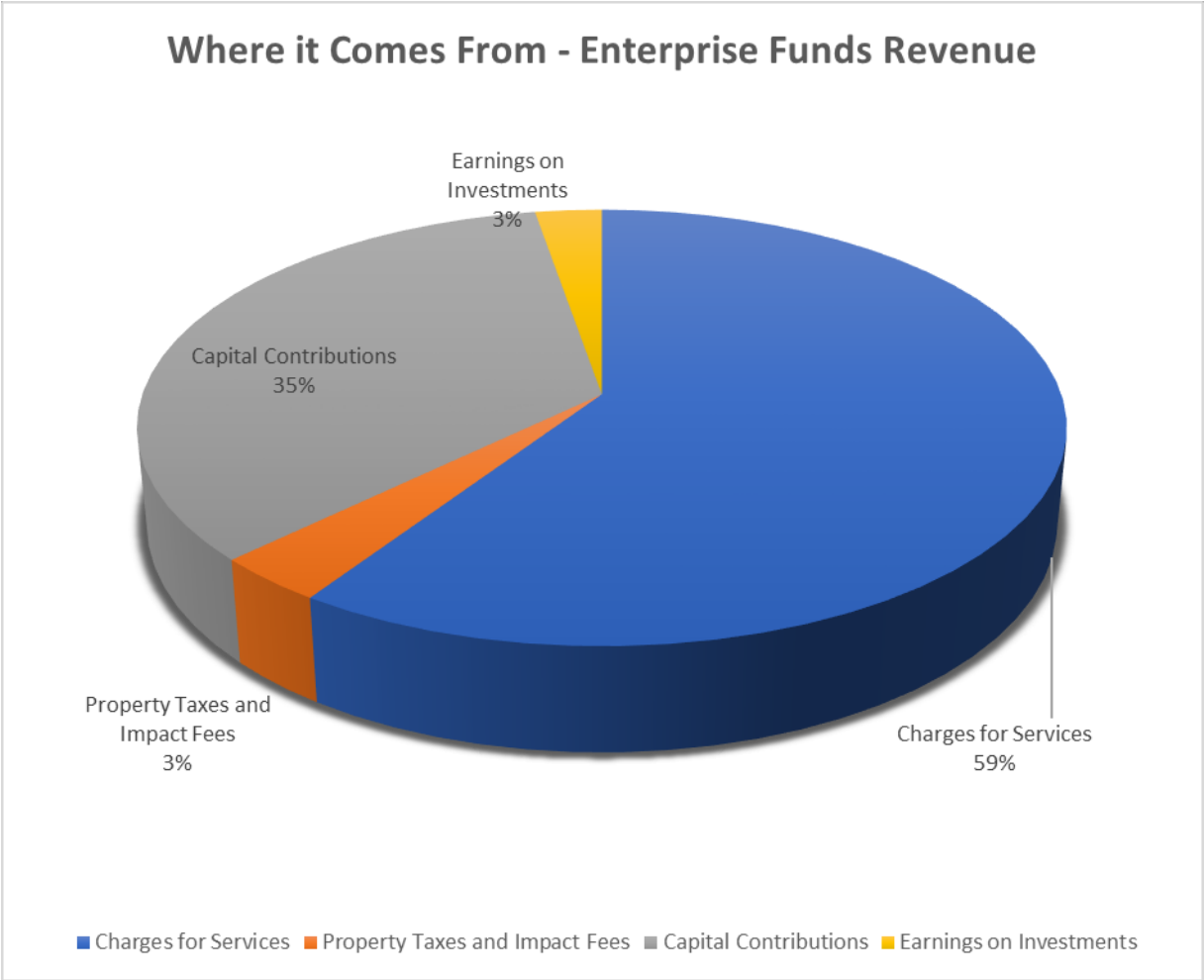
PARK FUND | Revenues

		2019	2020	2021	PERCENTAGE
		ACTUAL	PROJECTED	BUDGETED	CHANGE
FUND/DIVISION - 210					
Taxes and Impact Fees					
210-01-3130	Sales Tax	690,577	450,959	473,507	5%
210-01-3140	Use Tax Building Materials	237,666	335,284	172,333	-49%
210-01-3315	Motor Vehicle Use Tax	165,412	160,908	100,000	-38%
210-01-3700	Open Space Sales Tax	250,916	272,927	270,000	-1%
210-02-3350	Developer Park Fee Escrow	21,000	-	-	0%
210-02-3351	Developer Trail Fee Escrow	9,450	-	-	0%
210-02-3381	Trail Impact Fee	67,950	81,600	45,000	-45%
210-02-3620	BP Park Impact Fee	140,800	186,000	100,000	-46%
		1,583,771	1,487,677	1,160,840	-22%
Charges for Services		-			
210-05-3174	Field Rentals	2,095	2,177	2,000	-8%
210-05-3175	Recreation Fees	113,188	37,000	30,000	-19%
210-05-3177	Batting Cages Fees/Sales	2,999	-	-	0%
		118,282	39,177	32,000	-18%
Earnings and Investments					
210-08-3610	Investment Earnings	38,104	-	20,000	0%
		38,104	-	20,000	0%
Miscellaneous					
210-08-3910	Sale of Assets	1,510	-	-	0%
		1,510	-	-	0%
Transfer In					
210-09-3800	Transfer-In From Cons. Trust	200,000	-	200,000	0%
		200,000	-	200,000	0%
Total Revenues		1,941,667	1,526,854	1,412,840	-7%

ENTERPRISE FUNDS REVENUE OVERVIEW

This section of the budget provides information on the Town’s major revenues received from outside sources.

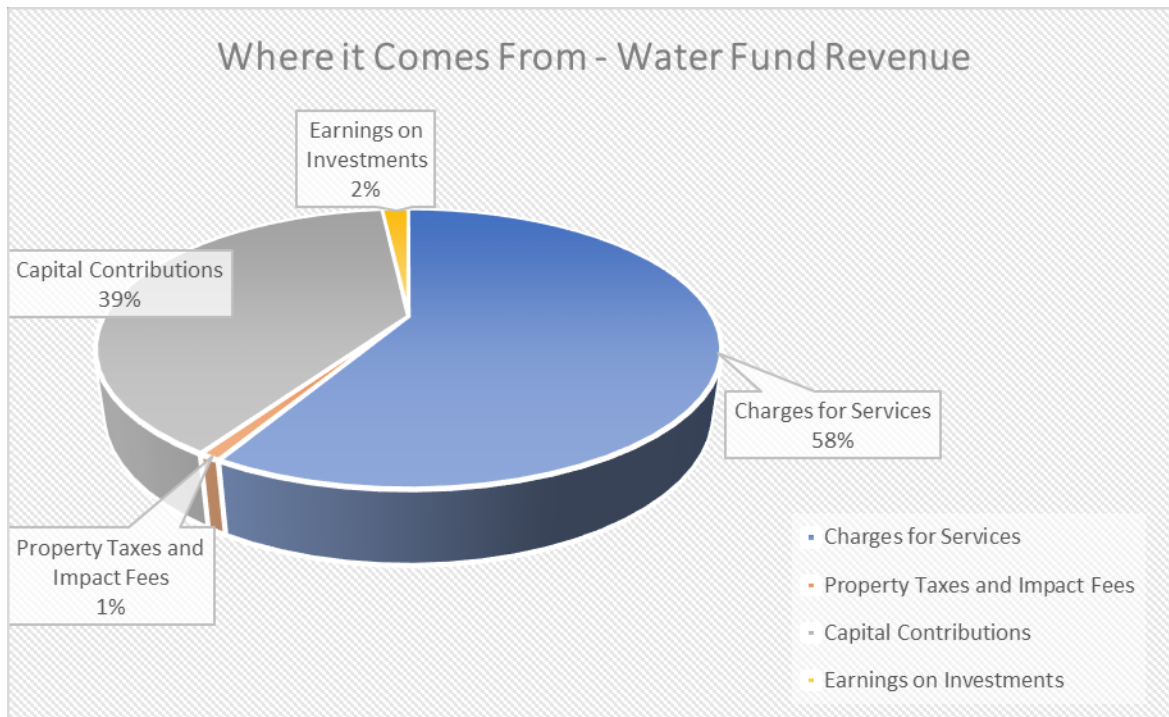
Below is a graph depicting all the revenue sources for the 2021 budget year. The largest piece of the pie for the Enterprise Funds is charges for services. This is a combination of water sales, sewer fees, and storm drainage fees. The second largest revenue is capital contributions. These come from impact fees paid by new development.



WATER FUND REVENUE OVERVIEW

This section of the budget provides information on the Water Funds major revenues received from outside sources.

Below is a graph depicting all the revenue sources for the 2021 budget year. The largest piece of the pie for the Water Fund is charges for service. This is generated from water sales to users. The second largest revenue is capital contributions. These fees are paid by new development into the Town of Wellington.



WATER FUND

Taxes and Impact Fees

Source

The Water Funds major sources of revenue is water sales.

The Town Board approved two increases to the water fees in the 2020. The base rate increased from \$18.86 to \$66.00. The tier rates were increased by 25%. The base rates are to remain steady for the next three years, while the tier rates increase 25% for the next five years.

Collection

The finance department collects these monthly.

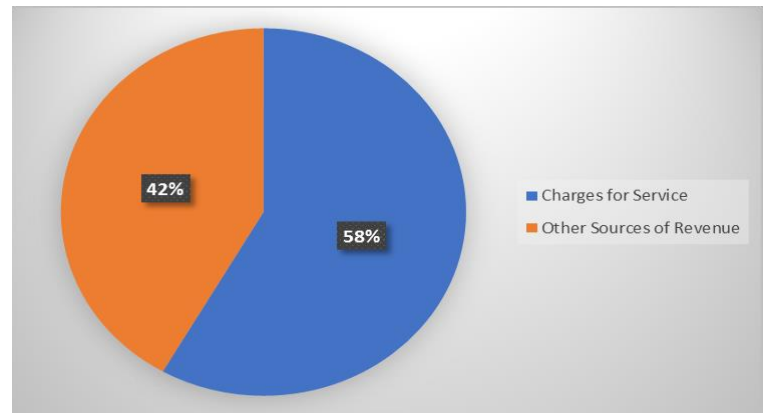
Rationale

The Town conducted a utility rate study in 2020 to set new rates for the Water Fund. New rates went into effect October 1, 2020. The model produced by the study has allowed town staff to project ten years' worth of rates. This will ensure the Water Fund is being properly funded to cover increased water costs, large capital improvements, and ongoing debt service.

Charges for Services to Total Water Fund

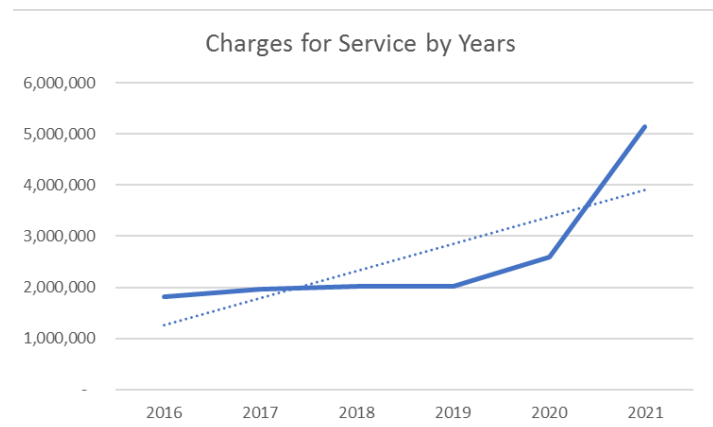
SALES TAX

\$5,135,866



Charges for Services Revenue History and Forecast

Water Sales	5,095,866
Shut-Off/Recon./Late/NSF/Trans	15,000
Hydrant Water Sales	15,000
Bulk Water Sales	10,000
Total	5,135,866



WATER FUND

Capital Contributions

Source

The Water Funds major sources of revenue includes BP raw water and tap fees. These sources come from new development. Raw water fee is to acquire new water sources/rights. Tap fees are for infrastructure upgrades and large capital projects for the water fund.

Collection

These fees are collected by town staff.

Rationale

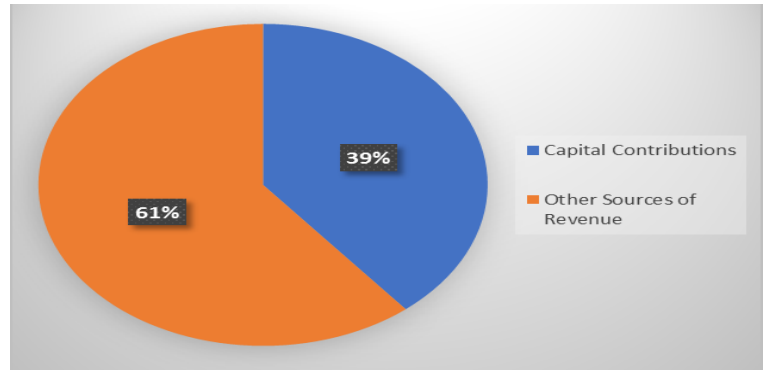
The Board has approved an increase to both tap and raw water fees. These fees will be used to purchase water rights, help pay for the water plant expansion, and large capital projects.

With the implementation of the strategic/smart growth strategy we expect a decrease in permits being issued for 2021. The current strategy is 100 new homes for the next three years until the new water plant is onboard.

Capital Contributions to Total Water Fund

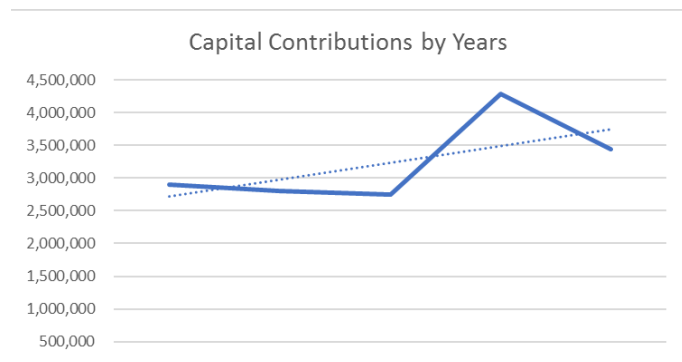
SALES TAX

\$3,441,072



Capital Contributions Revenue History and Forecast

BP Raw Water Fee	2,691,072
Tap Fees	750,000
Total	3,441,072



WATER FUND

The Water Fund is one of the three funds in the Town's Enterprise Funds. The Enterprise is operated in a manner similar to private business, where costs are predominantly supported by user charges. The Water Fund was created to account for the charges for water provided to customers and the associated costs.

	FY 2019	FY 2020	FY 2021	
	Actual	Projected Year-End	Adopted Budget	Percentage Change
Revenues				
Charges for Services	2,018,161	2,594,488	5,135,866	98%
Property Taxes and Impact Fees	91,079	111,939	85,593	-24%
Capital Contributions	2,751,816	4,283,500	3,441,072	-20%
Earnings on Investments	399,513	100,346	150,000	49%
Total	5,260,569	7,090,273	8,812,531	24%

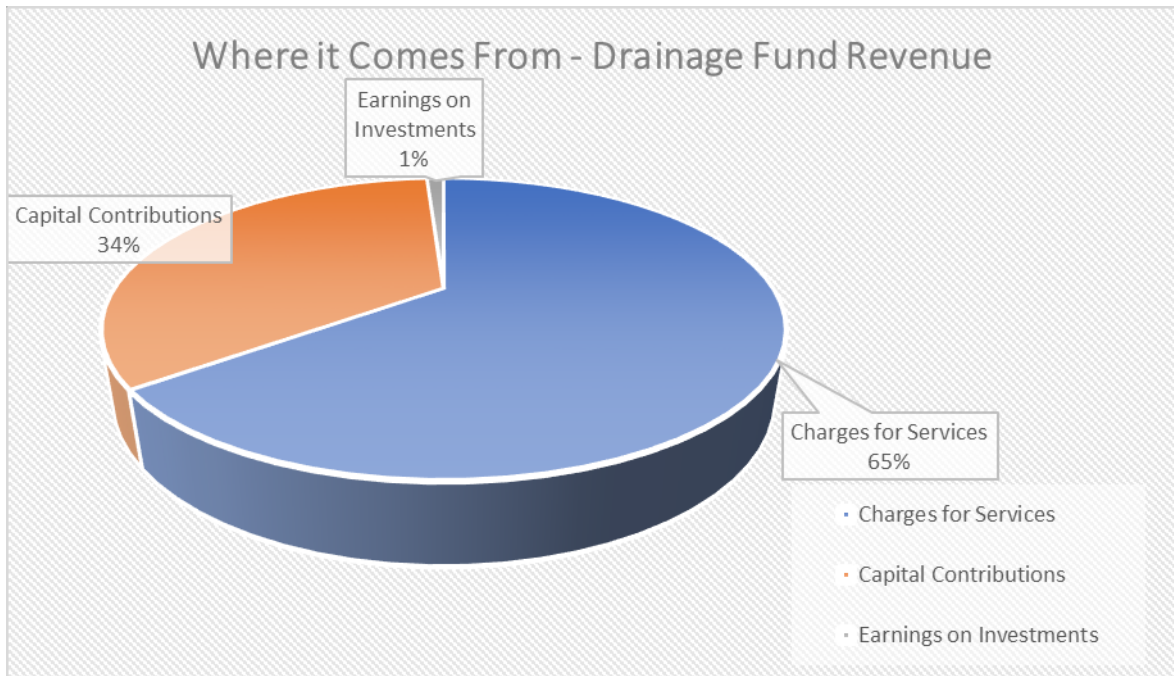
WATER FUND | Revenues

		2019 ACTUAL	2020 PROJECTED	2021 BUDGETED	PERCENTAGE CHANGE
FUND/DIVISION - 204					
Charges for Services					
204-03-3441	Water Sales	1,945,974	2,561,536	5,095,866	99%
204-03-3442	Shut-Off/Recon./Late/NSF/Trans	17,710	6,318	15,000	137%
204-03-3443	Hydrant Water Sales	37,255	15,302	15,000	-2%
204-03-3447	Bulk Water Sales	17,222	11,331	10,000	-12%
		2,018,161	2,594,488	5,135,866	98%
Property Taxes and Impact Fees		-			
204-01-3110	Property Taxes	91,079	111,939	85,593	-24%
		91,079	111,939	85,593	-24%
Capital Contributions					
204-02-3444	BP Raw Water Fee	1,778,316	3,003,662	2,691,072	-10%
204-02-3446	Tap Fees	973,500	1,279,838	750,000	-41%
		2,751,816	4,283,500	3,441,072	-20%
Earnings on Investments					
204-04-3610	Investment Earnings	399,512.87	100,346	150,000	49%
		399,513	100,346	150,000	49%
Total Revenues		5,260,569	7,090,273	8,812,531	24%

DRAINAGE FUNDS REVENUE OVERVIEW

This section of the budget provides information on the Drainage Funds major revenues received from outside sources.

Below is a graph depicting all the revenue sources for the 2021 budget year. The largest piece of the pie for the Drainage Fund is charges for service. This is generated from drainage services provided to users. The second largest revenue is capital contributions.



DRAINAGE FUND

Charges for Service

Source

The Drainage Funds major sources of revenue is from drainage user fees.

Collection

The finance department collects these monthly.

Rationale

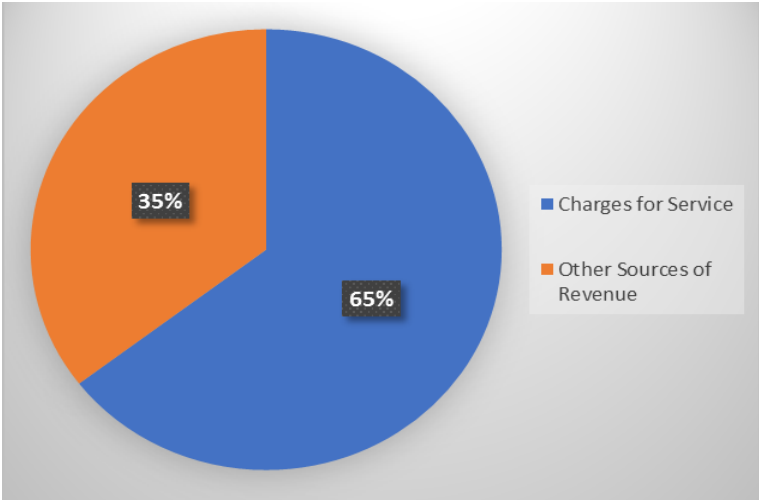
The town currently has a monthly charge of \$5.00 for residential customers and \$9.25 for commercial customers.

There is an additional charge that the town collects for the Stormwater Authority. For residential, it is \$6.33 and for commercial it varies based on impervious surface.

Charges for Service to Total Drainage Fund

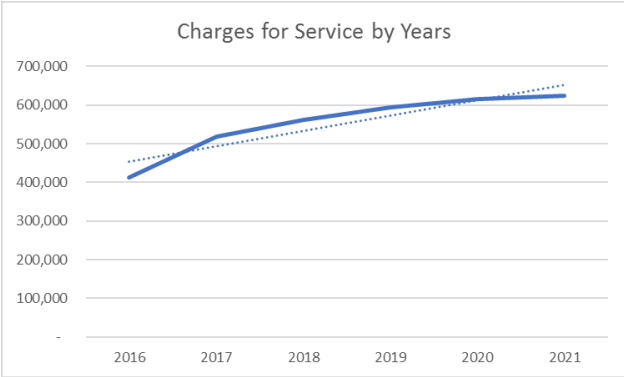
SALES TAX

\$625,000



Charges for Services Revenue History and Forecast

TOW Storm Drain Utility fees	265,000
AUTH Storm Drain Utility Fees	360,000
Total	625,000



DRAINAGE FUND

Capital Contributions

Source

The Drainage Funds major sources of revenue is impact fees. These sources come from new development. Impact fees are for infrastructure upgrades and large capital projects for the drainage fund.

Collection

These fees are collected by the Planning Department.

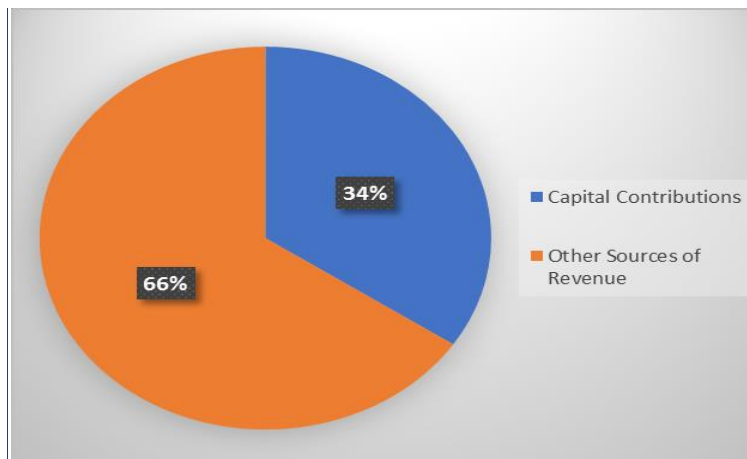
Rationale

With the implementation of the strategic/ smart growth strategy we expect a decrease in permits being issued for 2021. The current strategy is 100 new homes for the next three years until the new water plant is onboard.

Capital Contributions to Total Drainage Fund

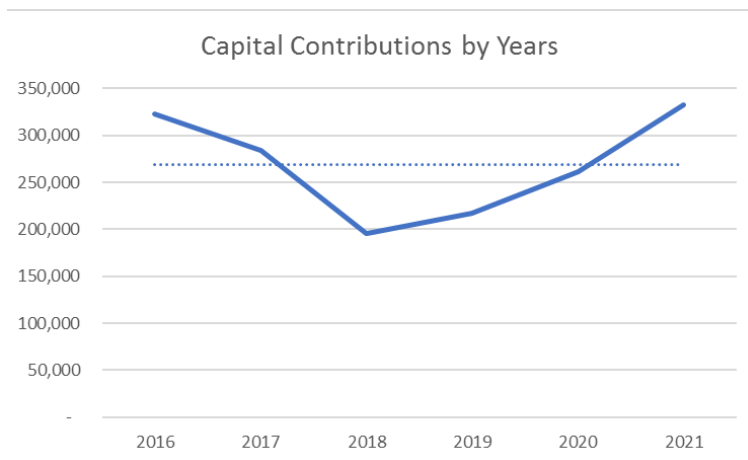
SALES TAX

\$332,400



Capital Contributions Revenue History and Forecast

Motor Vehicle Spec. Ownership	9,000
Motor Vehicle Registration Tax	3,000
Road & Bridge Tax	4,400
TOW Strm Drn BP Impact	84,000
AUTH Storm Drn BP Impact	120,000
Grant	112,000
Total	332,400



DRAINAGE FUND

The Drainage Fund is one of the three funds in the Town's Enterprise Funds. The Enterprise is operated in a manner similar to private business, where costs are predominantly supported by user charges. The Drainage Fund was created to account for the charges for drainage services provided to customers and the associated costs.

	FY 2019	FY 2020	FY 2021	
	Actual	Projected Year-End	Adopted Budget	Percentage Change
Revenues				
Charges for Services	593,046	614,347	625,000	2%
Capital Contributions	216,910	261,200	332,400	27%
Earnings on Investments	20,154	6,761	10,000	48%
Total	830,110	882,308	967,400	10%

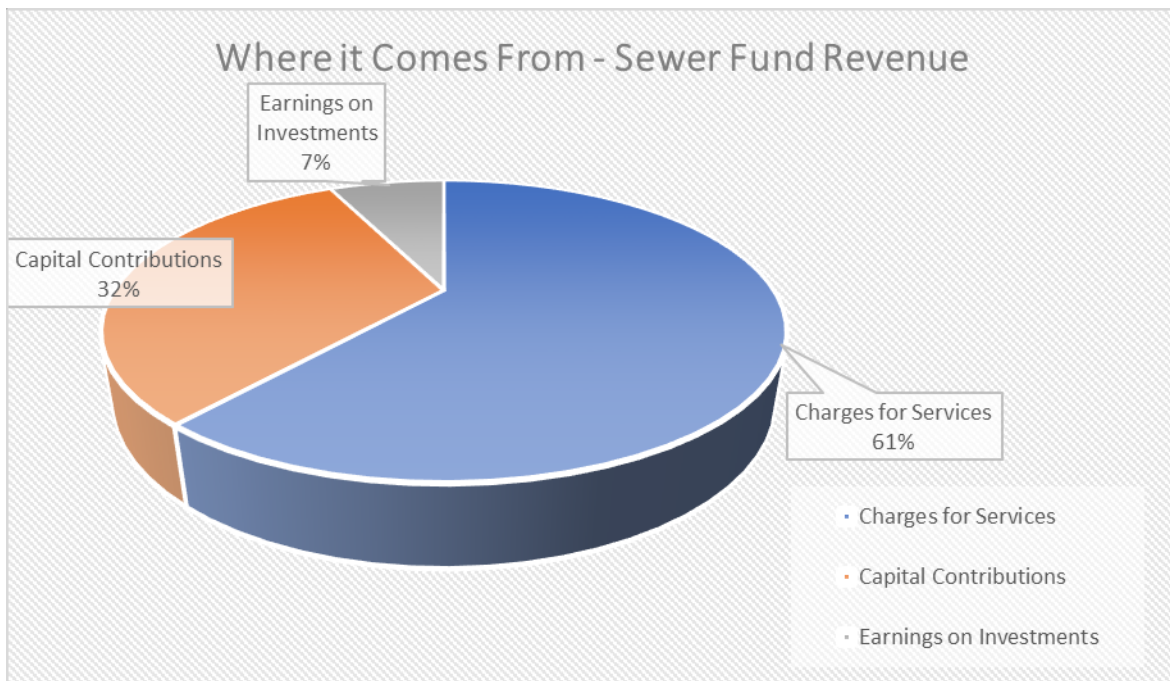
DRAINAGE FUND | Revenues

		2019 ACTUAL	2020 PROJECTED	2021 BUDGETED	PERCENTAGE CHANGE
FUND/DIVISION - 207					
Charges for Services					
207-03-3449	TOW Storm Drain Utility fees	236,104	247,582	265,000	7%
207-03-3452	AUTH Storm Drain Utility Fees	356,942	366,765	360,000	-2%
		593,046	614,347	625,000	2%
Capital Contributions					
207-01-3312	Motor Vehicle Spec. Ownership	11,272	9,600	9,000	-6%
207-01-3313	Motor Vehicle Registration Tax	3,921	3,200	3,000	-6%
207-01-3337	Road & Bridge Tax	4,237	4,400	4,400	0%
207-02-3451	TOW Strm Drn BP Impact	86,466	114,000	84,000	-26%
207-02-3453	AUTH Storm Drn BP Impact	111,013	130,000	120,000	-8%
207-08-3364	Grant	-	-	112,000	0%
		216,910	261,200	332,400	27%
Earnings on Investments					
207-08-3610	Investment Earnings	20,154	6,761	10,000	48%
		20,154	6,761	10,000	48%
Total Revenues		830,110	882,308	967,400	10%

SEWER FUNDS REVENUE OVERVIEW

This section of the budget provides information on the Sewer Funds major revenues received from outside sources.

Below is a graph depicting all the revenue sources for the 2021 budget year. The largest piece of the pie for the Sewer Fund is charges for service. This is generated from water reclamation services provided to users. The second largest revenue is capital contributions. These come from impact fees paid by new development.



SEWER FUND

Charges for Services

Source

The Sewer Funds major sources of revenue is sewer user fees.

This is generated from water reclamation services provided to users.

Collection

The finance department collects these monthly.

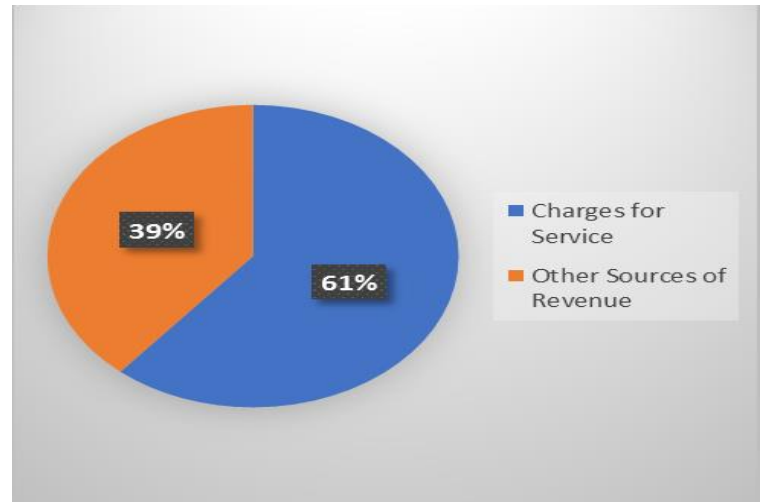
Rationale

The cost for the water that you send down the drain to the Wastewater Treatment Plant is calculated annually, usually based on the average amount of water consumed as reflected on your January, February, and March utility bills. For new or transferring customers you are assigned the town average of \$27.13. Current rates are \$20.63 for service line (up to 3,000 gallons) and \$6.50 per 1,000 gallon above the 3,000 gallons.

Charges for Services to Total Sewer Fund

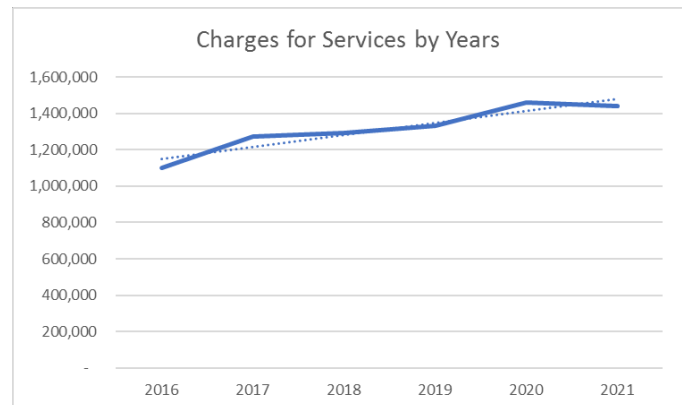
SALES TAX

\$1,442,295



Charges for Services Revenue History and Forecast

Sewer User Fees	1,442,295
Total	1,442,295



SEWER FUND

Capital Contributions

Source

The Sewer Funds major sources of revenue is tap fees. These sources come from new development. Tap fees are for infrastructure upgrades and large capital projects for the sewer fund.

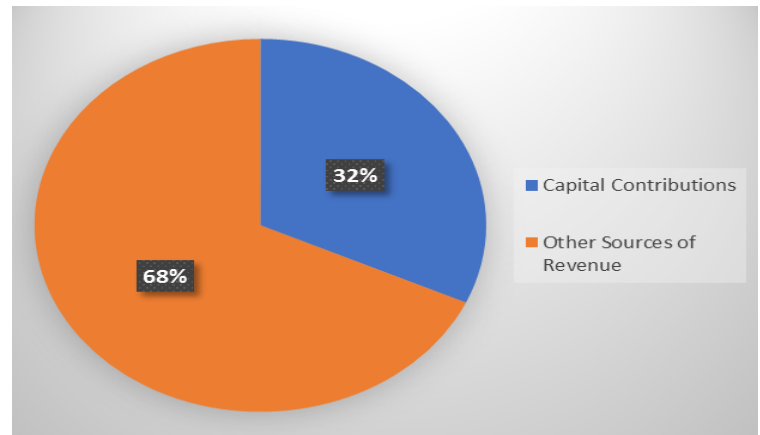
Collection

These fees are collected by town staff.

Rationale

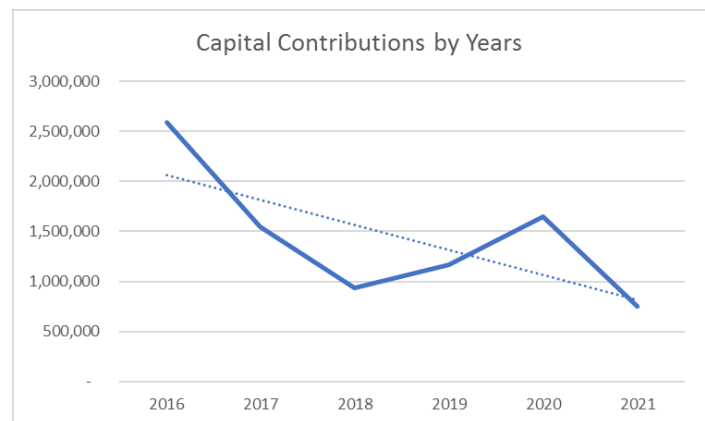
With the implementation of the strategic/ smart growth strategy we expect a decrease in permits being issued for 2021. The current strategy is 100 new homes for the next three years until the new water plant is onboard.

Capital Contributions to Total Sewer Fund SALES TAX **\$750,000**



Capital Contributions Revenue History and Forecast

Tap Fees	750,000
Total	750,000



SEWER FUND

The Sewer Fund is one of the three funds in the Town's Enterprise Funds. The Enterprise is operated in a manner similar to private business, where costs are predominantly supported by user charges. The Sewer Fund was created to account for the charges for sewer services provided to customers and the associated costs.

	FY 2019	FY 2020	FY 2021	
	Actual	Projected Year-End	Adopted Budget	Percentage Change
Revenues				
Charges for Services	1,333,766	1,461,309	1,442,295	-1%
Capital Contributions	1,162,500	1,650,000	750,000	-55%
Earnings on Investments	181,209	88,916	166,000	87%
Total	2,677,475	3,200,225	2,358,295	-26%

SEWER FUND | Revenues

		2019 ACTUAL	2020 PROJECTED	2021 BUDGETED	PERCENTAGE CHANGE
FUND/DIVISION - 205					
Charges for Services					
205-03-3445	Sewer User Fees	1,333,766	1,461,309	1,442,295	-1%
		1,333,766	1,461,309	1,442,295	-1%
Capital Contributions					
205-02-3446	Tap Fees	1,162,500	1,650,000	750,000	-55%
		1,162,500	1,650,000	750,000	-55%
Earnings on Investments					
205-04-3610	Investment Earnings	181,209	88,916	166,000	87%
		181,209	88,916	166,000	87%
Total Revenues		2,677,475	3,200,225	2,358,295	-26%

LEGISLATIVE BOARD

The Board of Trustees acts as the governing body and legislative branch for the Town of Wellington's government and develops public policy consistent with the needs of the community by way of enacting ordinances, formal motions, and resolutions which provide direction to the Town Administrator.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	11,659	11,659	0.0%
Materials & Supplies	20,500	55,000	168.3%
Operations & Maintenance	61,986	151,200	143.9%
Total	94,145	217,859	131.4%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Mayor	1	1	1
Council	6	6	6
Total	7	7	7

LEGISLATIVE BUDGET SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 11					
Compensation & Benefits					
201-11-5102	Benefits	859	859	859	859
201-11-5107	Elected Official Compensation	10,520	-	10,800	10,800
		11,378	859	11,659	11,659
Materials & Supplies					
201-11-5414	Election Expense	-	10,683	20,500	55,000
		-	10,683	20,500	55,000
Operations & Maintenance					
201-11-5331	Publishing & Legal Notice	1,420	2,159	1,486	1,200
201-11-5335	Dues & Subscriptions	950	-	2,500	2,500
201-11-5352	Municipal Legal Services	11,311	-	35,000	35,000
201-11-5363	R&M Computer/Office Equipment	910	3,556	-	1,000
201-11-5380	Travel & Training	3,877	1,553	10,000	10,000
201-11-5950	Board Outreach	-	79	3,000	86,800
201-11-5951	Board Discretionary Fund	-	479	10,000	12,000
201-11-5495	Miscellaneous	522	58	-	-
201-11-5530	Code Review & Update	950	3,346	-	2,700
		19,942	11,230	61,986	151,200
TOTAL EXPENDITURES		31,320	22,772	94,145	217,859

JUDICIAL

The Municipal Court maintains files on all citations issued by the Larimer County Sheriff Department and Code Enforcement for violations of municipal law; hears all cases involving said violations and reports all applicable convictions to the Department of Motor Vehicle's Licensing Bureau. Records are maintained in such a manner to assure that all sentences are processed in a legal and timely manner according to state law.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	8,379	-	-100.0%
Materials & Supplies	2,500	2,500	0.0%
Operations & Maintenance	27,600	22,100	-19.9%
Total	38,479	24,600	-36.1%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Court Clerk	0.25	0.25	0
Total	0.25	0.25	0

JUDICIAL BUDGET SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 12					
Compensation & Benefits					
201-12-5100	Wages & Salaries	5,368	479	5,472	-
201-12-5102	Benefits	2,406	260	2,907	-
		7,775	739	8,379	-
Materials & Supplies					
201-12-5214	Office Supplies	-	618	2,500	2,500
		-	618	2,500	2,500
Operations & Maintenance					
201-12-5109	Magistrate	9,000	9,000	9,000	9,000
201-12-5349	Court Clerk	-	-	-	-
201-12-5359	Prosecuting Attorney	7,197	4,283	15,000	7,500
201-12-5380	Travel & Training	494	142	3,600	3,600
201-12-5495	Miscellaneous	1,499	-	-	-
201-12-5498	Court Appointed Counsel	-	-	-	1,000
201-12-5499	Translator Fees	-	150	-	1,000
		18,191	13,575	27,600	22,100
TOTAL EXPENDITURES		25,966	14,932	38,479	24,600

ADMINISTRATION

The Town Administrator is appointed by the Board of Trustees and serves as the chief administrative officer of the organization. The Town Administrator's Office is responsible for providing direction on day-to-day operations, overseeing and implementing organizational policies, laws and Town ordinances, providing the Board of Trustees support, implementing organizational goals, appointing department directors and the development and submission of the annual budget to the Board of Trustees.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	267,020	471,970	76.8%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	76,700	165,100	115.3%
Total	343,720	637,070	85.3%

	2019 Budgeted	2020 Budgeted	2021 Proposed
Authorized Personnel FTE			
Town Administrator	1	1	1
Deputy Town Administrator	1	1	1
Management Analyst	0	0	1
Marketing & Communications Specialist	0	1	1
Total	2	3	4

ADMINISTRATION BUDGET SUMMARY | Expenditures

FUND/DIVISION - 13		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-13-5100	Wages & Salaries	210,596	215,858	221,328	388,725
201-13-5102	Benefits	39,222	30,289	45,692	83,245
		249,818	246,147	267,020	471,970
Materials & Supplies					
		-	-	-	-
Operations & Maintenance					
201-13-5331	Publishing & Legal Notices	809	-	2,200	1,500
201-13-5335	Dues & Subscription	10,312	6,000	8,000	8,000
201-13-5336	Public Relations	602	57	-	600
201-13-5348	Legal/Eng.-Water Rights Issues	-	-	-	-
201-13-5352	Legal Services	47,345	89,597	25,000	75,000
201-13-5356	Professional Fees	9,349	14,000	35,000	25,000
201-13-5363	R&M Computer/Office Equipment	-	-	-	50,000
201-13-5381	Mileage Reimbursement	415	-	1,500	-
201-13-5496	Community Relations	535	1,000	5,000	5,000
		69,368	110,654	76,700	165,100
TOTAL EXPENDITURES		319,185	356,801	343,720	637,070

FINANCE

The Finance Department manages and accounts for the Town's financial resources. This department prepares and monitors the annual budget, invests Town funds to protect assets, maintains fiscal liquidity and maximizes income in compliance with all governing financial and accounting laws.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	460,933	468,443	1.6%
Materials & Supplies	32,500	28,400	-12.6%
Operations & Maintenance	239,693	224,900	-6.2%
Total	733,126	721,743	-1.6%

	2019 Budgeted	2020 Budgeted	2021 Proposed
Authorized Personnel FTE			
Finance Director	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00
Accounts Payable Clerk	0.75	0.75	1.00
Utility Services Coordinator	1.00	1.00	1.00
Payroll Coordinator	-	1.00	1.00
Total	3.75	4.75	5.00

FINANCE BUDGET SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 14					
Compensation & Benefits					
201-14-5100	Wages & Salaries	261,963	222,684	328,657	366,948
201-14-5102	Benefits	89,912	89,283	132,276	101,495
		351,875	311,967	460,933	468,443
Materials & Supplies					
201-14-5311	Postage	23,733	2,128	5,000	2,400
201-14-5321	Printing Services	380	28,394	27,500	26,000
		24,113	30,522	32,500	28,400
Operations & Maintenance					
201-14-5155	Road & Bridge Tax IGA	-	-	16,000	-
201-14-5510	Insurance and Bonds	140,346	119,068	134,833	148,000
201-14-5353	Accounting & Audit	19,640	24,400	24,400	27,000
201-14-5335	Dues and Subscriptions	-	151	3,000	3,500
201-14-5338	Bank Service Charge	312	-	1,000	-
201-14-5363	R&M Computer/Office Equip	-	2,247	-	1,500
201-14-5378	Office Space Rental	14,795	1,361	15,840	3,000
201-14-5380	Travel and Training	-	2,500	10,250	10,500
201-14-5381	Mileage Reimbursement	168	35	800	-
201-14-5560	County Treas. Fees	22,218	21,000	33,070	30,000
201-14-5640	Paying Agent Fee	500	500	500	1,200
201-14-5733	Traffic Signals	69,597	-	-	-
201-14-5950	Document Shredding	180	20	-	200
		267,756	171,282	239,693	224,900
TOTAL EXPENDITURES		643,745	513,771	733,126	721,743

CUSTOMER SERVICE

The Customer Service Department provides newcomers and longtime customers information to Town operations and services. The Deputy Town Clerk is the record keeper for the town and is responsible for elections, building permits, liquor licenses, and the municipal code.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	155,977	170,207	9.12%
Materials & Supplies	6,500	8,500	30.77%
Operations & Maintenance	3,800	7,950	109.21%
Total	166,277	186,657	12.26%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Administrative Assistant/Court Clerk	1.00	1.00	1.00
Town Clerk	1.00	1.00	1.00
Total	2.00	2.00	2.00

CUSTOMER SERVICE BUDGET SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 15					
Compensation & Benefits					
201-15-5100	Wages and Salaries	112,722	152,106	114,901	133,175
201-15-5102	Benefits	27,516	30,213	41,076	37,032
		140,237	182,318	155,977	170,207
Materials & Supplies					
201-15-5214	Office Supplies	6,750	6,000	6,000	6,000
201-15-5363	R&M Computer/Office Equip.	1,931	16,318	500	2,500
		8,681	22,318	6,500	8,500
Operations & Maintenance					
201-15-5105	Temporary Employment Services	-	16,500	-	-
201-15-5331	Publishing & Legal Notices	104	-	-	-
201-15-5335	Dues & Subscriptions	-	-	-	400
201-15-5380	Travel & Training	-	-	-	3,500
201-15-5381	Mileage Reimbursement	-	-	300	300
201-15-5495	Miscellaneous	6,424	1,238	3,500	3,500
201-15-5948	Employee Apparel	-	-	-	250
		6,528	17,738	3,800	7,950
TOTAL EXPENDITURES		155,447	222,374	166,277	186,657

HUMAN RESOURCES

The HR Manager is responsible for employee compensation and benefits administration; recruitment and; employee relations, training and development of staff; personnel policy development and interpretation.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	96,379	166,460	72.7%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	112,639	29,600	-73.7%
Total	209,018	196,060	-6.2%

	2019 Budgeted	2020 Budgeted	2021 Proposed
Authorized Personnel FTE			
Human Resources Manager	1.00	1.00	1.00
HR Administrative Assistant	-	-	0.50
Total	1.00	1.00	1.50

HUMAN RESOURCES BUDGET SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 16					
Compensation & Benefits					
201-16-5100	Wages & Salaries	30,048	48,150	71,647	118,775
201-16-5102	Benefits	14,220	13,239	24,732	35,685
201-16-5103	Temporary Employment Services	-	-	-	12,000
		44,268	61,389	96,379	166,460
Materials & Supplies					
		-	-	-	-
Operations & Maintenance					
201-16-5226	Executive Search	1,976	43,301	10,900	-
201-16-5356	Professional Fees	-	6,000	25,000	2,400
201-16-5380	Travel & Training	41,389	18,000	65,239	4,000
201-16-5580	Employee Drug Testing	2,593	1,000	2,000	2,000
201-16-5582	Employee Wellness/Recognition	770	-	5,000	13,000
201-16-5583	Background Check	837	1,500	700	1,000
201-16-5948	Employee Apparel	2,070	3,000	3,000	4,800
201-16-5949	Employee Advertising	1,339	3,300	800	2,400
		50,974	76,101	112,639	29,600
TOTAL EXPENDITURES		95,242	137,490	209,018	196,060

INFORMATION SERVICES

The Town of Wellington contracts out Information Systems services to an outside company. Through our contract, they support Town staff with IT Help Desk support, manage hardware and software needs for all departments, and maintain the security network environment.

The Town of Wellington contracts out Information System services to an third party vendor.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	73,459	0.0%
Materials & Supplies	125,000	140,000	12.0%
Operations & Maintenance	47,200	49,600	5.1%
Total	172,200	263,059	52.8%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
IT Technician	-	-	1.00
Total	-	-	1.00

INFORMATION SERVICES BUDGET SUMMARY | Expenditures

FUND/DIVISION - 17		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-17-5100	Wages	-	-	-	55,850
201-17-5102	Benefits	-	-	-	17,609
		-	-	-	73,459
Materials & Supplies					
201-17-5579	Software License/Support	74,738	155,702	125,000	140,000
		74,738	155,702	125,000	140,000
Operations & Maintenance					
201-17-5345	Telephone Services	29,363	32,568	23,000	24,000
201-17-5585	Website Maintenance	23,328	5,091	10,000	6,000
201-17-5382	Network Administration	4,431	4,241	5,000	6,000
201-17-5384	Internet Service	5,402	11,115	5,200	10,000
201-17-5386	E-Mail Services	12,341	2,412	-	-
201-17-5947	Copier Expense	2,033	2,785	4,000	3,600
		76,898	58,212	47,200	49,600
TOTAL EXPENDITURES		151,635	213,915	172,200	263,059

PLANNING & ZONING

The Planning and Development Department promotes healthy and sustainable growth by providing for the orderly growth of the community and the businesses within it. The department includes the Town Planner and Development Coordinator and provides oversight for contractual services for building plan review and inspections.

The Department is responsible for regulatory review of zoning and subdivision of land to assure compliance with the Town's Comprehensive Plan. Staff assist residents, property owners, businesses, and developers in understanding and applying the Town's plans and regulations. The department also facilitates meetings for the Planning Commission and Board of Adjustments; and provides professional expertise to other advisory boards and the Board of Trustees.

Activities include long-range and current planning, implementation of Wellington's Comprehensive Plan, site plan review and zoning administration. The department facilitates the development review process for all new developments and redevelopment activities. Development review includes coordination with contracted engineering services, building inspection services, as well as coordination with the Wellington Fire Protection District and other outside agencies as appropriate.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	247,167	419,288	69.6%
Materials & Supplies	9,000	13,500	50.0%
Operations & Maintenance	543,447	544,775	0.2%
Total	799,614	977,563	22.3%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Planning Director	1.00	1.00	1.00
Development Coordinator	1.00	1.00	1.00
Planner II	-	1.00	1.00
Building Official	-	-	1.00
Total	2.00	3.00	4.00

PLANNING & ZONING BUDGET SUMMARY | Expenditures

FUND/DIVISION - 18		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Personnel Services					
201-18-5100	Wages & Salaries	133,240	145,393	195,838	320,993
201-18-5101	Seasonal	-	-	-	15,000
201-18-5102	Benefits	22,125	29,500	51,329	83,295
		155,365	174,893	247,167	419,288
Materials & Supplies					
201-18-5214	Office Supplies	769	7,781	7,500	11,000
201-18-5331	Recording & Legal Publishing	1,694	1,283	1,500	2,500
		2,463	9,064	9,000	13,500
Operations & Maintenance					
201-18-5335	Dues and Subscriptions	657	135	1,810	1,830
201-18-5350	Building Insp. Fee Remittance	320,608	532,389	450,000	450,000
201-18-5352	Legal Services	-	-	10,000	10,000
201-18-5354	Reimbursable Legal Services	-	-	2,500	2,500
201-18-5355	Engineering Services-Municipal	66,662	5,000	30,000	30,000
201-18-5356	Reimbursable Engineering Ser.	57,776	-	30,000	30,000
201-18-5357	Reimbursable Planning Services	1,049	-	10,000	10,000
201-18-5380	Travel & Training	2,154	1,200	7,387	9,965
201-18-5381	Mileage Reimbursement	119	300	1,750	480
201-18-5401	Grants/Loans - Consulting	-	-	-	-
201-18-5402	Development Review Consulting	-	-	-	-
201-18-5495	Miscellaneous	204	-	-	-
		449,229	539,024	543,447	544,775
TOTAL EXPENDITURES		607,057	722,981	799,614	977,563

LAW ENFORCEMENT

The Town of Wellington contracts with the Larimer County Sheriff's Office for law enforcement services. The contract provides for a sergeant, a corporal and 8 deputies to provide patrol services for the town. Deputies assigned to Wellington focus on establishing a community-oriented police presence within the town. Deputies are responsible for traffic enforcement, criminal law enforcement, and providing limited animal control duties when the Town's Code Enforcement Officer is unavailable. They enforce Wellington's Municipal Ordinances in addition to applicable county, state and federal laws. Deputies in Wellington conduct their patrol duties using marked patrol cars, bicycles and foot patrols. The School Resource Officer instructs safety programs at the 3 schools located in Wellington, investigates criminal activity on school grounds and attends school activities.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	1,351,314	1,518,500	12.4%
Total	1,351,314	1,518,500	12.4%
Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

LAW ENFORCEMENT BUDGET SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 21					
Compensation & Benefits		-	-	-	-
Materials & Supplies		-	-	-	-
Operations & Maintenance		-	-	-	-
201-21-5364	LCSO - Personnel	1,225,660	1,031,031	1,031,031	1,500,000
201-21-5376	LCSO - Support Costs	140,571	300,783	300,783	-
201-21-5377	LCSO - Community Activities	1,047	1,000	1,500	1,000
201-21-5378	LCSO - Office Rental/Maint.	14,387	17,500	17,500	17,500
201-21-5495	LCSO - Miscellaneous	380	-	500	-
		1,382,046	1,350,314	1,351,314	1,518,500
TOTAL EXPENDITURES		1,382,046	1,350,314	1,351,314	1,518,500

CODE ENFORCEMENT

The Neighborhood Services Officer ensures the Town's zoning, subdivision, nuisance, grading and drainage codes, and health and safety regulations are followed. Activities include conducting field investigations and inspections, gathering information, preparing reports, advising violators, issuing summonses, obtaining compliance or initiating legal action, responding to complaints, and testifying in court. The purpose of this position is to work together with residents and property owners to achieve a clean, safe, and aesthetically pleasing community which enhances the quality of life in Town of Wellington by ensuring proper compliance with Town codes, standards, and regulations.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	71,303	62,744	-12.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	20,200	14,242	-29.5%
Total	91,503	76,986	-15.9%
Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Neighborhood Service Officer	1.00	1.00	1.00
Total	1.00	1.00	1.00

CODE ENFORCEMENT BUDGET SUMMARY | Expenditures

FUND/DIVISION - 24		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-24-5100	Wages & Salaries	36,011	53,159	48,790	55,850
201-24-5102	Benefits	4,623	6,386	22,513	6,894
		40,634	59,545	71,303	62,744
Materials & Supplies		-	-	-	-
Operations & Maintenance		-	-	-	-
201-24-5231	Fuel, Oil & Grease	5,832	4,211	5,700	6,042
201-24-5233	R&M - Machinery & Equip. Parts	-	1,000	300	-
201-24-5345	Telephone Services	1,273	1,088	1,200	1,200
201-24-5363	R&M Computer/Office Equip	-	564	-	-
201-24-5371	Cell Phone/Accessories	76	-	-	-
201-24-5372	Uniforms	-	60	-	-
201-24-5374	Humane Society Holding Charges	11,511	2,569	4,000	4,000
201-24-5375	Protective Insp. Equipment	828	1,500	3,000	3,000
201-24-5380	Travel & Training	-	1,000	6,000	-
201-24-5495	Miscellaneous	49	-	-	-
		19,568	11,992	20,200	14,242
TOTAL EXPENDITURES		60,202	71,537	91,503	76,986

PUBLIC WORKS

The Public Works Department is divided into 4 divisions: water, wastewater, public works, and engineering. This department oversees the Capital Improvement Program (CIP), water treatment, wastewater treatment, drainage systems, streets, facilities, parks, trails and fleet management. For 2021, the department has a staff of 17 permanent employees and 4 seasonal personnel. Public Works Department maintains over 60 miles of streets; sweeping, snow removal, patching, striping, crack sealing, etc. Public Works maintains over 33 miles of wastewater collections lines; 47 miles of water distribution lines; and numerous manholes, water valves, and fire hydrants; 161 acres of parks and 3.2 miles of trails.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	1,169,967	1,579,761	35.0%
Materials & Supplies	65,475	48,200	-26.4%
Operations & Maintenance	190,750	199,160	4.4%
Total	1,426,192	1,827,121	28.1%

	2019 Budgeted	2020 Budgeted	2021 Proposed
Authorized Personnel FTE			
Public Works Director	1.00	1.00	1.00
Deputy Public Works Director	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Civil Engineer I	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	1.00
Civil Engineer II	-	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Fleet Manager	1.00	1.00	1.00
Street Maintenance III	1.00	1.00	1.00
Equipment Operator II	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
Streets II	1.00	1.00	1.00
Lead D/C Operator	1.00	1.00	1.00
D/C Operator I	1.00	1.00	1.00
D/C Operator II	-	-	1.00
Meter Reader/Locator Inspector	0.50	0.50	-
Distribution Collection ORC	-	1.00	1.00
Total	13.50	16.50	17.00

PUBLIC WORKS BUDGET SUMMARY | Expenditures

		2019	2020	2020	2021
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 34					
Compensation & Benefits					
201-34-5100	Wages & Salaries	685,671	742,039	848,986	1,195,923
201-34-5102	Benefits	221,131	257,121	320,981	383,838
		906,802	999,159	1,169,967	1,579,761
Materials & Supplies					
201-34-5241	Shop Supplies	3,712	1,104	5,400	4,200
201-34-5372	Uniforms	1,680	24,743	25,425	18,000
201-34-5422	Small Tools	192	-	1,000	1,000
201-34-5941	PW Office Supplies	18,795	19,189	25,400	19,000
201-34-5947	Copier Expense	7,020	10,646	8,250	6,000
		31,399	55,682	65,475	48,200
Operations & Maintenance					
201-34-5213	Data Processing Supplies	111	-	-	-
201-34-5231	Fuel, Oil & Grease	1,944	1,404	2,500	2,500
201-34-5233	R&M- Machinery & Equip. Parts	993	2,481	2,500	2,500
201-34-5329	HOA Fees	360	300	360	360
201-34-5335	Dues & Subscriptions	2,032	4,804	5,400	4,000
201-34-5363	R&M Computer/Office Equip.	5,036	11,702	4,390	5,800
201-34-5370	Safety Workwear Allowance	-	1,000	1,600	1,200
201-34-5371	Cell Phone/Accessories	33	84	10,000	-
201-34-5380	Travel & Training	13	-	-	18,000
	Employee Recognition	-	-	-	1,800
201-34-5396	Weed/Refuse Clean Up	-	13	-	-
201-34-5398	Waste Collection Service	7,862	9,021	8,000	8,000
201-34-5402	Dev. Review/Misc. Consulting	2,205	-	40,000	40,000
201-34-5404	Big Event Grill	-	-	-	-
201-34-5456	Mosquito Control	9,400	10,600	15,000	15,000
201-34-5457	Rodent Control	-	-	1,000	-
201-34-5356	Professional Services	-	14	80,000	60,000
201-34-5495	Miscellaneous	221	96	-	-
201-34-5790	GIS/Mapping	4,463	21,960	20,000	40,000
		34,672	63,478	190,750	199,160
TOTAL EXPENDITURES		972,873	1,118,320	1,426,192	1,827,121

CEMETERY

The Highland Cemetery is located at 9192 NE Frontage Road. The Town of Wellington performs all the routine operations and maintenances at the cemetery.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	2,500	5,000	100.0%
Operations & Maintenance	20,000	25,000	25.0%
Total	22,500	30,000	33.3%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

CEMETERY BUDGET SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 42					
Personnel Services		-	-	-	-
		-	-	-	-
Materials & Supplies					
201-42-5423	Sand & Gravel & Road Base	-	404	2,500	5,000
		-	404	2,500	5,000
Operations & Maintenance					
201-42-5382	Grounds Maintenance Service	-	-	5,000	5,000
201-42-5454	Survey	12,921	-	15,000	20,000
		12,921	-	20,000	25,000
TOTAL EXPENDITURES		12,921	404	22,500	30,000

GENERAL USE BUILDING & COMMUNITY CENTER

These are buildings owned or leased by the Town for Town employees.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	13,500	27,200	101.5%
Operations & Maintenance	55,357	47,200	-14.7%
Total	68,857	74,400	8.1%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

GENERAL USE BUILDING & COMMUNITY CENTER SUMMARY | Expenditures

FUND/DIVISION - 49		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits		-	-	-	-
Materials & Supplies		-	-	-	-
201-49-5367	R&M Serv./Supplies - Buildings	15,133	25,000	12,500	25,000
201-49-5368	Cleaning Supplies	475	2,809	1,000	2,200
		15,608	27,809	13,500	27,200
Operations & Maintenance					
201-49-5341	Electricity	15,525	13,057	15,857	10,000
201-49-5342	Water	2,036	3,970	2,200	3,100
201-49-5343	Sewer	1,762	1,761	1,800	1,600
201-49-5344	Natural Gas - Heat	15,576	11,972	14,000	12,000
201-49-5346	Storm Drainage	2,680	2,627	3,000	2,500
201-49-5369	Janitorial Service	21,685	-	18,000	18,000
201-49-5495	Miscellaneous	-	-	500	-
201-49-5533	Equipment Rental	-	-	-	-
201-49-5994	TV/VCR/Projector	-	-	-	-
		59,264	33,387	55,357	47,200
TOTAL EXPENDITURES		74,873	61,196	68,857	74,400

COMMUNITY ACTIVITIES

The Wellington Community Activities Commission (CAC) is comprised of volunteers who want to give back to Wellington by giving their time and energy to coordinate community events. Annual events include the Easter Egg Hunt, Fishing Derby, 4th of July, Halloween Costume Contest, Veteran's Day, and the Parade of Lights.

Due to lack of community interest; eliminating the Valentine's Day Dance, Neighborhood Cleanup, Summer Movies in the Park, and Fall Dance.

Increase to reflect the growth in popularity of the Easter Event for additional port-o-potties.

Increase in 4th of July for traffic control expense and adding the car show to the budget.

The cost of ads in the North Forty have increase by \$60 per ad, the budget reflects this increase.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	90,910	77,910	-14.3%
Total	90,910	77,910	-14.3%
Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

COMMUNITY ACTIVITIES SUMMARY | Expenditures

		2019	2020	2020	2021
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 50					
Compensation & Benefits		-	-	-	-
Materials & Supplies		-	-	-	-
Operations & Maintenance		-	-	-	-
201-50-5150	9 Health Fair	-	-	-	-
201-50-5152	Boys & Girls Club Contribution	282	-	-	-
201-50-5187	Got What It Takes	-	-	-	-
201-50-5188	Eagles After Hours	5,048	5,000	5,000	-
201-50-5190	Car Show Expenditures	4,149	-	4,000	-
201-50-5192	CAC Program Expenditures	21,852	5,000	25,410	35,410
201-50-5193	Traffic & Crowd Control	4,000	4,500	4,500	-
201-50-5196	CAC Related Equipment	288	-	-	-
201-50-5222	Town Picnics / Parties	8,651	6,500	6,500	-
201-50-5495	Miscellaneous	100	-	-	-
201-50-5908	Holiday Lighting	3,117	5,000	5,000	2,500
201-50-5932	Fireworks	32,097	34,950	35,000	37,500
201-50-5933	Senior's Van	8,116	5,500	5,500	2,500
201-50-5934	Holiday Supplies	125	-	-	-
		87,825	66,450	90,910	77,910
TOTAL EXPENDITURES		87,825	66,450	90,910	77,910

ECONOMIC DEVELOPMENT

As a newly formed department, the Economic Development Director encourages development that reflects and enhances Wellington's unique culture and historic characteristics. The Economic Development Director helps build a solid foundation to increase the Town's economic vitality, diversify the community's tax base, and strengthen the quality of life for our residents.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	127,829	-	-100.0%
Materials & Supplies	2,250	-	-100.0%
Operations & Maintenance	131,831	75,000	-43.1%
Total	261,910	75,000	-71.4%

	2019 Budgeted	2020 Budgeted	2021 Proposed
Authorized Personnel FTE			
Economic Development Manager	1.00	1.00	-
Total	1.00	1.00	-

ECONOMIC DEVELOPMENT SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 51					
Compensation & Benefits					
201-51-5100	Wages & Salaries	51,000	53,630	90,337	-
201-51-5102	Benefits	13,566	19,453	37,492	-
		64,566	73,082	127,829	-
Materials & Supplies					
201-51-5214	Office Supplies	173	1,257	600	-
201-51-5311	Postage	-	-	150	-
201-51-5321	Printing	537	236	1,500	-
		710	1,493	2,250	-
Operations & Maintenance					
201-51-5101	Seasonals	-	506	-	-
201-51-5154	Economic Development	-	9,610	10,000	-
201-51-5157	Main Street Project Contrib.	75,000	75,000	75,000	-
201-51-5335	Dues/Fees/Subscriptions	1,522	1,629	2,000	-
201-51-5356	Professional Fees	3,932	5,000	25,000	60,000
201-51-5363	R&M Computer/Office Expense	5,582	-	-	-
201-51-5380	Travel/Mileage	2,221	-	3,000	-
201-51-5381	Mileage Reimbursement	670	-	-	-
201-51-5401	Contracts Services/Marketing	52,923	12,000	16,831	15,000
201-51-5495	Miscellaneous	14,010	-	-	-
201-51-5785	CDOT Building Upgrades	(3,966)	-	-	-
		151,895	103,745	131,831	75,000
TOTAL EXPENDITURES		217,171	178,320	261,910	75,000

LIBRARY

The library operates out of the Leeper Center and is open 42.5 hours per week and has approximately 24,000 items available for use. The Wellington Public Library has a collection of materials of interest to children and adults. These items are available for check out and/or use within the library. Public access to the internet is provided to the public. The library offers fax, scanning, and copier service. Staff programs activities and educational content for adults, teens, and children.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	145,965	180,401	23.6%
Materials & Supplies	32,550	40,550	24.6%
Operations & Maintenance	24,825	22,085	-11.0%
Total	203,340	243,036	19.5%

	2019 Budgeted	2020 Budgeted	2021 Proposed
Authorized Personnel FTE			
Library Manager	1.00	1.00	1.00
Assistant Library Media Manager	0.75	0.75	0.75
Assistant Manager Youth Services	0.50	0.50	0.50
Library Clerk I	0.50	0.50	0.50
Library Clerk I	0.50	0.50	0.20
Total	3.25	3.25	2.95

LIBRARY BUDGET SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 55					
Compensation & Benefits					
201-55-5100	Wages & Salaries	116,375	113,738	112,372	144,430
201-55-5102	Benefits	25,241	19,750	33,593	35,970
		141,616	133,489	145,965	180,401
Materials & Supplies					
201-55-5214	Office Supplies	4,364	4,054	6,000	9,000
201-55-5311	Postage	121	150	150	150
201-55-5312	Stamps	-	-	-	-
201-55-5321	Printing Services	-	-	400	400
201-55-5793	E-Books - Subscriptions	1,550	5,500	5,500	5,500
201-55-5900	Library Books	14,115	6,500	17,000	17,000
201-55-5901	Library Shelving & Furnishings	1,013	200	2,000	2,000
201-55-5902	Courier Service	822	1,201	1,500	1,500
201-55-5903	Grant Donation	4,499	5,202	-	5,000
		26,485	22,807	32,550	40,550
Operations & Maintenance					
201-55-5331	Publishing & Legal Notices	-	-	700	700
201-55-5333	Dues	-	-	200	200
201-55-5335	Subscriptions	412	158	1,000	1,000
201-55-5337	Summer Reading Program	1,231	600	1,500	3,500
201-55-5345	Telephone Services	1,308	-	1,650	1,650
201-55-5347	Story Time Supplies	-	165	200	200
201-55-5363	R&M Computer/Office Equip.	1,240	500	750	750
201-55-5380	Travel & Training	579	500	1,250	1,250
201-55-5384	Internet Service	1,312	1,200	2,200	1,000
201-55-5387	Special Event Supplies	128	-	375	375
201-55-5495	Miscellaneous	374	150	500	500
201-55-5579	Software License/Support	5,685	6,000	11,000	7,460
201-55-5792	Multi Media	2,033	1,000	3,500	3,500
		14,302	10,273	24,825	22,085
TOTAL EXPENDITURES		182,403	166,569	203,340	243,036

TRANSFER - GENERAL FUND

Transfer to the Capital Projects Fund for General Funds capital expenditures.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	-	-	0.0%
Transfer	1,609,743	1,952,178	0.0%
Total	1,609,743	1,952,178	0.0%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

TRANSFER - GENERAL FUND SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 56					
Compensation & Benefits					
Materials & Supplies		-	-	-	-
Operations & Maintenance		-	-	-	-
Transfer					
201-56-5001	Transfer to Capital Projects Fund	-	470,612	1,609,743	1,952,178
		-	470,612	1,609,743	1,952,178
TOTAL EXPENDITURES		-	470,612	1,609,743	1,952,178

STREETS

The Street Divisions strives to ensure the safe and efficient movement of pedestrians, bicyclists, and motorists on public streets to the extent possible with signs and pavement markings.

The Streets Division is responsibilities include:

- Street patching
- Street painting
- Crack sealing
- Pothole repair Roadway weed control

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	18,000	18,000	0.0%
Operations & Maintenance	319,842	317,592	-0.7%
Transfer	1,580,388	2,798,644	77.1%
Total	1,918,230	3,134,236	63.4%
Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

STREETS SERVICES SUMMARY | Expenditures

FUND/DIVISION - 203		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits		-	-	-	-
Materials & Supplies		-	-	-	-
203-34-5214	Office Supplies	648	38	-	-
203-34-5241	Shop Supplies	6,046	3,231	7,000	7,000
203-34-5371	Cell Phone/Accessories	-	-	-	-
203-34-5422	Small Tools	213	2,271	3,000	3,000
203-34-5453	R&M Supplies - Street Sweeper	5,093	1,079	8,000	8,000
		12,000	6,619	18,000	18,000
Operations & Maintenance					
203-34-5231	Fuel, Oil & Grease	6,763	5,709	7,000	9,000
203-34-5233	R&M- Machinery & Equip. Parts	11,965	19,479	18,000	20,000
203-34-5240	Street Paint, Signs, & Parts	9,081	20,429	10,000	15,000
203-34-5244	Tires & Tubes	2,168	160	5,000	5,000
203-34-5341	Electricity	174,761	155,509	169,600	169,600
203-34-5342	Water	5,893	5,327	5,492	5,492
203-34-5355	Engineering Services	-	-	-	-
203-34-5356	Professional Services	1,600	-	-	-
203-34-5370	Safety Workwear Allowance	2,258	2,000	9,500	9,500
203-34-5372	Uniforms	1,841	-	-	-
203-34-5380	Travel & Training	1,000	-	-	-
203-34-5397	Weed Control	87	800	4,000	4,000
203-34-5423	Sand & Gravel & Roadbase	15,708	3,266	10,000	10,000
203-34-5424	Fabricated Material (Asphalt)	2,158	8,330	20,000	20,000
203-34-5425	Street Maint.-Crack Seal,etc.	3,830	-	10,000	10,000
203-34-5495	Miscellaneous	117	-	-	-
203-34-5533	Equipment Rental	552	1,500	3,000	3,000
203-34-5562	County Clerk Fees	41,089	37,500	27,250	32,000
203-34-5941	Safety & First Aid Kits	235	6,500	5,000	5,000
203-34-5943	Developer Escrow Refund	-	14,910	-	-
203-34-5942	Larimer County - I25 Improvement	15,697	-	16,000	-
		296,803	281,419	319,842	317,592
Transfer					
203-56-5000	Transfer to General Fund	549,862	506,938	506,938	547,077
203-56-5001	Transfer to Capital Projects Fund	-	656,440	1,073,450	2,251,567
		549,862	1,163,378	1,580,388	2,798,644
TOTAL EXPENDITURES		858,666	1,451,416	1,918,230	3,134,236

WATER

The Water Division is dedicated to providing its customers with a safe, high quality and reliable water supply that meets or exceeds all federal and state drinking water requirements. The goal is to produce and distribute our product in the most efficient way, while maintaining and upgrading the system to meet future requirements. We are also committed to providing professional and courteous services to satisfy the diversified needs of our customers.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	438,063	403,288	-7.9%
Materials & Supplies	216,125	220,000	1.8%
Operations & Maintenance	1,571,982	2,889,154	83.8%
Debt Service	1,623,879	1,621,453	-0.1%
Transfer	19,431,682	12,857,712	-33.8%
Total	23,281,731	17,991,607	-22.7%

	2019 Budgeted	2020 Budgeted	2021 Proposed
Authorized Personnel FTE			
Water Plant Superintendent	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Total	5.00	5.00	5.00

WATER SUMMARY | Expenditures

		2019	2020	2020	2021
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 204					
Compensation & Benefits					
204-34-5100	Wages & Salaries	206,359	219,877	308,228	302,760
204-34-5102	Benefits	59,586	74,858	129,835	100,528
		265,946	294,735	438,063	403,288
Materials & Supplies					
204-34-5214	Office Supplies	711	772	-	-
204-34-5221	Chemicals	148,514	175,631	175,000	175,000
204-34-5241	Shop Supplies	1,481	5,766	3,000	3,500
204-34-5370	Safety Workwear Allowance	2,242	2,000	8,125	9,000
204-34-5371	Cell Phone/Accessories	11	-	-	-
204-34-5422	Small Tools	1,887	2,000	5,000	7,500
204-34-5969	Lab Equipment	572	15,000	25,000	25,000
		155,418	201,170	216,125	220,000
Operations & Maintenance					
204-34-5227	Plant Utilities	29,073	11,339	36,000	35,000
204-34-5229	Drinking Water Program Fee	865	-	1,000	1,000
204-34-5231	Fuel, Oil & Grease	12,183	8,421	12,000	12,000
204-34-5233	R&M- Machinery & Equip. Parts	4,553	16,893	15,000	18,000
204-34-5244	Tires & Tubes	-	-	4,000	2,000
204-34-5334	Water Testing	38,512	26,294	70,000	80,000
204-34-5339	On-Line Utility Bill Pay-Fees	32,836	27,942	31,032	31,000
204-34-5341	Electricity	95,222	75,923	86,418	100,000
204-34-5345	Telephone Service	233	1,000	780	800
204-34-5351	Permit Fees	580	1,500	1,500	1,500
204-34-5356	Professional Services	7,846	60,000	60,000	75,000
204-34-5372	Uniforms	3,619	439	-	-
204-34-5380	Travel & Training	5,027	3,000	12,750	11,000
204-34-5384	Internet Service	662	811	-	1,000
204-34-5401	Rate Study - Consulting	473	-	-	-
204-34-5423	Sand & Gravel & Road Base	-	-	3,000	3,000
204-34-5433	R&M Supp. / Serv. Plant	65,770	75,379	86,000	95,000
204-34-5434	R&M Supp. / Serv. Lines	8,947	22,404	25,000	30,000
204-34-5435	R&M Supp. / Serv. Hydrants	17,607	20,000	25,000	15,000
204-34-5436	R&M Supp. / Serv. Res. & Ditch	421	-	3,500	-
204-34-5439	R&M Supp. / Serv. Meters	7,389	-	-	-
204-34-5440	Sludge Removal	-	10,000	140,000	170,000
204-34-5455	Lab Supplies	5,954	8,400	8,400	10,000
204-34-5495	Miscellaneous	538	21,146	21,000	10,000
204-34-5533	Equipment Rental	-	-	2,000	5,000
204-34-5560	County Treas. Fees	1,849	2,027	2,000	2,000
204-34-5593	Raw Water Purchases	709,318	1,454,052	757,852	2,058,854
204-34-5745	Water Rights	9,558	-	-	-
204-34-5825	Hydrant Meter	25	-	4,000	1,000
204-34-5829	Leak Detection - Line/Tanks	507	-	5,000	-
204-34-5903	Water Meters - New Homes	61,487	-	63,000	40,000
204-34-5941	Safety & First Aid Kits	2,253	15,000	25,000	20,000
204-34-5958	WTP Security/Monitor	-	-	32,500	35,000
204-34-5961	Sludge Pump	-	-	4,500	6,000
204-34-5963	Meter Replacement	40,427	-	33,750	20,000
		1,163,734	1,861,970	1,571,982	2,889,154
Transfer					
204-56-5000	Transfer to General Fund	706,970	908,674	908,674	1,222,301
204-56-5001	Transfer to Capital Projects Fund	-	3,838,350	18,523,008	11,635,411
		706,970	4,747,024	19,431,682	12,857,712
Debt Service					
204-90-5612	Berkadia - Bond Principal	-	24,000	24,000	25,000
204-90-5613	CWCB Loan-Principal	-	45,518	45,518	51,201
204-90-5622	Berkadia - Bond Interest	6,949	4,000	4,000	4,000
204-90-5623	CWCB Loan-Interest	12,772	12,075	12,075	6,392
204-90-5626	2001 - CWR&PDA Loan Principal	-	67,257	67,257	69,974
204-90-5627	2001 - CWR&PDA Loan Interest	10,028	6,265	6,265	3,548
204-90-5630	CWRPDA 2019 Series A Principal	-	1,006,798	1,006,798	1,025,372
204-90-5631	CWRPDA 2019 Series A Interest	324,061	457,966	457,966	435,966
		353,810	1,623,879	1,623,879	1,621,453
TOTAL EXPENDITURES		2,645,878	8,728,777	23,281,731	17,991,607

SEWER

Sewage collection and treatment is the responsibility of the Public Works Department. This division maintains and operates the Town's wastewater system.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	310,702	368,635	18.6%
Materials & Supplies	72,600	62,500	-13.9%
Operations & Maintenance	400,470	401,400	0.2%
Debt Service	536,440	507,752	-5.3%
Transfer	1,937,798	5,589,727	188.5%
Total	3,258,010	6,930,015	112.7%

	2019 Budgeted	2020 Budgeted	2021 Proposed
Authorized Personnel FTE			
Waste Water Superintendent	1.00	1.00	1.00
Lead Wastewater Operator	1.00	1.00	1.00
Waste Water Operator II	1.00	1.00	1.00
Waste Water Operator I	1.00	1.00	1.00
Total	4.00	4.00	4.00

SEWER SUMMARY | Expenditures

		2019	2020	2020	2021
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 205					
Compensation & Benefits					
205-34-5100	Wages & Salaries	233,551	263,273	229,498	273,752
205-34-5102	Benefits	64,175	92,971	81,204	94,883
		297,726	356,244	310,702	368,635
Materials & Supplies					
205-34-5214	Office Supplies	117	14	-	-
205-34-5221	Chemicals	24,772	33,471	35,000	35,000
205-34-5233	R&M- Machinery & Equip. Parts	7,945	12,000	20,000	20,000
205-34-5241	Shop Supplies	716	1,000	2,500	2,500
205-34-5371	Cell Phone/Accessories	36	-	2,500	-
205-34-5422	Small Tools	3,180	5,000	5,000	5,000
205-34-5973	Samplers	7,503	-	7,600	-
		44,271	51,485	72,600	62,500
Operations & Maintenance					
205-34-5227	Plant Utilities	106	-	-	-
205-34-5228	State Discharge Permit	2,825	2,944	5,000	5,000
205-34-5231	Fuel, Oil & Grease	9,072	6,746	7,652	9,500
205-34-5339	On-Line Utility Bill Pay Fees	23,316	19,203	22,133	23,000
205-34-5341	Electricity	94,915	87,038	88,000	90,000
205-34-5342	Water	12,909	6,625	12,000	15,000
205-34-5344	Natural Gas	8,968	7,213	8,560	10,000
205-34-5345	Telephone Services	209	61	-	200
205-34-5355	Engineering Services	27,328	-	-	-
205-34-5356	Professional Services	7,832	60,000	80,000	60,000
205-34-5370	Safety Workwear Allowance	2,497	1,000	6,500	6,500
205-34-5372	Uniforms	2,730	2,500	4,500	-
205-34-5380	Travel & Training	4,449	4,000	10,625	9,000
205-34-5384	Internet Service	455	1,077	-	1,200
205-34-5423	Sand & Gravel & Road Base	-	-	5,500	5,500
205-34-5433	R&M Supp. / Serv. Plant	12,748	19,635	48,000	52,000
205-34-5434	R&M Supp. / Serv. Lines	4,337	18,070	52,800	48,000
205-34-5440	Sludge Disposal	12,873	17,933	17,500	22,000
205-34-5455	Lab Supplies	3,480	4,933	5,000	5,000
205-34-5495	Miscellaneous	1,625	-	-	-
205-34-5533	Equipment Rental	-	1,500	1,500	2,500
205-34-5554	Sewer Testing	12,073	12,476	7,500	15,000
205-34-5941	Safety & First Aid Kits	672	4,895	1,000	4,000
205-34-5969	Lab Equipment	8,036	9,934	13,500	12,000
205-34-5972	Confined Space Entry	-	-	3,200	6,000
		253,454	287,785	400,470	401,400
Debt Service					
205-90-5614	2002-CWR&PDA - Loan Principal	-	297,919	297,919	314,169
205-90-5615	2002-CWR&PDA - Loan Interest	57,793	65,953	65,953	18,169
205-90-5616	2014 WWTP Bonds - Principal	-	105,000	105,000	110,000
205-90-5617	2014 WWTP Bonds - Interest	97,611	67,568	67,568	65,415
		155,403	536,440	536,440	507,752
Transfer					
205-56-5000	Transfer to General Fund	466,512	570,562	570,562	765,145
205-56-5001	Transfer to Capital Projects Fund	-	225,569	1,367,236	4,824,583
		466,512	796,131	1,937,798	5,589,727
TOTAL EXPENDITURES		1,217,366	2,028,085	3,258,010	6,930,015

DRAINAGE

Town staff maintains all Town streets, drainage and stormwater management systems.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	414,446	506,500	22.2%
Transfer	331,460	448,249	35.2%
Total	745,906	954,749	28.0%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

DRAINAGE SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 207					
Compensation & Benefits		-	-	-	-
Materials & Supplies		-	-	-	-
Operations & Maintenance		-	-	-	-
207-34-5231	Fuel, Oil & Grease	1,944	1,404	1,500	1,500
207-34-5355	Engineering Services	44,207	-	-	-
207-34-5341	Electricity	766	550	2,000	1,000
207-34-5356	Professional Services	800	-	15,000	15,000
207-34-5372	Uniforms	635	10	-	-
207-34-5495	Miscellaneous	13	-	-	-
207-34-5339	On-Line Utility Bill Pay-Fee	8,433	6,937	7,208	8,000
207-34-5522	Authority Utilities Payments	357,834	366,765	250,000	360,000
207-34-5524	Authority BP Impact Payments	111,013	-	138,738	120,000
207-34-5533	Equipment Rental	141	-	-	1,000
		525,784	375,665	414,446	506,500
Transfer					
207-56-5000	Transfer To General Fund	91,804	118,080	118,080	136,898
207-56-5001	Transfer to Capital Projects Fund	-	116,180	213,380	311,351
		91,804	234,260	331,460	448,249
TOTAL EXPENDITURES		617,588	609,925	745,906	954,749

CONSERVATION TRUST

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	-	-	0.0%
Transfer	-	-	0.0%
Total	-	-	0.0%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

CONSERVATION TRUST SUMMARY | Expenditures

FUND/DIVISION - 209		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits		-	-	-	-
Materials & Supplies		-	-	-	-
Operations & Maintenance		-	-	-	-
Transfer		-	-	-	-
209-56-5210	Park Fund Transfer	200,000	-	-	-
		200,000	-	-	-
TOTAL EXPENDITURES		200,000	-	-	-

PARK & RECREATION

Wellington Recreation strives to provide the community with a variety of recreational activities throughout the calendar year for youth and adults. The need for continuous growth and expansion of programs will complement the continued growth and recreational expectations, and we encourage ideas into program offerings.

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	390,633	562,563	44.0%
Materials & Supplies	7,100	7,000	-1.4%
Operations & Maintenance	616,946	555,463	-10.0%
Debt Service	269,460	269,460	0.0%
Transfer	667,162	800,679	20.0%
Total	1,951,301	2,195,164	12.5%

	2019 Budgeted	2020 Budgeted	2021 Proposed
Authorized Personnel FTE			
Parks and Recreation Director	-	-	1.00
Parks Technician III	1.00	1.00	1.00
Park Technician II	1.00	1.00	1.00
Assistant Recreation Coordinator	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00
Assistant Recreation Coordinator/Guest Service	-	-	1.00
Receptionist	0.50	0.50	-
Total	4.50	4.50	6.00

PARK SUMMARY | Expenditures

		2019	2020	2020	2021
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 204					
Compensation & Benefits					
210-34-5100	Wages & Salaries	84,693	95,568	82,899	189,969
210-34-5101	Seasonals	30,804	-	56,544	56,544
210-34-5102	Benefits	18,126	23,510	21,149	47,216
		133,623	119,077	160,592	293,729
Materials & Supplies					
210-34-5214	Office Supplies	154	-	-	-
210-34-5241	Shop Supplies	1,578	564	2,500	2,500
210-34-5371	Cell Phone/Accessories	27	-	100	-
210-34-5422	Small Tools	121	1,500	4,500	4,500
		1,879.66	2,064.00	7,100.00	7,000.00
Operations & Maintenance					
210-34-5221	Pond Chemicals	3,796	-	7,000	7,000
210-34-5231	Fuel, Oil & Grease	3,966	2,807	3,000	3,000
210-34-5233	R&M- Machinery & Equip. Parts	7,795	6,232	6,000	8,000
210-34-5234	Irrig. Water Assessments	1,738	3,698	4,310	4,310
210-34-5237	Irrig. Sys. Supplies/Repairs	7,701	6,000	10,000	15,000
210-34-5239	Wells & Well Houses	411	3,979	5,000	10,000
210-34-5244	Tires & Tubes	1,402	16	2,500	2,500
210-34-5252	Tree Replacement & Trimming	3,925	9,900	35,000	35,000
210-34-5253	Tree Spraying	6,494	10,000	30,000	30,000
210-34-5254	Parks Playground & General R&M	5,690	6,631	25,000	25,000
210-34-5256	Splash Pad Chemicals	3,362	1,791	7,000	7,000
210-34-5341	Irrigation Electricity	8,546	6,800	12,000	12,000
210-34-5342	Water	18,283	8,890	22,500	22,500
210-34-5343	Sewer	681	660	750	750
210-34-5344	Natural Gas	750	475	750	750
210-34-5346	Storm Drainage	2,795	2,710	3,000	3,000
210-34-5356	Professional Services	2,367	-	4,000	4,000
210-34-5365	Toilet Rental	9,600	11,500	11,500	11,500
210-34-5366	Services - Parks & Lawn Care	83,597	51,714	71,478	80,000
210-34-5370	Safety Workwear Allowance	200	521	3,500	3,500
210-34-5372	Uniforms	2,412	39	1,800	-
210-34-5380	Travel & Training	576	-	4,000	4,000
210-34-5397	Weed Control	284	421	200	200
210-34-5420	Small Parks Equipment	-	741	-	-
210-34-5423	Sand, Gravel, Mulch	-	-	12,000	12,000
210-34-5495	Miscellaneous	135	-	-	-
210-34-5533	Equipment Rental	54	-	1,250	1,250
210-34-5562	County Clerk Fees	8,739	7,526	5,600	5,600
210-34-5941	Safety & First Aid Kits	1,239	7,838	3,000	3,000
210-34-5942	Minor Park Improvements	-	-	15,000	30,000
210-34-5943	Development Reimbursements	-	109,525	109,525	-
		186,537	260,416	416,663	340,860
Transfer					
210-56-5000	Transfer To General Fund	271,143	334,162	334,162	534,679
210-56-5001	Transfer to Capital Projects Fund	-	91,036	333,000	266,000
		271,143	425,198	667,162	800,679
Debt Service					
210-90-5630	WCP - Principal	231,181	225,881	225,881	242,304
210-90-5632	WCP - Interest	38,279	43,579	43,579	27,156
		269,460	269,460	269,460	269,460
TOTAL EXPENDITURES		862,642	1,076,215	1,520,977	1,711,728

RECREATION SUMMARY | Expenditures

		2019	2020	2020	2021
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
FUND/DIVISION - 204					
Compensation & Benefits					
210-51-5100	Wages & Salaries	133,070	112,948	123,367	165,642
210-51-5101	Seasonals	-	20,000	61,038	61,038
210-51-5102	Benefits	36,025	40,487	45,636	42,153
		169,095	173,435	230,041	268,833
Materials & Supplies		-	-	-	-
Operations & Maintenance		-	-	-	-
210-51-5125	Cheerleading Classes	1,831	-	2,400	2,400
210-51-5130	Start Smart Baseball	138	-	800	800
210-51-5131	Start Smart Basketball	706	-	640	640
210-51-5132	Start Smart Flag Football	262	-	960	960
210-51-5133	Start Smart Soccer	300	500	1,480	1,480
210-51-5135	Youth Sports Apparel	3,465	3,000	5,775	5,775
210-51-5140	Youth Soccer	5,357	100	4,870	4,870
210-51-5141	Summer Soccer	122	55	-	-
210-51-5142	Youth Football	3,144	-	1,380	1,380
210-51-5144	Youth Baseball	12,895	12,000	17,690	17,690
210-51-5145	Youth Softball	6,403	-	7,535	7,535
210-51-5146	Youth Basketball	3,709	-	1,025	1,025
210-51-5148	Youth Volleyball	4,565	2,000	2,660	2,660
210-51-5149	Youth Tennis	301	115	1,640	1,640
210-51-5150	Positive Coaching Alliance	3,025	3,137	3,500	4,000
210-51-5158	Adult Kickball	1,056	-	500	500
210-51-5161	Adult Tennis	-	-	1,480	1,480
210-51-5162	Adult Softball	3,798	4,486	9,810	9,810
210-51-5164	Adult Volleyball	2,435	500	1,760	1,760
210-51-5165	NCSO Referees Admin Fee	6,875	2,500	8,400	8,400
210-51-5166	Instructor/Official Fees	25,957	20,000	44,670	44,670
210-51-5168	Computer Equip./Software	2,990	135	4,000	4,000
210-51-5181	Rec. Prog. Supplies/Exp.	6,781	10,000	10,000	10,000
210-51-5183	Batting Cages - Maint. & Oper.	7,588	101	10,680	10,680
210-51-5185	Ball Field/Cage Electricity	12,850	12,325	15,000	15,000
210-51-5186	Infield Mix	1,450	8,000	13,600	13,600
210-51-5190	Yoga Classes	-	-	250	250
210-51-5191	Enrichment Classes	439	150	2,000	2,000
210-51-5192	Strength Training Classes	400	-	250	250
210-51-5223	Operating Supplies	-	4,200	3,640	3,640
210-51-5356	Professional Services	-	-	2,700	2,700
210-51-5372	Staff Uniforms	-	800	1,130	1,130
210-51-5380	Travel and Training	2,950	600	3,680	4,500
210-51-5392	Gym Rental	-	7,000	14,378	14,378
210-51-5401	Marketing Services	-	-	-	13,000
210-51-5967	Line Striper	6,374	-	-	-
		128,165	91,704	200,283	214,603
TOTAL EXPENDITURES		297,260	265,139	430,324	483,436

LIBRARY TRUST

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	-	-	0.0%
Transfer	-	-	0.00%
Total	-	-	0.00%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

LIBRARY TRUST BUDGET SUMMARY | Expenditures

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 209					
Compensation & Benefits					
Materials & Supplies		-	-	-	-
Operations & Maintenance		-	-	-	-
Transfer					
255-56-5739	Transfer To General Fund	17,000	-	-	-
		17,000	-	-	-
TOTAL EXPENDITURES		17,000	-	-	-

CAPITAL PROJECTS FUND

	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Expenditures			
Capital Projects	22,586,210	20,091,198	-11.0%
Equipment	559,850	1,149,891	0.0%
Total	23,146,060	21,241,089	-8.2%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

CAPITAL PROJECTS SUMMARY | Revenues & Expenditures - Part 1

FUND/DIVISION - 80		2019	2020	2020	2021
		ACTUAL	PROJECTED	BUDGETED	BUDGETED
Capital Projects					
201-80-5785	CDOT Building Upgrades	4,855	-	-	-
201-80-5866	Comprehensive Plan Update	7,306	-	-	-
201-80-5950	Property Aquisitions	266,048	-	-	-
203-80-5820	Grant Ave. 1st to 4th	338,423	-	-	-
203-80-5883	Old Town Street Re-Hab Program	260,927	-	-	-
210-80-5779	PAB Items	165	-	-	-
210-80-5922	Easement Acquisition	8,648	-	-	-
210-80-5944	Trail Jefferson to Washington	5,875	-	-	-
210-80-5950	Pave existing trails	336	-	-	-
210-80-5969	Toro 5040 Field Prep Machine	17,397	-	-	-
210-80-5970	Laser Blade	13,548	-	-	-
210-80-5971	Mower 72"	13,822	-	-	-
210-80-5973	WCP TOT - Lot	66,773	-	-	-
211-80-4000	Down Town Master Plan	-	-	-	75,000
211-80-4001	3749 Harrison Exp & Prop Acq	-	280,744	350,000	1,300,000
211-80-4002	Comprehensive Plan/Land Use Up	-	67,387	195,798	132,613
211-80-4003	Town Hall Space Needs Assessme	-	25,000	770,000	20,000
211-80-4004	Economic Development Study	-	-	10,000	80,000
211-80-4005	Recreation Center feasibility	-	-	50,000	50,000
211-80-4006	Old Town Street Repairs	-	449,440	449,440	449,440
211-80-4007	Newer Subdivison Seal Coat	-	67,000	67,416	71,461
211-80-4008	I-25 Interchange at Cleveland	-	-	333,333	666,666
211-80-4009	Pavement Study	-	-	40,000	-
211-80-4010	Water Plant Expansion Construc	-	450,000	13,730,780	7,850,000
211-80-4011	Emergency Power for Main Water	-	230,000	212,000	-
211-80-4012	Tank Coating	-	-	20,000	-
211-80-4013	Redundancy for Pumps to Water	-	50,000	50,000	-
211-80-4014	Wilson Well Improvements	-	382,737	480,000	75,000
211-80-4015	Bulk Water Dispenser	-	-	60,000	-
211-80-4016	3 Chemical Chlorine Dioxide	-	20,000	160,000	-
211-80-4017	Improved Carbon Feed System	-	-	70,000	79,500
211-80-4018	Fire Hydrant Replacement	-	60,000	60,000	-
211-80-4019	Distribution System Master Pla	-	-	125,000	-
211-80-4020	Buffalo Creek Booster Station	-	-	40,000	25,000
211-80-4021	Distribution System Improv	-	40,000	200,000	100,000
211-80-4022	Nano Plant Expansion	-	9,565	47,513	37,948
211-80-4023	Back-Up MGD Pump	-	60,000	60,000	-
211-80-4024	Bulk NaOH and Antiscalant	-	-	30,000	-
211-80-4025	Clearwell HS Pump Upgrage	-	-	25,000	25,000
211-80-4026	Water Source Development	-	2,500,000	3,046,126	2,691,072
211-80-4027	WWTP Pumps	-	21,249	16,674	19,000
211-80-4028	Clarifier Rehabilitaion Projec	-	18,274	523,062	193,726
211-80-4029	WWTP Driveway Paving	-	8,441	135,000	-
211-80-4031	WWTP Masterplan	-	72,144	185,000	132,856
211-80-4032	WWTP Shed at Effluent Outfall	-	-	8,000	-
211-80-4033	WWTP Clarifier 3&4 rehabilitat	-	-	110,000	110,000
211-80-4034	Manhole Rehab	-	25,000	80,000	-
211-80-4035	WWTP Clarifier Repairs	-	-	36,000	-
211-80-4036	Lift Station - Safety Upgrade	-	-	30,000	-
211-80-4037	WWTP Blower/Digester Project	-	65,500	63,500	-
211-80-4038	Old Town Street Rehab	-	56,180	56,180	59,551
211-80-4039	Storm Drain & Pan Replacements	-	30,000	30,000	31,800
211-80-4041	Stormwater Masterplan	-	30,000	127,200	140,000
211-80-4042	Parks Master Plan Update	-	-	40,000	40,000
211-80-4043	Trail Easement acquisition	-	-	50,000	-
211-80-4044	Phase 1 Trail Construction Cle	-	-	40,000	-
211-80-4045	WCP Ballfield Covers	-	33,380	40,000	-
211-80-4046	Parks - NPIC Lateral Improv	-	22,656	34,000	-
211-80-4047	Pedestrian Access over Windsor	-	-	80,000	80,000
211-80-4048	Equipment Shed at Wellington	-	-	14,000	-
211-80-4049	Pave Existing Trails	-	20,000	20,000	-
211-80-4050	Design at State Highway at	-	5,435	70,000	64,565
211-80-4051	Crosswalk Safety Projects	-	60,000	75,000	-

CAPITAL PROJECTS SUMMARY | Revenues & Expenditures - Part 2

211-80-4052	Shop Improvements	-	-	22,945	-
211-80-4053	WWTP Effluent Irrg. & Landscap	-	-	17,243	-
211-80-4054	Tract F	-	-	-	230,000
211-80-4055	Disinfection byproduct rule compliance (T&	-	-	-	50,000
211-80-4056	RRA and ERP (EPA Mandates)	-	-	-	120,000
211-80-4057	SCADA Improvements	-	-	-	70,000
211-80-4058	Valve Actuator Replacements	-	-	-	25,000
211-80-4059	Filter Media Replacement	-	-	-	220,000
211-80-4060	Redundant Nano/RO motors	-	-	-	45,000
211-80-4061	WWTP Expansion Design	-	-	-	2,750,000
211-80-4062	WW Line Improvement Projects and Overs	-	-	-	200,000
211-80-4063	Selenium Removal Projecdt	-	-	-	800,000
211-80-4064	SCADA Upgrades	-	-	-	25,000
211-80-4065	B-Dams Improvements	-	-	-	80,000
211-80-4066	Outer Canopy Net for Batting Cages	-	-	-	20,000
211-80-4067	Pitching Machine at Batting Cages	-	-	-	19,000
211-80-4068	Replace Soft Trails	-	-	-	20,000
211-80-4069	Winnick Park Playground Resurfacing	-	-	-	67,000
211-80-4070	Highway 1 Intersection Improvements	-	-	-	750,000
		1,004,122	5,160,131	22,586,210	20,091,198
Equipment					
211-80-5000	Town Automobile	-	51,972	60,000	-
211-80-5001	Vehicle Replacement	-	-	60,000	30,000
211-80-5002	Pot Hole Machine	-	-	50,000	-
211-80-5003	Membranes for Nano	-	27,698	56,589	28,891
211-80-5004	1000 Gallon Pressure Tank	-	14,961	15,000	-
211-80-5005	Backup Generator - Lift Statio	-	-	135,000	-
211-80-5006	EV Charging Station	-	-	15,000	-
211-80-5007	Midrange Dump Truck	-	120,000	159,000	-
211-80-5008	Water Rate Study	-	8,350	9,261	-
211-80-5009	Street Sweeper	-	-	-	244,000
211-80-5010	Mower (2)	-	-	-	40,000
211-80-5011	John Deere Gator	-	-	-	30,000
211-80-5012	Zero Turn Mower	-	-	-	18,000
211-80-5013	Water Efficiency Program Equipment	-	-	-	160,000
211-80-5014	John Deere Gator	-	-	-	15,000
211-80-5017	Vacuum Truck	-	-	-	540,000
211-80-5018	Skid Steer Aeration	-	-	-	24,000
211-80-5019	John Deere Gator	-	-	-	20,000
		-	222,981	559,850	1,149,891
TOTAL EXPENDITURES		1,004,122	5,383,112	23,146,060	21,241,089



2021 PROPOSED CIP

PRIORITY DESCRIPTION

Priority I: IMPERATIVE (Must-Do)

Projects that cannot reasonably be postponed in order to avoid harmful or otherwise undesirable consequences.

- A. Corrects a condition dangerous to public health or safety
- B. Satisfies a legal obligation
- C. Alleviates an emergency service disruption or deficiency
- D. Prevents irreparable damage to a valuable public facility

Priority II: ESSENTIAL (Should-Do)

Projects that address clearly demonstrated needs or objectives.

- A. Rehabilitates or replaces an obsolete public facility or attachment thereto
- B. Stimulates economic growth and private capital investment
- C. Reduces future operating and maintenance costs
- D. Leverages available state or federal funding

Priority III: IMPORTANT (Could-Do)

Projects that benefit the community but may be delayed without detrimental effects to basic services.

- A. Provides a new or expanded level of service
- B. Promotes intergovernmental cooperation
- C. Reduces energy consumption
- D. Enhances cultural or natural resources.

Priority IV: DESIRABLE (Other Year)

Desirable projects that are not included within five-year program because of funding limitations.

CAPITAL PROJECTS SUMMARY | Revenues & Expenditures - Part 1

*New Projects Highlighted in GREEN

Revenues

Grants	112,000
Transfers from:	
General Fund	1,780,178
Streets Fund	2,251,567
Water Fund	11,635,411
Wastewater Fund	4,824,583
Drainage Fund	199,351
Parks Fund	266,000
Conservation Trust Fund	
Loan Proceeds	
Other	
Interest Income	
Total Revenues	21,069,090

Expenditures

	Capital Projects	
GF203	Town Hall Space Needs Assessment	60,000
GF201	Downtown Master Plan	75,000
GF193	Property Acquisition/Rehabilitation	1,088,000
GF192	Comprehensive Plan/Land Use Update	132,613
GF213	Recreation Center feasibility study	50,000
GF204	Economic Development Strategic Plan Update	80,000
GF205	Design at State Highway 1/CR9/CR62E	64,565
GF211	Tract F	230,000
	Street Sweeper	244,000
	Mower (2 Large)	40,000
	John Deere Gator	30,000
SF181	Old Town Street Repairs	449,440
SF182	Newer Subdivison Seal Coat/Crack Fill	71,461
SF211	Highway 1 Intersection Improvements	750,000
SF201	I-25 Interchange at Cleveland 30% Design	666,666
	Membranes for the Nano	28,891
	Zero Turn Mower	18,000
	Water Efficiency Program Equipment	160,000
	John Deere Gator	15,000
WF182	Water Plant Expansion Construction and Construction Management	7,850,000
WF185	Disinfection byproduct rule compliance (Tank Aeration)	50,000
WF187	Wilson Wellhouses Improvements	75,000
WF188	Nano Plant Expansion	37,948

CAPITAL PROJECTS SUMMARY | Revenues & Expenditures - Part 2

*New Projects Highlighted in GREEN

Expenditures

WF189	Clearwell HS Pump Upgrage	25,000
WF203	Improved Carbon Feed System	79,500
WF206	Buffalo Creek Booster Station Upgrade	25,000
WF207	Distribution System Improvement Projects and Oversizing	100,000
WF211	RRA and ERP (EPA Mandates)	120,000
WF212	SCADA Improvements	70,000
WF213	Valve Actuator Replacements	25,000
WF214	Filter Media Replacement	220,000
WF216	Redundant Nano/RO motors	45,000
WD18	Water Source Development	2,691,072
	Vehicle Replacement	30,000
	Vacuum Truck	540,000
	Skid Steer Aeration	24,000
WWF181	WWTP Pumps	19,000
WWF211	WWTP Expansion Design	2,750,000
WWF212	WW Line Improvement Projects and Oversizing	200,000
WWF183	Clarifier Rehabilitatioin Project	193,726
WWF203	WWTP Clarifier 3&4 rehabilitat	110,000
WWF191	WWTP Master Plan	132,856
WWF214	SCADA Upgrades	25,000
WWF213	Selenium Removal Project	800,000
SDF181	Old Town Street Rehab	59,551
SDF182	Storm Drain & Pan Replacements	31,800
SDF183	Stormwater Masterplan	140,000
SDF211	B-Dams Improvements	80,000
	John Deere Gator	20,000
PF201	Parks Master Plan Update	40,000
PF211	Outer Canopy Net for Batting Cages	20,000
PF212	Pitching Machine at Batting Cages	19,000
PF203	Windsor Ditch	80,000
PF213	Replace Soft Trails	20,000
PF214	Winnick Park Playground Resurfacing	67,000
Total Expenditures		21,069,090

CAPITAL PROJECTS GENERAL FUND

Revenue Available for Capital Projects						
	2021 Budget	2022	2023	2024	2025	
Property Tax:	1,512,412	1,588,032	1,667,434	1,750,805	1,838,346	
Sales Tax:	1,894,029	2,045,551	2,209,195	2,385,931	2,576,805	
Building Material Use Tax:	482,500	530,750	583,825	642,208	706,428	
Severance Taxes/Mineral Lease:	42,538	44,664	46,898	49,243	51,705	
Franchise Fees:	187,000	198,220	210,113	222,720	236,083	
Building Permits:	126,500	132,825	139,466	146,440	153,762	
Business Licenses:	31,660	34,826	38,309	42,139	46,353	
Land Use Fees:	61,000	67,100	73,810	81,191	89,310	
Court Fines:	8,500	9,350	10,285	11,314	12,445	
Misc. Other Revenues:	89,200	98,120	107,932	118,725	130,598	
Transfer	3,206,100	3,398,466	3,602,374	3,818,516	4,047,627	
Total Revenue:	7,641,438	8,147,905	8,689,641	9,269,231	9,889,462	
Less Operating Costs:	7,147,563	7,504,941	7,880,188	8,274,198	8,687,908	
Available for Capital Projects & Debt:	493,875	642,963	809,452	995,034	1,201,554	
Capital Expenditures						
	Prior Yr Cost	2021 Budget	2022	2023	2024	2025
Total Cost						
Equipment:						
Capital Projects:						
GF203 Town Hall Space Needs Assessment	9,045,000	25,000	20,000		1,000,000	8,000,000
GF201 Downtown Master Plan	75,000	-	75,000			
GF193 Property Acquisition/Rehabilitation	1,580,744	280,744	1,300,000			
GF192 Comprehensive Plan/Land Use Update	200,000	67,387	132,613			
GF213 Recreation Center feasibility study	50,000	-	50,000			
GF204 Economic Development Strategic Plan Upd	80,000	-	80,000			
GF205 Design at State Highway 1/CR9/CR62E	70,000	5,435	64,565			
GF211 Tract F	305,000	-	230,000	75,000		
Total Capital Equipment and Projects		378,566	1,952,178	\$0	\$75,000	\$8,000,000
Other Financing Sources:						
Grants:						
DOLA - Town Hall Design	100,000				100,000	
DOLA Grant - Town Hall Construction	1,000,000					1,000,000
Town Hall Bond	7,000,000					7,000,000
Debt Service:						
Town Hall	(398,000)					(398,000)
Total Financing and Debt Service	\$0	\$0	\$0	-	\$100,000	\$7,602,000
2020 Fund Balance	7,482,732					
Available Funds		6,024,428	6,667,392	7,401,844	7,496,878	8,300,432
Minimum unassigned fund balance:						
33% of Expenditures or 110% Debt Service (Whichever is Larger)		2,358,696	2,476,631	2,600,462	2,730,485	2,867,010

CAPITAL PROJECTS STREET FUND

Revenue Available for Capital Projects						
	2021 Budget	2022	2023	2024	2025	
Sales Tax	340,000	367,200	396,576	428,302	462,566	
Road Impact Fee:	221,000	221,000	221,000	390,000	475,000	
Motor Vehicle Spec. Ownership:	90,000	97,200	104,976	113,374	122,444	
Motor Vehicle Registration Tax:	25,000	27,000	29,160	31,493	34,012	
Motor Vehicle Use Tax:	500,000	540,000	583,200	629,856	680,244	
Highway Users Tax:	263,000	284,040	306,763	331,304	357,809	
Street Cut Permits	7,000	7,560	8,165	8,818	9,523	
Sale of Assets	1,000	1,080	1,166	1,260	1,360	
Investment earnings	15,000	16,200	17,496	18,896	20,407	
Road & Bridge Tax:	38,000	41,040	44,323	47,869	51,699	
Total Revenue:	1,500,000	1,602,320	1,712,826	2,001,172	2,215,065	
Less Operating Costs:	335,592	352,372	369,990	388,490	407,914	
Transfer	547,077	574,431	603,152	633,310	664,975	
Available for Capital Projects & Debt:	617,331	675,518	739,683	979,372	1,142,176	
Capital Expenditures						
	Prior Yr Cost	2021 Budget	2022	2023	2024	2025
Total Cost						
Equipment:						
Street Sweeper	244,000	244,000				
Vehicle Replacement	60,000		30,000		30,000	
Mower (2 Large)	40,000	40,000				
John Deere Gator	30,000	30,000				
Capital Projects:						
SF181 Old Town Street Repairs	1,403,871	449,440	449,440	504,991		
SF231 Street Rehabilitation	1,704,150			535,290	567,408	601,452
SF182 Newer Subdivision Seal Coat/Crack Fill	469,833	67,000	71,461	80,294	85,111	90,218
SF211 Highway 1 Intersection Improvements	5,000,000	750,000	2,250,000	2,000,000		
SF201 I-25 Interchange at Cleveland 30% Design	1,000,000	-	666,666	333,334		
SF202 Pavement Study	44,000	-	44,000			
Total Capital Equipment and Projects	\$516,440	2,251,567	\$3,238,074	\$2,615,584	\$682,519	\$691,670
2020 Fund Balance	2,323,401					
Available Funds		689,165	(1,873,391)	(3,749,292)	(3,452,439)	(3,001,933)
Minimum unassigned fund balance:						
33% of Expenditures or 110% Debt Service (Whichever is Larger)		291,281	305,845	321,137	337,194	354,054

CAPITAL PROJECTS PARKS FUND

Revenue Available for Capital Projects							
		2021 Budget	2022	2023	2024	2025	
Sales Tax:		473,507	511,388	552,299	596,482	644,201	
Use Tax on Construction Materials:		172,333	186,120	201,010	217,090	234,458	
Motor Vehicle Use Tax		100,000	110,000	121,000	133,100	146,410	
Park Impact Fee:		100,000	100,000	100,000	200,000	250,000	
Trails Impact Fee:		45,000	45,000	45,000	90,000	112,500	
Open Space Sales Tax:		270,000	291,600	314,928	340,122	367,332	
Recreation Fees/Sales:		32,000	34,560	37,325	40,311	43,536	
Conservation Trust Fund:		200,000	100,000	100,000	100,000	100,000	
Investment Earnings:		20,000	21,600	23,328	25,194	27,210	
Total Revenue:	-	1,412,840	1,400,268	1,494,889	1,742,300	1,925,646	
Less Operating Costs:		1,125,026	1,181,277	1,240,341	1,302,358	1,367,476	
Transfer		534,679	561,413	589,483	618,957	649,905	
Available for Capital Projects & Debt:	-	(246,864)	(342,422)	(334,935)	(179,015)	(91,735)	
Capital Expenditures							
		Prior Yr Cost	2021 Budget	2022	2023	2024	2025
Total Cost							
Equipment:							
Vehicle Replacement	30,000	-		30,000			
John Deere Gator	20,000	-	20,000				
Capital Projects:							
PF201	Parks Master Plan Update	120,000	-	40,000	80,000		
PF211	Outer Canopy Net for Batting Cages	20,000	-	20,000			
PF212	Pitching Machine at Batting Cages	19,000	-	19,000			
PF203	Windsor Ditch	80,000	-	80,000			
PF213	Replace Soft Trails	40,000	-	20,000	20,000		
PF214	Winnick Park Playground Resurfacing	67,000	-	67,000			
Total Capital Equipment and Projects		\$0	266,000	\$100,000	\$30,000	\$0	\$0
Debt Service:							
Debt Payment	(1,347,300)		(269,460)	(269,460)	(269,460)	(269,460)	(269,460)
Total Financing and Debt Service			(\$269,460)	(\$269,460)	(\$269,460)	(\$269,460)	(\$269,460)
2020 Fund Balance		2,599,420					
Available Funds			1,817,096	1,105,214	470,819	\$22,344	(\$338,850)
33% of Expenditures or 110% Debt Service (Whichever is Larger)							
			547,702	575,088	603,842	634,034	665,736
			547,702	575,088	603,842	634,034	665,736

CAPITAL PROJECTS WATER FUND

Revenue Available for Capital Projects						
	2021 Budget	2022	2023	2024	2025	
Tap Fees:	750,000	770,000	790,000	1,620,000	2,025,000	
Water Sales:	5,135,866	5,711,540	6,432,008	6,878,214	7,967,441	
Property Tax:	85,593	85,593	85,593	85,593	85,593	
Interest and Miscellaneous:	150,000	150,000	150,000	150,000	150,000	
Total Revenue:	6,121,459	6,717,133	7,457,601	8,733,807	10,228,034	
Less Operating Costs:	3,512,442	3,646,887	3,786,819	3,932,476	4,084,104	
Transfer	1,222,301	1,265,082	1,309,360	1,355,187	1,402,619	
Available for Capital Projects & Debt:	1,386,715	1,805,164	2,361,422	3,446,144	4,741,311	
Capital Expenditures						
	Prior Yr Cost	2021 Budget	2022	2023	2024	2025
Total Cost						
Equipment:						
Vehicle Replacement	60,000	-	30,000			30,000
Bulk NaOH and Antiscalant	38,000	-	38,000			
Membranes for the Nano	56,589	27,698	28,891			
Zero Turn Mower	18,000	-	18,000			
Water Efficiency Program Equipment	772,000	-	160,000	240,000	177,000	195,000
Front End Loader	450,000	-			450,000	
John Deere Gator	15,000	-	15,000			
Skid Loader	50,000	-	50,000			
Capital Projects:						
WF182 Water Plant Expansion Construction and Construction Managem	28,450,000	450,000	7,850,000	9,625,000	9,425,000	1,100,000
WF184 Tank Coating	25,000	-	25,000			
WF185 Disinfection byproduct rule compliance (Tank Aeration)	50,000	-	50,000			
WF187 Wilson Wellhouses Improvements	612,737	382,737	75,000	155,000		
WF188 Nano Plant Expansion	47,513	9,565	37,948			
WF189 Clearwell HS Pump Upgrage	25,000	-	25,000			
WF203 Improved Carbon Feed System	79,500	-	79,500			
Distribution:						
WF201 Bulk Water Dispenser	70,000	-	-		70,000	
WF204 Fire Hydrant Replacement	274,104	60,000	66,000	72,600	75,504	
WF205 Distribution System Master Plan	150,000	-	150,000			
WF206 Buffalo Creek Booster Station Upgrade	25,000	-	25,000			
WF207 Distribution System Improvement Projects and Oversizing	592,564	40,000	100,000	105,000	110,250	115,763
WF211 RRA and ERP (EPA Mandates)	120,000	-	120,000			
WF212 SCADA Improvements	70,000	-	70,000			
WF213 Valve Actuator Replacements	50,000	-	25,000	25,000		
WF214 Filter Media Replacement	220,000	-	220,000			
WF215 Pretreatment Sonde	40,000	-	40,000			
WF216 Redundant Nano/RO motors	45,000	-	45,000			
WF217 Covered Equipment Storage	30,000	-		30,000		
Total Capital Equipment and Projects		\$970,000	8,944,339	10,549,000	9,814,850	2,006,267
Other Financing Sources:						
Loan Proceeds:						
Water Plant Financing	24,800,000	400,000	7,850,000	9,625,000	6,925,000	
Debt Service:						
Debt Payments			(1,621,453)	(1,588,427)	(1,548,692)	(1,464,694)
Total Financing and Debt Service		\$400,000	6,228,547	8,036,573	\$5,376,308	(\$1,464,694)
2020 Fund Balance	5,768,005					
Available Funds		4,438,929	3,731,665	\$1,654,545	\$1,629,728	\$4,757,472
Minimum unassigned fund balance:						
33% of Expenditures or 110% Debt Service		1,783,598	1,747,270	1,703,561	1,611,164	1,608,218
(Whichever is Larger)		1,783,598	1,747,270	1,703,561	1,611,164	1,608,218

CAPITAL PROJECTS RAW WATER FUND

Revenue Available for Capital Projects								
			2021 Budget	2022	2023	2024	2025	
BP Raw Water Fee:			2,691,072	2,798,715	2,910,663	3,027,090	3,148,174	
Total Revenue:			2,691,072	2,798,715	2,910,663	3,027,090	3,148,174	
Less Operating Costs:			-	-	-	-	-	
Transfer			-	-	-	-	-	
Available for Capital Projects & Debt:			2,691,072	2,798,715	2,910,663	3,027,090	3,148,174	
Capital Expenditures								
			Prior Yr Cost	2021 Budget	2022	2023	2024	2025
Total Cost								
Water Purchases:								
WD18	Water Source Development	14,575,714	-	2,691,072	2,798,715	2,910,663	3,027,090	3,148,174
Total Capital Equipment and Projects			\$0	2,691,072	\$2,798,715	\$2,910,663	\$3,027,090	\$3,148,174
2020 Fund Balance			11,142,421					
Available Funds			11,142,421	11,142,421	11,142,421	11,142,421	11,142,421	11,142,421
Minimum unassigned fund balance:								
33% of Expenditures or 110% Debt Service			888,054	923,576	960,519	998,940	1,038,897	
(Whichever is Larger)			888,054	923,576	960,519	998,940	1,038,897	

CAPITAL PROJECTS SEWER FUND

Revenue Available for Capital Projects						
	2021 Budget	2022	2023	2024	2025	
Tap Fees:	750,000	750,000	750,000	1,500,000	1,875,000	
User Fees:	1,442,295	1,514,409	1,590,130	1,669,636	1,753,118	
Investment Earnings	166,000	174,300	183,015	192,166	201,774	
Total Revenue:	2,358,295	2,438,709	2,523,145	3,361,802	3,829,892	
Less Operating Costs:	832,535	874,162	917,870	963,763	1,011,952	
Transfer	765,145	803,402	843,572	885,751	930,038	
Available for Capital Projects & Debt:	760,615	761,145	761,703	1,512,288	1,887,902	
Capital Expenditures						
	Prior Yr Cost	2021 Budget	2022	2023	2024	2025
Total Cost						
Equipment:						
Vehicle Replacement	60,000	-	30,000		30,000	
Vacuum Truck	540,000	-	540,000			
Zero Turn Mower	9,000	-	9,000			
Skid Steer Aeration	24,000	-	24,000			
Capital Projects:						
WWF181 WWTP Pumps	87,249	21,249	19,000	22,000	25,000	-
WWF211 WWTP Expansion Design	5,500,000	-	2,750,000	1,375,000	1,375,000	
WWF241 WWTP Expansion Construction	36,000,000	-	12,000,000	12,000,000	12,000,000	
WWF212 WW Line Improvement Projects and Oversi	862,025	-	200,000	210,000	220,500	231,525
WWF204 Manhole Rehab	124,300	25,000	-	30,000	33,000	39,930
WWF183 Clarifier Rehabilitatiion Project	212,000	18,274	193,726			
WWF203 WWTP Clarifier 3&4 rehabilitat	110,000	-	110,000			
WWF191 WWTP Master Plan	205,000	72,144	132,856			
WWF214 SCADA Upgrades	25,000	-	25,000			
WWF213 Selenium Removal Project	800,000	-	800,000			
Total Capital Equipment and Projects		4,824,583	13,646,000	13,653,500	12,297,825	283,031
Other Financing Sources:						
Debt Payment:	(1,527,954)	(507,752)	(494,886)	(175,080)	(176,918)	(173,318)
WWTP debt	(6,300,000)			(2,100,000)	(2,100,000)	(2,100,000)
Other Financing Source:						
Debt Proceeds			12,000,000	12,000,000	12,000,000	
Total Financing and Debt Service		(507,752)	11,505,114	9,724,920	9,723,083	(2,273,318)
2020 Fund Balance	10,316,962					
Available Funds		5,745,241	4,365,500	1,198,623	\$136,168	(\$532,278)
Minimum unassigned fund balance:						
33% of Expenditures or 110% Debt Service		527,234	553,596	2,502,588	2,504,609	2,500,649
(Whichever is Larger)		527,234	553,596	2,502,588	2,504,609	2,500,649

CAPITAL PROJECTS DRAINAGE FUND

Revenue Available for Capital Projects							
		2021 Budget	2022	2023	2024	2025	
Motor Vehicle Specific Ownership Tax:		9,000	9,720	10,498	11,337	12,244	
Motor Vehicle Registration Tax:		3,000	3,240	3,499	3,779	4,081	
Road & Bridge Tax:		4,400	4,752	5,132	5,543	5,986	
TOW Stormwater Impact Fee:		84,000	88,200	92,610	97,241	102,103	
TOW Stormwater Utility Fee:		265,000	278,250	292,163	306,771	322,109	
Investment Earnings		10,000	10,500	11,025	11,576	12,155	
Total Revenue:		375,400	394,662	414,926	436,247	458,679	
Less Operating Costs:		26,500	27,825	29,216	30,677	32,211	
Transfer		136,898	143,743	150,930	158,477	166,401	
Available for Capital Projects & Debt:		212,002	223,094	234,780	247,093	260,067	
Capital Expenditures							
		Prior Yr Cost	2021 Budget	2022	2023	2024	2025
Total Cost							
Capital Projects:							
SDF181	Old Town Street Rehab	178,855	56,180	59,551	63,124		
SDF182	Storm Drain & Pan Replacements	169,112	30,000	31,800	33,708	35,730	37,874
SDF183	Stormwater Masterplan	170,000	30,000	140,000			
SDF211	B-Dams Improvements	80,000	-	80,000			
SDF231	Regional Drainage Improvements	1,500,000	-		500,000	500,000	500,000
Total Capital Equipment and Projects		116,180	311,351	96,832	535,730	537,874	500,000
	AUTH Storm Drn BP Impact (Revenue)	663,076	120,000	126,000	132,300	138,915	145,861
	Authority Storm Drain Utility Fees (Revenue)	1,989,227	360,000	378,000	396,900	416,745	437,582
	Authority BP Impact Payments	(663,076)	(120,000)	(126,000)	(132,300)	(138,915)	(145,861)
	Authority Utilities Payments	(1,989,227)	(360,000)	(378,000)	(396,900)	(416,745)	(437,582)
Grants:							
	Stormwater Masterplan (FEMA)	112,000	112,000				
Total Financing and Debt Service			112,000	0	0	0	0
2020 Fund Balance		419,998					
Available Funds			432,649	558,911	\$257,961	(\$32,821)	(\$272,753)
Minimum unassigned fund balance:							
33% of Expenditures or 110% Debt Service			53,921	56,617	59,448	62,421	65,542
(Whichever is Larger)			53,921	56,617	59,448	62,421	65,542

Project Title	Project Number	Department	Project Cost	Priority
Town Hall Space Needs Assessment	GF203	Administration	\$9,065,000	I

Project Description: This project includes the Town Hall Space Needs Assessment, potential property acquisition, design, and construction. Staff will seek grant funding from DOLA.

- **Estimated Total Project Cost:** \$9,045,000
 - Town Hall Needs Assessment \$45,000
 - Property acquisition/Design \$1,000,000
 - Construction \$8,000,000
- **2021 Estimated Expenditures:** \$20,000
- **Estimated Completion Date:** 2025



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$25,000	\$20,000	\$0	\$0	\$1,000,000	\$8,000,000	\$9,045,000

Project Title	Project Number	Department	Project Cost	Priority
Downtown Area Study	GF201	Planning	\$75,000	III

Project Description: A Downtown Area Plan is proposed in order to establish a clear vision and future for the Cleveland Avenue corridor and adjacent areas. The downtown, including Centennial Park, is continually sought as a venue to host community events, and serves as the Town's center for culture, entertainment and retail. Known challenges exist including aging infrastructure, stormwater drainage, safe and convenient pedestrian access, efficient movement of vehicles, parking and ADA access, building age and appearance, commercial tenant mix and others. A plan is desirable to engage the community and identify a unified vision for the future of the downtown that the community supports. The plan will also identify and prioritize implementation steps for achieving the vision, as well as planning level cost estimates for use in developing future CIP projects.

- **Estimated Total Project Cost:** \$75,000
- **Estimated Completion Date:** 2021

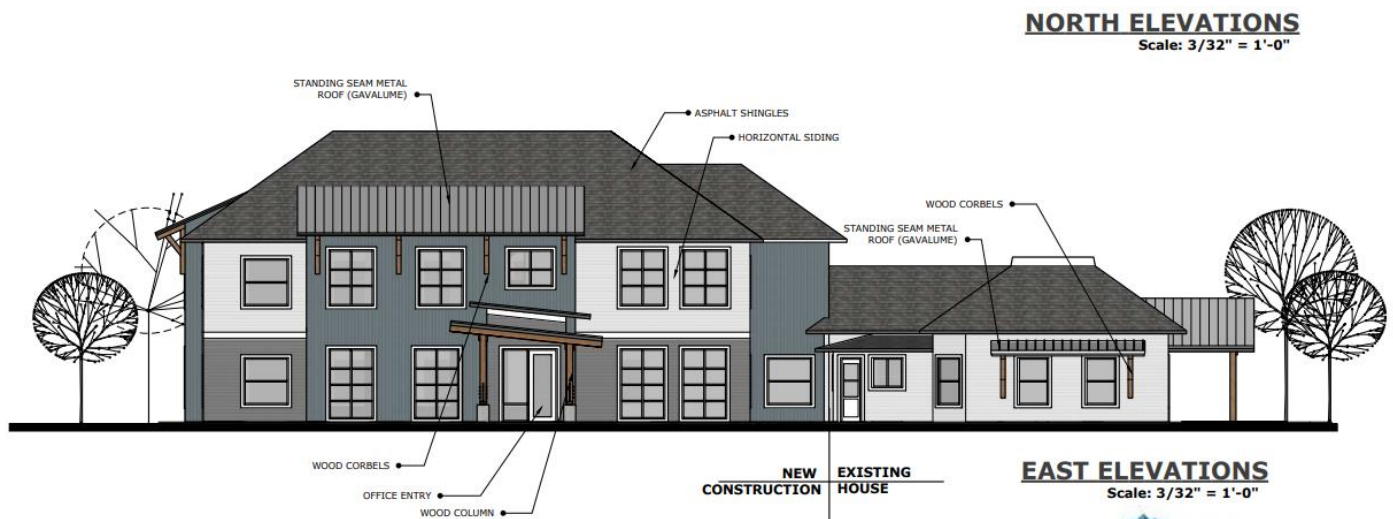


	2021	2022	2023	2024	2025	Total
Project Amount	\$75,000	\$0	\$0	\$0	\$0	\$75,000

Project Title	Project Number	Department	Project Cost	Priority
3749 Harrison Expansion & Property Acquisition	GF193	Administration	\$1,580,744	I

Project Description: This item includes the previous purchase of the house at 3804 Cleveland Ave in 2020. This property is currently being used for the Planning Department staff offices (\$280,744). And in 2021, includes the 3749 Harrison Ave Expansion (\$1,300,000)

- **Estimated Total Project Cost:** \$1,580,744
- **Estimated Completion Date:** 2021



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$280,744	\$1,300,000	\$0	\$0	\$0	\$0	\$1,580,744

Project Title	Project Number	Department	Project Cost	Priority
Comp Plan/Land Use Update	GF192	Planning	\$200,000	II

Project Description: The Town's Comprehensive Plan provides the policy framework for regulatory tools like zoning, subdivision regulations, annexations, and other policies. The Comprehensive Plan promotes the community's vision, goals, objectives, and policies; establishes a process for orderly growth and development; addresses both current and long-term needs; and provides for a balance between the natural and built environment. The Town's land use regulations will also be updated to construct a framework for achieving the vision created in the Comprehensive Plan and accommodate future development in a responsible manner.

- **Estimated Total 2 Year Project Cost:** \$200,000
- **Expended in Prior Fiscal Year(s):** \$67,387
- **Estimated 2021 Project Cost:** \$132,613
- **Estimated Completion Date:** 2021



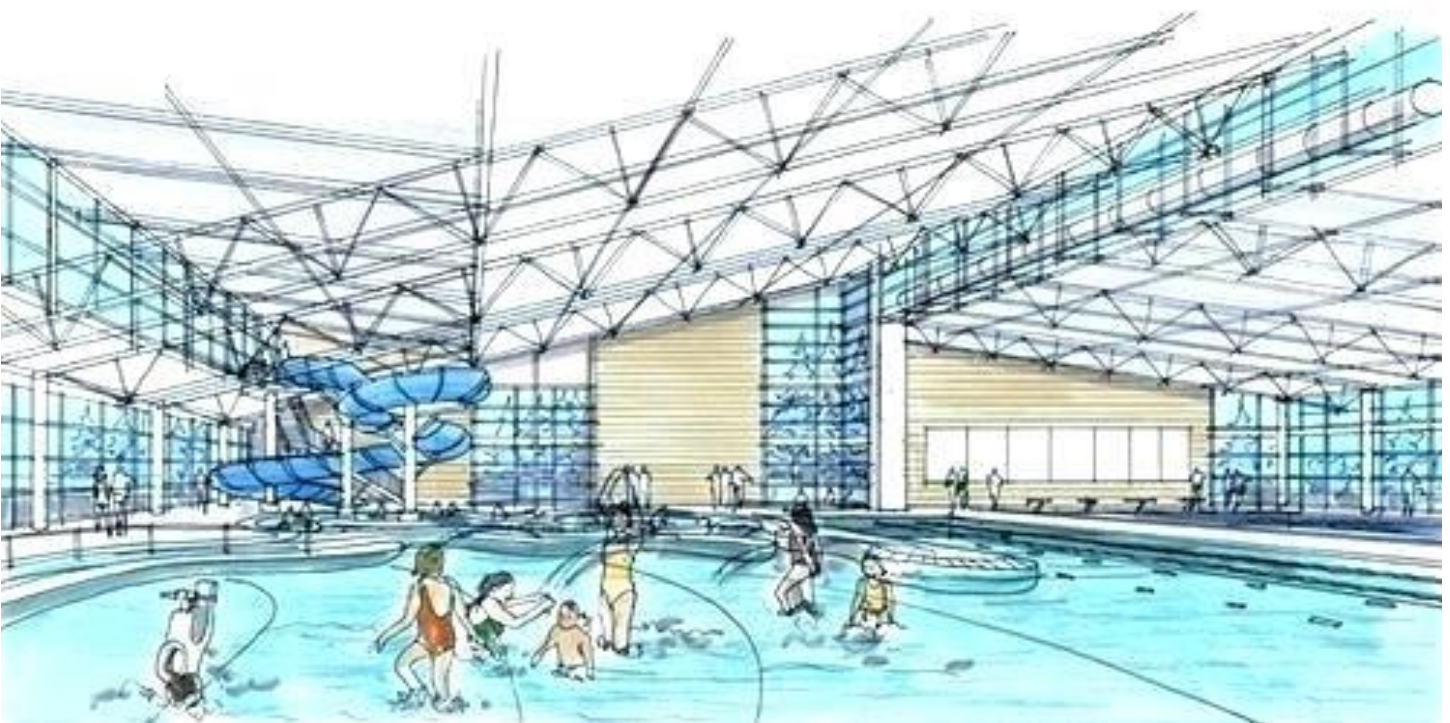
PLAN WELL
VISION FOR TOMORROW
SOLUTIONS FOR TODAY

	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$67,387	\$132,613	\$0	\$0	\$0	\$0	\$200,000

Project Title	Project Number	Department	Project Cost	Priority
Recreation Feasibility Study	GF213	Administration	\$50,000	III

Project Description: Based on community feedback, this project is included in the 5-year capital plan. This project would likely include a community feasibility study, to get a better understanding of necessary steps to develop a recreation center.

- **Estimated Total Project Cost:** \$50,000
- **2021 Estimated Expenditures:** \$50,000
- **Estimated Completion Date:** 2021



Project Title	Project Number	Department	Project Cost	Priority
Economic Development Strategic Plan Update	GF204	Economic Development	\$80,000	II

Project Description: The Economic Development Strategic Plan identifies strengths, weaknesses, opportunities and threats to recruiting commercial and industrial development within Wellington. The plan outlines target industries, evaluates location assessments, and recommends strategies and action plans to recruit new industry and support existing businesses.

- **Estimated Total Project Cost:** \$80,000
- **Estimated Completion Date:** October 2021

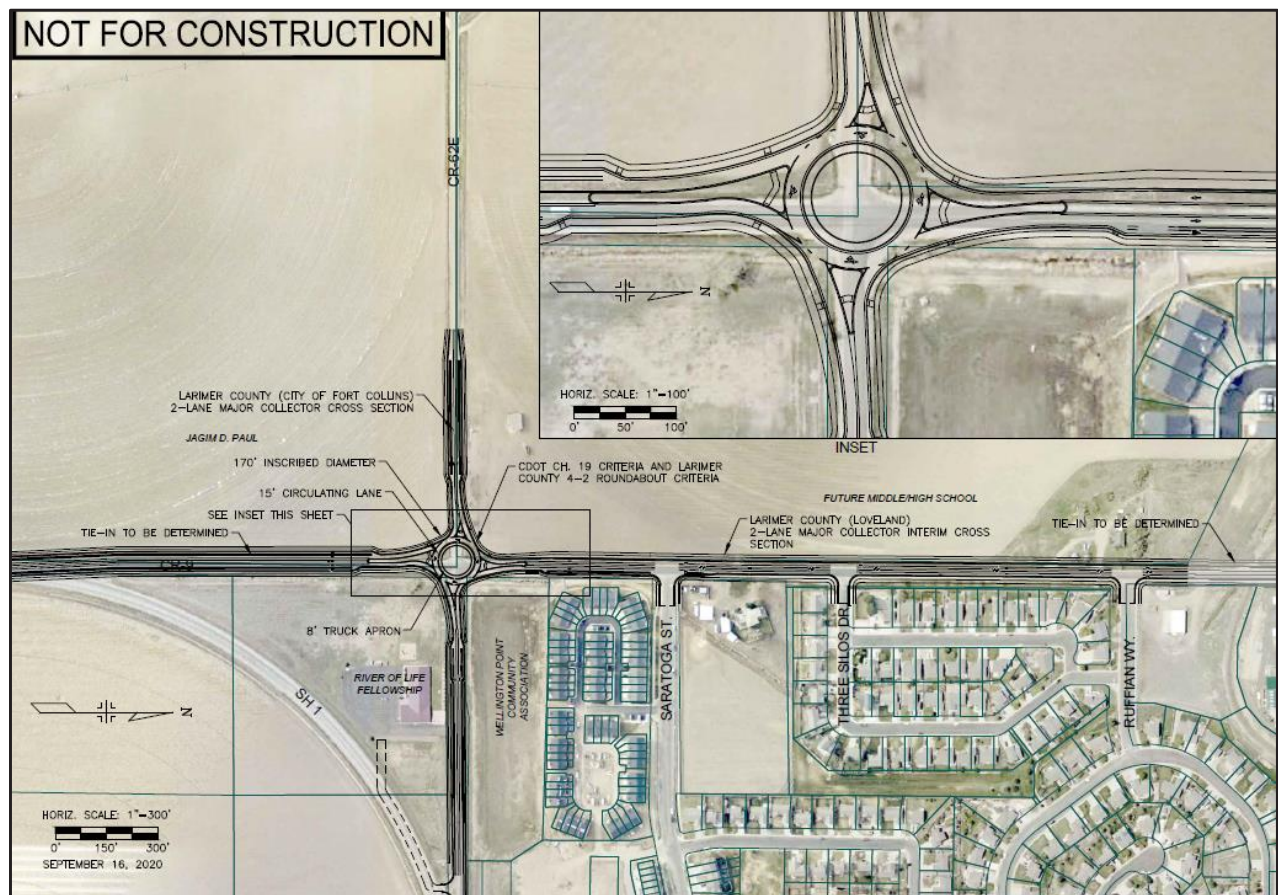


	2021	2022	2023	2024	2025	Total
Project Amount	\$80,000	\$0	\$0	\$0	\$0	\$80,000

Project Title	Project Number	Department	Project Cost	Priority
Hwy 1/CR9/CR62E Intersection Conceptual Design	GF205	Planning	\$70,000	II

Project Description: With the opening of a new high school, the nearest intersections with State Highway 1 and County Road 9 and County Road 62E were identified as priority intersections to improve. The Town approved a contract extension with Felsburg, Holt & Ullevig, the transportation engineering firm already working for the Town on the Comprehensive Plan, to evaluate these intersections and prepare conceptual design options. A preferred alignment is identified and cost estimates and a phasing/funding plan is being prepared.

- **Estimated Total Project Cost:** \$70,000
- **Expended in Prior Fiscal Year(s):** \$5,435
- **Estimated 2021 Project Cost:** \$64,565
- **Estimated Completion Date:** 2021



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$5,435	\$64,565	\$0	\$0	\$0	\$0	\$70,000

Project Title	Project Number	Department	Project Cost	Priority
Tract F	GF211	Planning	\$305,000	II

Project Description: A 12.5 acre parcel along the I-25 Frontage Road serves the stormwater detention needs of several subdivisions. The stormwater detention pond improvements were not completed due to economic recession in the mid-2000's. Since that time, single-family residential lots in Columbine Estates have been left undeveloped. The Town approved an agreement with a developer to partner in sharing costs for completing the stormwater improvements to clean up the site and provide the required stormwater detention needs for the remaining undeveloped lots. After improvements are completed and accepted by the Town, the Town will reimburse the developer for a portion of expenses, less \$75,000 which will be held for a period of 2 years to cover warranty work for the improvements.

- **Estimated Total 3 Year Project Cost:** \$305,000
- **Estimated 2021 Project Cost:** \$230,000 (\$75,000 held for 2-year warranty period)
- **Estimated Completion Date:** 2023 (end of warranty)



	2021	2022	2023	2024	2025	Total
Project Amount	\$230,000	\$0	\$75,000	\$0	\$0	\$305,000

Project Title	Project Number	Department	Project Cost	Priority
Street Sweeper	Equipment	PW - Streets	\$244,000	II

Project Description: The existing street sweeper is 21 years old. Continued failures of various systems on the existing sweeper have resulted in a high level of maintenance and unpredictable reliability.

Estimated Total Project Cost: \$244,000

Estimated Completion Date: 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$244,000	\$0	\$0	\$0	\$0	\$244,000

Project Title	Project Number	Department	Project Cost	Priority
Vehicle Replacement	Equipment	PW - Streets	\$60,000	III

Project Description: This item includes the purchase of new vehicles as needed for future new field employees. Also included, is the replacement of older vehicles that have reached a point where they are no longer reliable or cost-effective to maintain.

- **Estimated Total Project Cost:** \$60,000
- **Estimated Completion Date:** Ongoing



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$30,000	\$0	\$30,000	\$0	\$60,000

Project Title	Project Number	Department	Project Cost	Priority
Zero Turn Mower	Equipment	PW - Streets	\$40,000	III

Project Description: As the Town expands, additional open spaces, parks and streetscapes are brought into the Town's inventory for maintenance. As a result, additional resources are needed to meet increasing needs.

- **Estimated Total Project Cost:** \$40,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$40,000	\$0	\$0	\$0	\$0	\$40,000

Project Title	Project Number	Department	Project Cost	Priority
John Deere Gator	Equipment	PW – Streets/Water	\$45,000	III

Project Description: Plant facility maintenance programs continue to increase due to increasing demand and facility age. This purchase will allow for increased efficiency through increased mobility for parts and material handling. This will be split among the streets and water departments. The breakout is \$30,000 allocated to the street fund and \$15,000 to the water fund.

- **Estimated Total Project Cost:** \$45,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$45,000	\$0	\$0	\$0	\$0	\$45,000

Project Title	Project Number	Department	Project Cost	Priority
Old Town Street Repair	SF181	PW - Streets	\$1,403,871	II

Project Description: Due to age and condition of the existing street infrastructure within town, a strategic multi-year repair plan was previously developed to rehabilitate selected streets, curb/gutter and sidewalk in the Old Town area. This project represents the 5th year of a 6-year program for streets within the Old Town area. This program is scheduled to end in 2022.

- **Estimated 5 Year Total Project Cost:** \$1,403,871
- **2021 Estimated Expenditures:** \$449,440
- **Estimated Completion Date:** 2022

Before



After



	Prior Cost	2021	2022	2022	2023	2024	Total
Project Amount	\$449,440	\$449,440	\$504,991	\$0	\$0	\$0	\$1,403,871

Project Title	Project Number	Department	Project Cost	Priority
Street Rehabilitation	SF231	PW - Streets	\$1,704,150	II

Project Description: Due to age and condition of the existing street infrastructure within town, a strategic multi-year repair plan was previously developed to rehabilitate selected streets, curb/gutter and sidewalk in the Old Town area, which will be complete in 2022. This general approach is expected to continue into the foreseeable future as this program is extended to address similar needs in other parts of Town. A Paving Study is planned for 2022, which will inform this on-going program moving forward. Pending that study, the proposed funding shown for future years are placeholders for financial planning purposes.

Estimated Total Project Cost: \$1,704,150

- **2021 Estimated Expenditures:** \$0
- **Estimated Completion Date:** Ongoing

Before



After



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$0	\$535,290	\$567,408	\$601,452	\$1,704,150

Project Title	Project Number	Department	Project Cost	Priority
Newer Subdivision Seal Coat/Crack Fill	SF182	PW - Streets	\$469,833	I

Project Description: As asphalt paving ages, cracks will start to form cracks in the top surface. This allows runoff to infiltrate to the subgrade, which accelerates the deterioration of the paving and results in more costly major repairs. This is a maintenance program to prevent or delay those major repairs and lengthen the lifespan of streets and Town parking lots.

The proposed costs in future years reflect an inflation-adjusted amounts for an on-going commitment to basic paving maintenance.

- **Estimated 5 Year Project Cost:** \$469,833
- **2021 Estimated Expenditures:** \$71,461
- **Estimated Completion Date:** Ongoing Maintenance



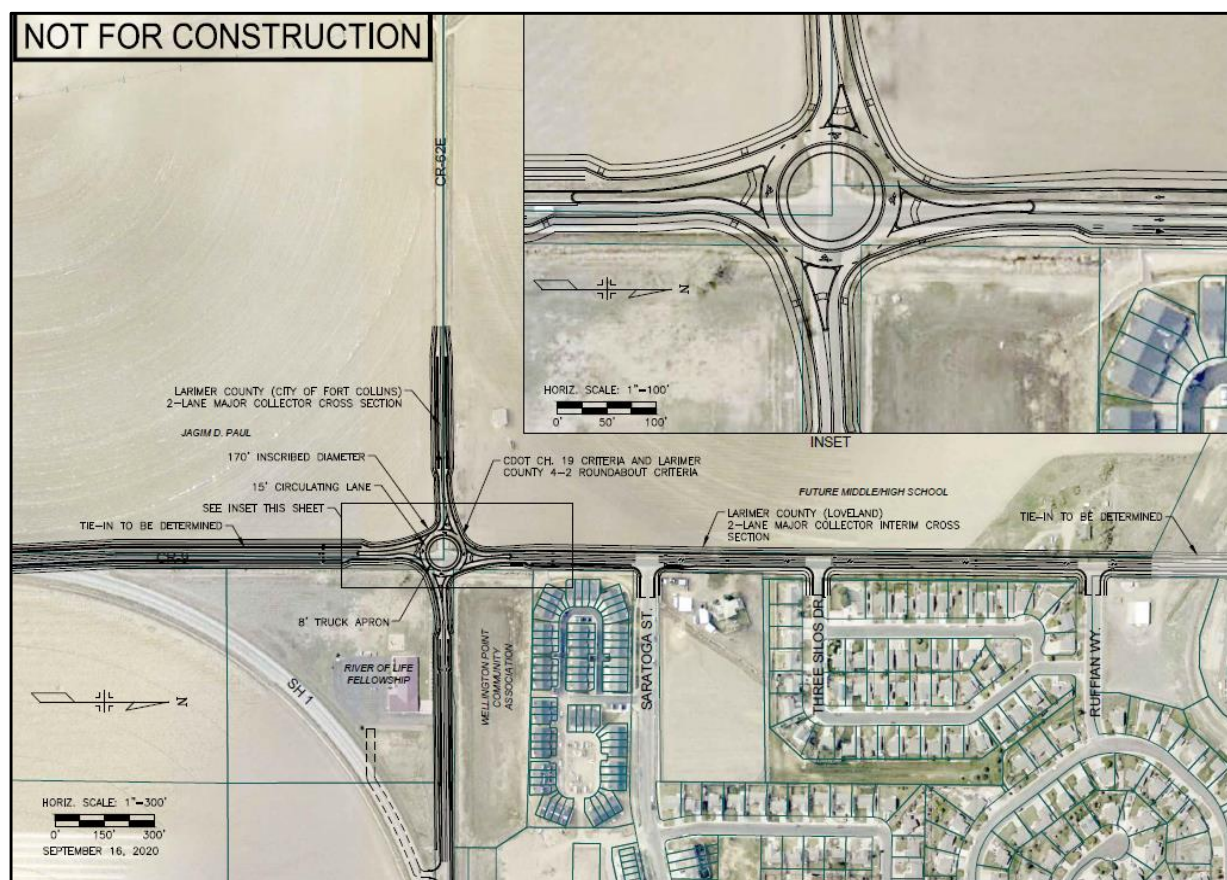
Example of seal coat/ crack fill project

	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$67,000	\$71,461	\$75,749	\$80,294	\$85,111	\$90,218	\$469,833

Project Title	Project Number	Department	Project Cost	Priority
Highway 1 Intersection Improvements	SF211	Planning	\$5,000,000	II

Project Description: Intersection improvements are needed at the intersections of State Highway 1 and County Road 9 and County Road 62E associated with the opening of a new high school and for the long-term traffic needs of the Town. A conceptual design is nearly completed, and funding will be needed for final engineering design, right-of-way acquisition, utility relocation and construction. There are sources for federal transportation grants that will be pursued to offset some of the costs of the intersection improvements. Adjacent future developments will also be partners in funding the improvements.

- **Estimated Total 3 Year Project Cost:** \$5,000,000
- **Estimated 2021 Project Cost:** \$750,000 (engineering design and right-of-way acquisition)
- **Estimated 2022 Project Cost:** \$2,250,000 (construction)
- **Estimated 2023 Project Cost:** \$2,000,000 (construction)
- **Estimated Completion Date:** 2023



	2021	2022	2023	2024	2025	Total
Project Amount	\$750,000	\$2,250,000	\$2,000,000	\$0	\$0	\$5,000,000

Project Title	Project Number	Department	Project Cost	Priority
I-25 Interchange	SF201	Public Works	\$1,000,000	II

Project Description: In order to have the State Highway 1 interchange be on CDOT's interchange replacement program, the Town will need to set money aside for a 30% design of the interchange. Funds have been set aside the last two fiscal years as a commitment to fund this project. 2021 would be the third year of funding.

The Town may elect to re-allocate these funds to another priority street or intersection project with a more immediate need and shorter construction timeline. If a re-allocation for these funds is desired, funds can be set aside for the State Highway 1 / I-25 interchange in future fiscal years.

- **Estimated 3 Year Total Project Cost:** \$1,000,000
- **2021 Estimated Expenditures:** \$666,666
- **Estimated Completion Date:** 2022

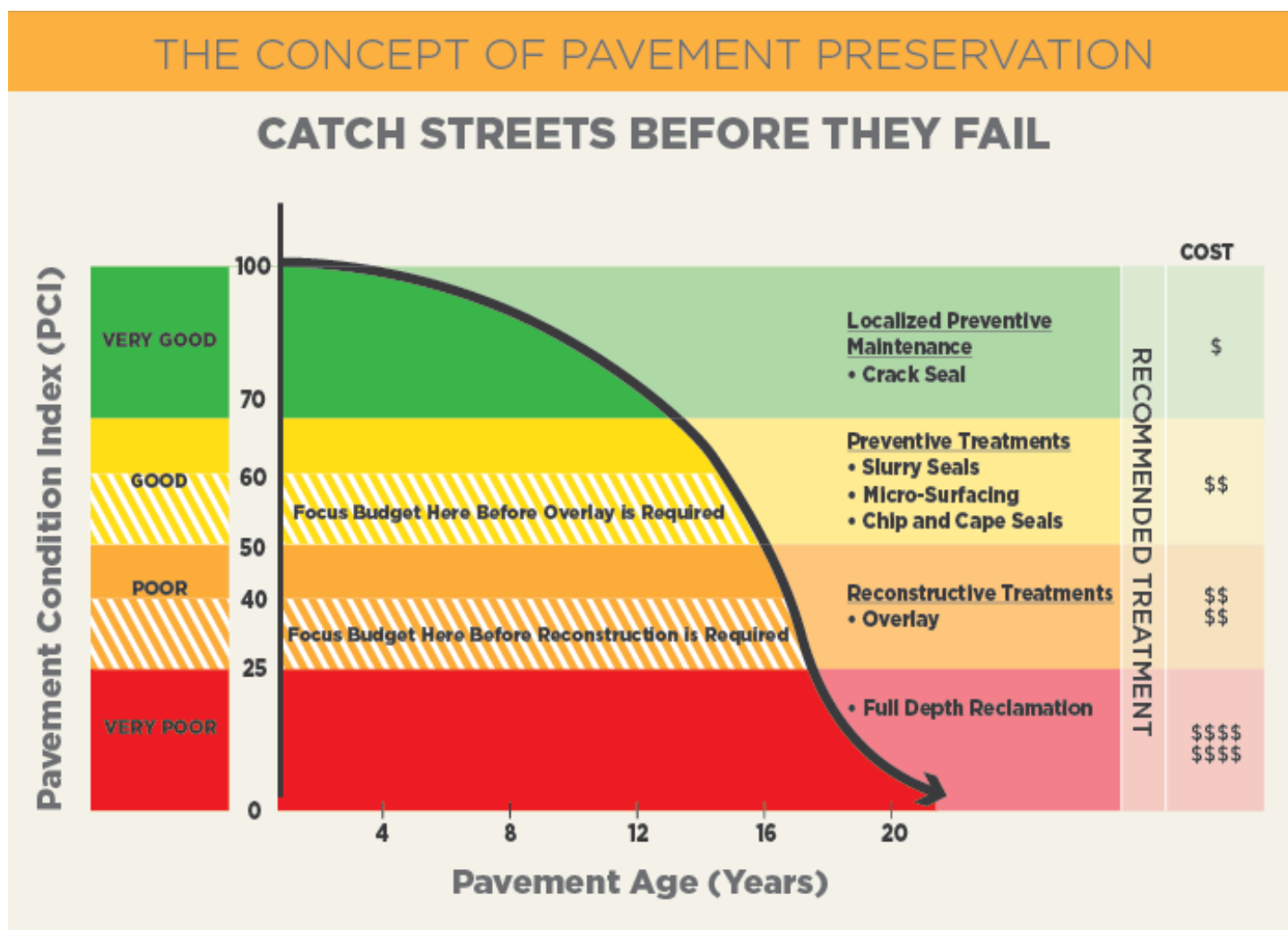


	2021	2022	2023	2024	2025	Total
Project Amount	\$666,666	\$333,334	\$0	\$0	\$0	\$1,000,000

Project Title	Project Number	Department	Project Cost	Priority
Pavement Study	SF202	PW - Streets	\$44,000	II

Project Description: The Pavement Study will assess the condition of Wellington streets and provide conceptual long-range planning information to prioritize, schedule and budget on-going street maintenance and repair.

- **Estimated Total Project Cost:** \$44,000
- **Estimated Completion Date:** 2022



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$44,000	\$0	\$0	\$0	\$44,000

Project Title	Project Number	Department	Project Cost	Priority
Vehicle Replacement	Equipment	PW - Water	\$60,000	III

Project Description: This item includes the purchase of new vehicles as needed for future new field employees. Also included, is the replacement of older vehicles that have reached a point where they are no longer reliable or cost-effective to maintain.

- **Estimated Total Project Cost:** \$60,000
- **Estimated Completion Date:** Ongoing



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$30,000	\$0	\$0	\$30,000	\$60,000

Project Title	Project Number	Department	Project Cost	Priority
Bulk NaOH and Antiscalant Tanks	Storage	PW – Water Treatment	\$38,000	II

Project Description: The existing bulk chemical storage systems are undersized and in need of replacement. The new tanks will be approximately 5000 gallons for each chemical

- **Estimated Total Project Cost:** \$38,000
- **2021 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2022



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$38,000	\$0	\$0	\$0	\$38,000

Project Title	Project Number	Department	Project Cost	Priority
Membranes for Nano	Equipment	PW - Water	\$56,589	II

Project Description: Replacement of the Nanofiltration Plant membranes. These membranes lose effectiveness and reliability over time and must be replaced on a regular basis based on usage.

- **Estimated Total Project Cost:** \$56,589
- **Estimated Completion Date:** 2021



	Prior Year	2021	2022	2023	2024	2025	Total
Project Amount	\$27,698	\$28,891	\$0	\$0	\$0	\$0	\$56,589

Project Title	Project Number	Department	Project Cost	Priority
Zero Turn Mower	Equipment	PW - Water	\$18,000	III

Project Description: Increase need for zero turn mower at the water facility.

- **Estimated Total Project Cost:** \$18,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$18,000	\$0	\$0	\$0	\$0	\$18,000

Project Title	Project Number	Department	Project Cost	Priority
Water Efficiency Program Equipment	Equipment	PW - Water	\$772,000	II

Project Description:

- **Estimated Total Project Cost:** \$772,000
- **Estimated Completion Date:** 2024



	2021	2022	2023	2024	2025	Total
Project Amount	\$160,000	\$240,000	\$177,000	\$195,000	\$0	\$772,000

Project Title	Project Number	Department	Project Cost	Priority
Front End Loader	Equipment	PW - Water	\$450,000	II

Project Description: The purchase of a new front-end loader, used for sludge removal from gravity drying beds, is planned for replacement in 2023. The actual make and model will be determined as the future needs of water plant are determined through the design process for the plant expansion.

- **Estimated Total Project Cost:** \$450,000
- **Estimated Completion Date:** 2024



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$0	\$0	\$450,000	\$0	\$450,000

Project Title	Project Number	Department	Project Cost	Priority
Skid Loader	Equipment	PW - Water	\$50,000	III

Project Description: This skid loader is needed for chemical and equipment deliveries and miscellaneous tasks throughout the plant, and will likely be shared between the streets and parks. The actual make and model will be determined at a later date.

- **Estimated Total Project Cost:** \$50,000
- **Estimated Completion Date:** 2022



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$50,000	\$0	\$0	\$0	\$50,000

Project Title	Project Number	Department	Project Cost	Priority
Water Treatment Plant Expansion	WF182	PW - Water	\$28,450,000	I

Project Description: As a result of the independent review of the Water Treatment Plant Expansion Project, several elements of the proposed design have changed. That independent review is complete, and a new design engineer has been selected.

The design phase of the project is already underway, and construction and/or equipment pre-purchase is expected to begin in 2021. The estimated completion date is May 2024.

- **Estimated Total Project Cost:** \$28,450,00
- **Estimated 2021 Project Cost:** \$7,850,000
- **Estimated Completion Date:** 2024



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$450,000	\$7,850,000	\$9,625,000	\$9,425,000	\$1,100,000	\$0	\$28,450,000

Project Title	Project Number	Department	Project Cost	Priority
Tank Coatings	WF184	PW – Water	\$25,000	II

Project Description: This project consists of re-coating the exterior of both finished water storage tanks located at the WTP site. The current coatings are original on both the 1MG and the 2MG and are badly deteriorated.

- **Estimated Total Project Cost:** \$25,000
- **Estimated Completion Date:** 2022



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$25,000	\$0	\$0	\$0	\$25,000

Project Title	Project Number	Department	Project Cost	Priority
Disinfection byproduct rule compliance (Tank Aeration)	WF185	PW – Water	\$50,000	II

Project Description: : The disinfection byproduct rule has continually proven challenging to meet, due the piping configuration of water tanks. Tank aeration would help improve disinfection byproducts, water age, and overall quality of the water held in the storage tanks.

- **Estimated Total Project Cost:** \$50,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Project Title	Project Number	Department	Project Cost	Priority
Wilson Well Improvements	WF187	PW – Water	\$612,737	I

Project Description: Several elements of the past project were deferred to 2021 and 2022. The pump and control upgrades are substantially complete, and those new improvements are functioning as planned. The deferred elements of the project planned for 2021 include a new hatch, access and stairway improvements, and other minor improvements for the South Wellhouse.

Estimated Total Project Cost: \$612,737

- **Estimated Completion Date:** 2022



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$382,737	\$75,000	\$155,000	\$0	\$0	\$0	\$612,737

Project Title	Project Number	Department	Project Cost	Priority
Nano Plant Expansion	WF188	PW – Water	\$47,513	I

Project Description:

Estimated Total Project Cost: \$47,513

- **Estimated Completion Date:** 2021



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$9,565	\$37,948	\$0	\$0	\$0	\$0	\$47,513

Project Title	Project Number	Department	Project Cost	Priority
Clearwell HS Pump Upgrades	WF189	PW – Water	\$25,000	II

Project Description:

Estimated Total Project Cost: \$25,000

- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$25,000	\$0	\$0	\$0	\$0	\$25,000

Project Title	Project Number	Department	Project Cost	Priority
Improve Carbon Feed System	WF203	PW – Water	\$79,500	II

Project Description: Activated carbon feed is the Town’s primary treatment system for taste and odor at the conventional water treatment system located at the main plant site. The current carbon feed system is primitive and does not function reliably, requiring frequent repair. Since the existing carbon feed system may need to be removed early in the construction of the WTP expansion project, this equipment may require relocation. More information will be available as the project moves through the design process, so this project might be delayed depending on design and construction considerations.

- **2021 Estimated Expenditures:** \$79,500
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$79,500	\$0	\$0	\$0	\$0	\$70,000

Project Title	Project Number	Department	Project Cost	Priority
Bulk Water Dispenser	WF201	PW - Water	\$70,000	III

Project Description: The bulk water dispenser is outdated and requires frequent repair. Replacement parts are difficult to source. It is expected that bulk water sales will continue to be regulated to manage water demand until the water treatment plant expansion project is completed, so this upgrade is planned for 2024.

- **Estimated Total Project Cost:** \$70,000
- **Estimated Completion Date:** 2024



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$0	\$0	\$70,000	\$0	\$70,000

Project Title	Project Number	Department	Project Cost	Priority
Fire Hydrant Replacement	WF204	PW - Water	\$274,104	I

Project Description: This program consists of replacement of older fire hydrants throughout Town. These fire hydrants are in older areas of town and should be replaced to provide flowrate and operational improvement. This program includes replacement of six hydrants per year for three years.

- **Estimated Total Project Cost:** \$274,104
- **2021 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2024



	Prior Year	2021	2022	2023	2024	2025	Total
Project Amount	\$60,000	\$0	\$66,000	\$72,600	\$75,504	\$0	\$274,104

Project Title	Project Number	Department	Project Cost	Priority
Buffalo Creek Booster Station Upgrade	WF206	PW - Water	\$25,000	II

Project Description: The Buffalo Creek Booster Station provides boosted flow and pressure to areas located in the northwest area of town, such as Buffalo Creek and planned future developments. This facility must be upgraded as part of a nearby development in cooperation with the Town. This budget is provided for expenses associated with minor additional upgrades that are the responsibility of the Town.

- **Estimated Total Project Cost:** \$25,000
- **2021 Estimated Expenditures:** \$25,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$25,000	\$0	\$0	\$0	\$0	\$25,000

Project Title	Project Number	Department	Project Cost	Priority
Distribution System Improvements and Oversizing Program	WF207	PW - Water	592,564	II

Project Description: Many water distribution pipes in the older areas of town are asbestos-cement (AC) or ductile iron. These older types of pipe are often subject to failure and leakage. This is a proposed ongoing program to rehabilitate or replace these and other pipes throughout town. This program also includes funding for potential oversizing of development-built water pipelines. The nature and timing of oversizing opportunities are difficult to predict, so this budget should be considered conceptual.

- **Estimated Total 5 Year Project Cost:** \$592,564
- **2021 Estimated Expenditures:** \$100,000
- **Estimated Completion Date:** 2025



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$40,000	\$100,000	\$105,000	\$110,250	\$115,763	\$121,551	\$592,564

Project Title	Project Number	Department	Project Cost	Priority
RRA and ERP (EPA Mandate)	WF211	PW - Water	\$120,000	I

Project Description: The American Water Infrastructure Act (AWIA) requires community (drinking) water systems serving more than 3,300 people to develop or update Risk and Resilience Assessments (RRAs) and Emergency Response Plans (ERPs). Each community water system shall assess the risks to, and resilience of, its system. Such an assessment shall include:

1. The risk to the system from malevolent acts and natural hazards
 2. The resilience of the pipes and constructed conveyances, physical barriers, source water, water collection and intake, pretreatment, treatment, storage and distribution facilities, electronic, computer, or other automated systems (including the security of such systems) which are utilized by the system
 3. The monitoring practices of the system
 4. The financial infrastructure of the system
 5. The use, storage, or handling of various chemicals by the system
 6. The operation and maintenance of the system.
- **Estimated Total Project Cost:** \$120,000
 - **2021 Estimated Expenditures:** \$120,000
 - **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$120,000	\$0	\$0	\$0	\$0	\$120,000

Project Title	Project Number	Department	Project Cost	Priority
SCADA Improvements	WF212	PW - Water	\$70,000	I

Project Description: This equipment will greatly improve the resilience of the plant's Supervisory Control and Data Acquisition (SCADA system), including the physical security and cybersecurity of the plant. This purchase will be informed by the Risk and Resilience Assessment and Emergency Response Plan, which is also included in this 5-year CIP plan.

- **Estimated Total Project Cost:** \$70,000
- **2021 Estimated Expenditures:** \$70,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$70,000	\$0	\$0	\$0	\$0	\$70,000

Project Title	Project Number	Department	Project Cost	Priority
Valve Actuator Replacements	WF213	PW - Water	\$50,000	I

Project Description: The actuated valves for the filter system at the main plant are old and prone to failure. These outdated valves are scheduled for replacement over the next two years.

- **Estimated Total Project Cost:** \$50,000
- **2021 Estimated Expenditures:** \$25,000
- **Estimated Completion Date:** 2022



	2021	2022	2023	2024	2025	Total
Project Amount	\$25,000	\$25,000	\$0	\$0	\$0	\$50,000

Project Title	Project Number	Department	Project Cost	Priority
Filter Media Replacement	WF214	PW - Water	\$220,000	II

Project Description: The filters associated with the flocculation/sedimentation process at the main plant are in need of rehabilitation and/or replacement.

- **Estimated Total Project Cost:** \$220,000
- **2021 Estimated Expenditures:** \$220,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$220,000	\$0	\$0	\$0	\$0	\$220,000

Project Title	Project Number	Department	Project Cost	Priority
Pretreatment Sonde	WF215	PW - Water	\$40,000	II

Project Description: The main plant draws raw water from a shallow reservoir, which is subject to fluxuating water quality. This seven sensor sonde is configured for pH, temperature, ORP, Conductivity, Chlorophyll A, and Cyanobacteria (Blue Green Algae). Understanding these parameters will increase operators’ ability to understand water quality issues and proactively adjust treatment processes accordingly.

- **Estimated Total Project Cost:** \$40,000
- **2021 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2022

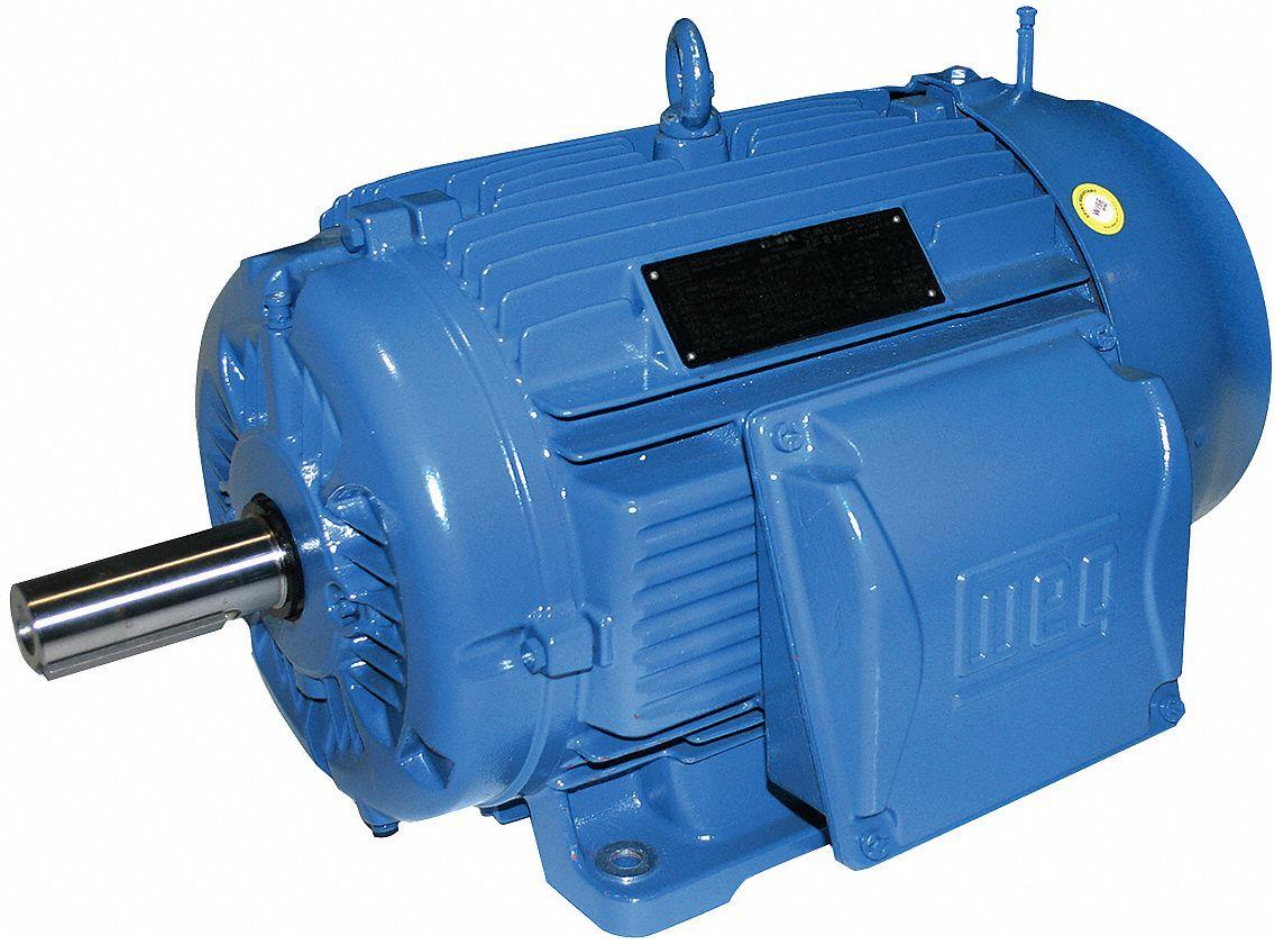


	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$40,000	\$0	\$0	\$0	\$40,000

Project Title	Project Number	Department	Project Cost	Priority
Redundant Nano/RO Motor	WF216	PW - Water	\$45,000	II

Project Description: This equipment is proposed for purchase in a continuing effort to stock adequate replacement parts. These motors are key parts in the nanofiltration (Nano) and reverse osmosis (RO) processes. Having these parts on the shelf will help provide continuity of operations.

- **Estimated Total Project Cost:** \$45,000
- **2021 Estimated Expenditures:** \$45,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$45,000	\$0	\$0	\$0	\$0	\$45,000

Project Title	Project Number	Department	Project Cost	Priority
Covered Equipment Storage	WF217	PW - Water	\$30,000	II

Project Description: This storage facility will provide a secure, climate-protected place to store equipment. The location will be planned to work in conjunction with the plat expansion project.

- **Estimated Total Project Cost:** \$30,000
- **2021 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2023



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$0	\$30,000	\$0	\$0	\$30,000

Project Title	Project Number	Department	Project Cost	Priority
Water Source Development	WD18	PW - Water	\$14,575,714	I

Project Description: Purchase of water shares. The plan is to expend exactly what we bring in each year in order to secure long term water rights for the Town.

- **Estimated Total 5 Year Project Cost:** \$14,575,714
- **2021 Estimated Expenditures:** \$2,691,072
- **Estimated Completion Date:** Ongoing



	2021	2022	2023	2024	2025	Total
Project Amount	\$2,691,072	\$2,798,715	\$2,910,663	\$3,027,090	\$3,148,174	\$14,575,714

Project Title	Project Number	Department	Project Cost	Priority
Vehicle Replacement	Equipment	PW - Sewer	\$60,000	III

Project Description: This item includes the purchase of new vehicles as needed for future new field employees. Also included, is the replacement of older vehicles that have reached a point where they are no longer reliable or cost-effective to maintain.

- **Estimated Total Project Cost:** \$60,000
- **Estimated Completion Date:** Ongoing



	2021	2022	2023	2024	2025	Total
Project Amount	\$30,000	\$0	\$0	\$30,000	\$0	\$60,000

Project Title	Project Number	Department	Project Cost	Priority
Vacuum Truck	Equipment	PW – Sewer	\$540,000	III

Project Description: The existing vacuum truck is 24 years old and is need of replacement. Breakdowns are common and replacement parts are becoming scarce. A reliable vacuum truck is critical to the operation of the wastewater collection system. This truck will also provide pot holing capability for location of underground pipelines.

- **Estimated Total Project Cost:** \$540,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$540,000	\$0	\$0	\$0	\$0	\$540,000

Project Title	Project Number	Department	Project Cost	Priority
Zero Turn Mower	Equipment	PW - Sewer	\$9,000	III

Project Description: As the Town expands, additional open spaces, parks and streetscapes are brought into the Town's inventory for maintenance. As a result, additional resources are needed to meet increasing needs.

- **Estimated Total Project Cost:** \$9,000
- **Estimated Completion Date:** 2022



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$9,000	\$0	\$0	\$0	\$9,000

Project Title	Project Number	Department	Project Cost	Priority
Skid Steer Aeration	Equipment	PW – Sewer	\$24,000	II

Project Description: As part of the biosolids handling program, biosolids are worked to aerate and encourage drying. These solids are trucked off-site as part of regular operation, so reducing the weight is an important operational cost consideration. The existing equipment used for this purpose is aging and in need of future replacement. The biosolids handling program is not expected to change significantly with the future expansion project.

- **Estimated Total Project Cost:** \$24,000
- **2021 Estimated Expenditures:** \$24,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$24,000	\$0	\$0	\$0	\$0	\$24,000

Project Title	Project Number	Department	Project Cost	Priority
Wastewater Pumps	WWF181	PW – Sewer	\$87,249	I

Project Description: Many of the existing pumps throughout the plant date back to original construction. As these existing pumps age, they must be replaced to ensure reliable performance and improved efficiency. This is a continuation of a pump replacement program initiated in 2020. These pump replacements will be planned to work in conjunction with the future plant expansion, if possible.

Estimated Total Project Cost: \$87,249

- **2021 Estimated Expenditures:** \$19,000
- **Estimated Completion Date:** Ongoing



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$21,249	\$19,000	\$22,000	\$25,000	\$0	\$0	\$87,249

Project Title	Project Number	Department	Project Cost	Priority
WWTP Expansion Design and Construction	WWF211, WWF241	PW – Sewer	\$41,500,000	II

Project Description: As discussed in the description for the Wastewater Masterplan Project, the wastewater treatment plant is quickly nearing its design capacity. The wastewater masterplan project has outlined specific improvements to accommodate future growth while meeting State discharge permit requirements. Design of this project is expected to begin in late 2020 and extend into 2021.

Construction and/or equipment procurement is expected to begin in 2021.

Estimated Total Project Cost: \$41,500,000

- **Estimated Completion Date:** 2024



	2021	2022	2023	2024	2025	Total
Project Amount	\$2,750,000	\$13,375,000	\$13,375,000	\$12,000,000	\$0	\$41,500,000

Project Title	Project Number	Department	Project Cost	Priority
WW Collection Improvements and Oversizing	WWF212	PW – Sewer	\$862,025	III

Project Description: Many wastewater collection pipes in the older areas of Town are asbestos-cement (AC) or ductile iron (DIP). These older types of pipe are often subject to failure and leakage. Other pipeline may require upsizing. This is a proposed on-going program to rehabilitate or replace these pipes based on the recommendations of the Wastewater Master Plan currently underway. This program will also include potential oversizing of development-built water pipelines. The nature and timing of oversizing opportunities are difficult to predict, so this budget should be considered conceptual.

- **Estimated Total Project Cost:** \$862,025
- **2021 Estimated Expenditures:** \$200,000
- **Estimated Completion Date:** Ongoing



	2021	2022	2023	2024	2025	Total
Project Amount	\$200,000	\$210,000	\$220,500	\$231,525	\$243,101	\$862,025

Project Title	Project Number	Department	Project Cost	Priority
Collection System Manhole Rehabilitation Program	WWF204	PW – Sewer	\$124,300	I

Project Description: The manholes within the wastewater collection system are subject to wear and deterioration that should be addressed on an on-going basis, particularly in older areas of town. Often, manholes require repair or adjustment prevent infiltration and inflow. This project will allow for the highest priority manhole repairs to be completed on an on-going annual basis into the future.

- **Estimated 5 Year Project Cost:** \$124,300
- **2021 Estimated Expenditures:** \$0
- **Estimated Completion Date:** 2025



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$25,000	\$0	\$30,000	\$33,000	\$36,300	\$39,930	\$124,300

Project Title	Project Number	Department	Project Cost	Priority
Clarifier Rehabilitation (Tobrows)	WWF183	PW – Sewer	\$212,000	I

Project Description: While servicing clarifiers number 3 & 4, it was observed that the return sludge mechanisms (Tobrows) were severely corroded. This project consists of replacing the deteriorated parts to ensure uninterrupted, reliable operation. Both clarifiers will be incorporated into the future plant expansion and will continue to function well into the future. This project began in 2020.

- **Estimated Total Project Cost:** \$212,000
- **2021 Estimated Expenditures:** \$193,726
- **Estimated Completion Date:** 2021



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$18,274	\$193,726	\$0	\$0	\$0	\$0	\$212,000

Project Title	Project Number	Department	Project Cost	Priority
Clarifier Rehabilitation Project (recoating)	WWF203	PW – Sewer	\$110,000	II

Project Description: Serious deterioration of the coatings for the metal parts in clarifiers 3 and 4 were found during a recent inspection with the clarifiers drained. Rapid deterioration of the metal components can be expected without recoating, which would result in loss of functionality of the clarifiers. This project began in 2020.

- **Estimated Total Project Cost:** \$110,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$110,000	\$0	\$0	\$0	\$0	\$110,000

Wastewater & Collection Systems Masterplan	WWF191	PW – Sewer	\$205,000	I
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Project Description: This project will provide analysis of future treatment needs in accordance with future growth projections, alternative analysis and conceptual budgeting for various design approaches to provide a roadmap for the upcoming expansion project.

Additionally, this project includes a wastewater collection masterplan, which will include hydraulic modeling, the identification of a wastewater main and/or pumping improvements, alternatives analysis and conceptual budgeting. This masterplan will look forward to future growth within the Growth Management Area (GMA) in order to inform the future capital improvement plan and the oversizing program.

- **Estimated Total Project Cost:** \$205,000
- **2021 Estimated Expenditures:** \$132,856
- **Estimated Completion Date:** 2021



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$72,144	\$132,856	\$0	\$0	\$0	\$0	\$205,000

Project Title	Project Number	Department	Project Cost	Priority
Selenium Removal Project	WWF213	PW - Sewer	\$800,000	I

Project Description: Emerging compliance requirements are a continual challenge for water and wastewater treatment providers. For wastewater, one of those is the upcoming requirement to limit selenium discharge into the environment. Preliminary exploratory sampling reveals that the Nanofiltration plant is the main source of selenium in our wastewater stream. As such, it appears that treating selenium at the source is the likely choice to meet these new discharge standards.

- **Estimated Total Project Cost:** \$800,000
- **2021 Estimated Expenditures:** \$800,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$800,000	\$0	\$0	\$0	\$0	\$800,000

Project Title	Project Number	Department	Project Cost	Priority
Old Town Street Repair	SDF181	PW - Drainage	\$178,855	II

Project Description: Due to age and condition of the existing street infrastructure within Town, a strategic multi-year repair plan was previously developed to rehabilitate selected streets, curb/gutter and sidewalk in the Old Town area. This project represents the 5th year of a 6-year program for streets within the Old Town area. This program is scheduled to end in 2022.

- **Estimated Total Project Cost:** \$178,855
- **2021 Estimated Expenditures:** \$59,551
- **Estimated Completion Date:** 2022

Before



After



	Prior Cost	2021	2022	2023	2024	2025	Total
Project Amount	\$56,180	\$59,551	\$63,124	\$0	\$0	\$0	\$178,855

Project Title	Project Number	Department	Project Cost	Priority
Storm Drain and Pan Replacements	SDF182	PW - Drainage	\$169,112	II

Project Description: This is a program that was created in 2020 to address failing storm drainage appurtenances such as pans. As specific maintenance or replacement needs are identified, they will be added to a rolling list of potential projects for inclusion in this on-going program.

- **Estimated 5 Year Total Project Cost:** \$169,112
- **2021 Estimated Expenditures:** \$31,800
- **Estimated Completion Date:** 2024



	Prior Year	2021	2022	2023	2024	2025	Total
Project Amount	\$30,000	\$31,800	\$33,708	\$35,730	\$37,874	\$0	\$169,112

Project Title	Project Number	Department	Project Cost	Priority
Stormwater Master Plan	SDF183	PW - Drainage	\$170,000	II

Project Description:

- **Estimated 5 Year Total Project Cost:** \$170,000
- **2021 Estimated Expenditures:** \$140,000
- **Estimated Completion Date:** 2021

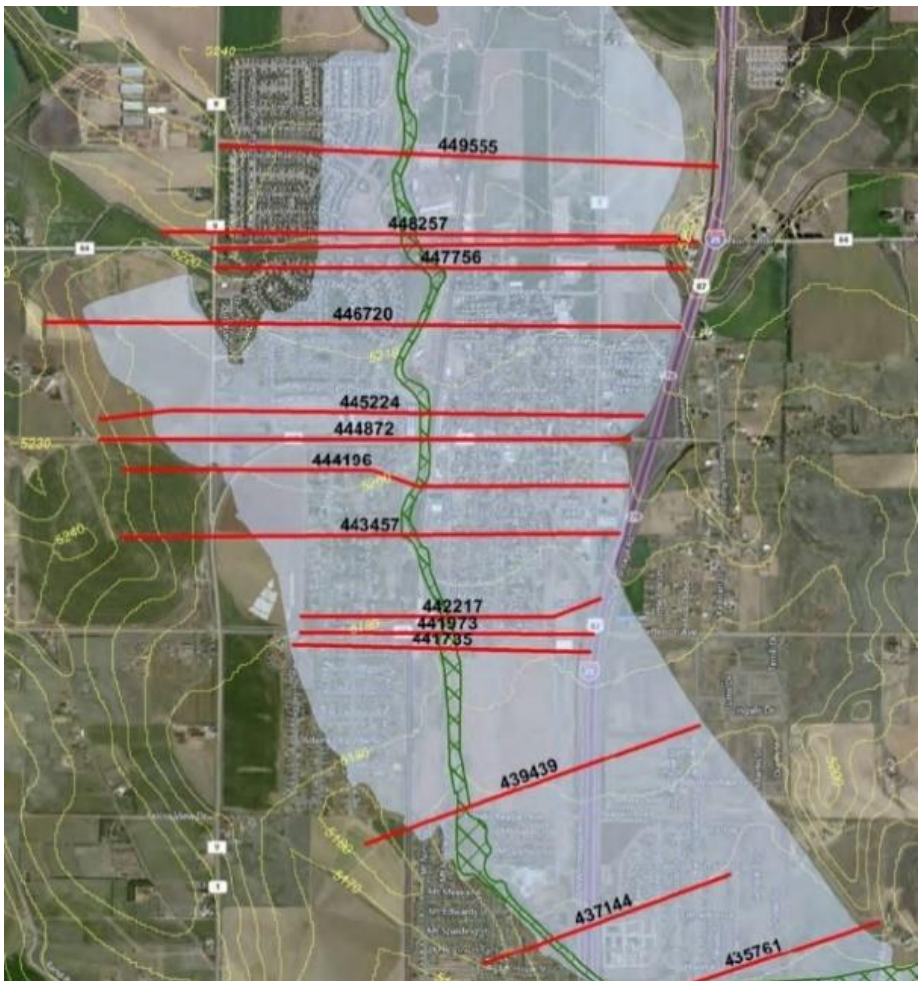


	Prior Year	2021	2022	2023	2024	2025	Total
Project Amount	\$30,000	\$140,000	\$0	\$0	\$0	\$0	\$170,000

Project Title	Project Fund	Department	Project Cost	Priority
B-Dams Phase 1 engineering/Improvement	SDF221	PW - Drainage	\$80,000	I

Project Description: The existing B-Dams located upstream of Wellington have been reclassified by the State as “High Hazard”. A collaborative effort by the affected jurisdictions (Wellington, Larimer County, Fort Collins, Timnath, and the North Poudre Irrigation Company) resulted in a finding that structural improvements will not be needed. However, a flood early warning system and an emergency response plan are required. This budget includes an estimated cost-share for Wellington to complete those items. Potential funding for ongoing maintenance will also be required in future years, however those costs are still being developed.

- **Estimated Total Project Cost:** \$80,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$80,000	\$0	\$0	\$0	\$0	\$80,000

Project Title	Project Fund	Department	Project Cost	Priority
Regional Drainage Improvements	SDF231	PW - Drainage	\$1,500,000	I

Project Description:

- **Estimated Total Project Cost:** \$1,500,000
- **Estimated Completion Date:** Ongoing



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$0	\$500,000	\$500,000	\$500,000	\$1,500,000

Project Title	Project Number	Department	Project Cost	Priority
Vehicle Replacement	Equipment	PW - Parks	\$30,000	III

Project Description: This item includes the purchase of new vehicles as needed for future new field employees. Also included, is the replacement of older vehicles that have reached a point where they are no longer reliable or cost-effective to maintain.

- **Estimated Total Project Cost:** \$30,000
- **Estimated Completion Date:** Ongoing



	2021	2022	2023	2024	2025	Total
Project Amount	\$0	\$0	\$30,000	\$0	\$0	\$30,000

Project Title	Project Number	Department	Project Cost	Priority
John Deere Gator	Equipment	PW – Parks	\$20,000	III

Project Description: The existing gator needs replacement.

- **Estimated Total Project Cost:** \$20,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$20,000	\$0	\$0	\$0	\$0	\$20,000

Project Title	Project Number	Department	Project Cost	Priority
Parks Masterplan Update	PF201	Parks	\$120,000	II-III

Project Description: This project includes an update for the existing Parks Masterplan. Subsequent funding in 2022 will expand on that work as further defined.

- **Estimated Total Project Cost:** \$120,000
- **Estimated Completion Date:** 2022



	2021	2022	2023	2024	2025	Total
Project Amount	\$40,000	\$80,000	\$0	\$0	\$0	\$120,000

Project Title	Project Number	Department	Project Funds	Priority
Outer Canopy Net for Batting Cages	PF211	PW - Parks	\$20,000	II

Project Description: The outer canopy net at the batting cages is need of replacement due to wear and tear. The current netting is the original item initially installed at this location.

- **Estimated Total Project Cost:** \$20,000
- **2021 Estimated Expenditures:** \$20,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$20,000	\$0	\$0	\$0	\$0	\$20,000

Project Title	Project Number	Department	Project Cost	Priority
Pitching Machines at Batting Cages	PF212	PW - Parks	\$19,000	II

Project Description: Due to age and constant maintenance five new pitching machines need to be installed at the batting cages. The machines were used when the Town obtained them in 2008.

- **Estimated Total Project Cost:** \$19,000
- **2021 Estimated Expenditures:** \$19,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$19,000	\$0	\$0	\$0	\$0	\$19,000

Project Title	Project Number	Department	Project Cost	Priority
Pedestrian Access over Windsor Ditch	PF203	PW - Parks	\$80,000	II

Project Description: This project will remove a safety hazard associated with phase 1 of the Box Elder Trail project.

- **Estimated Total Project Cost:** \$80,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$80,000	\$0	\$0	\$0	\$0	\$80,000

Project Title	Project Number	Department	Project Cost	Priority
Replace Soft Trails	PF213	PW - Parks	\$40,000	II

Project Description:

- **Estimated Total Project Cost:** \$40,000
- **Estimated Completion Date:** 2022

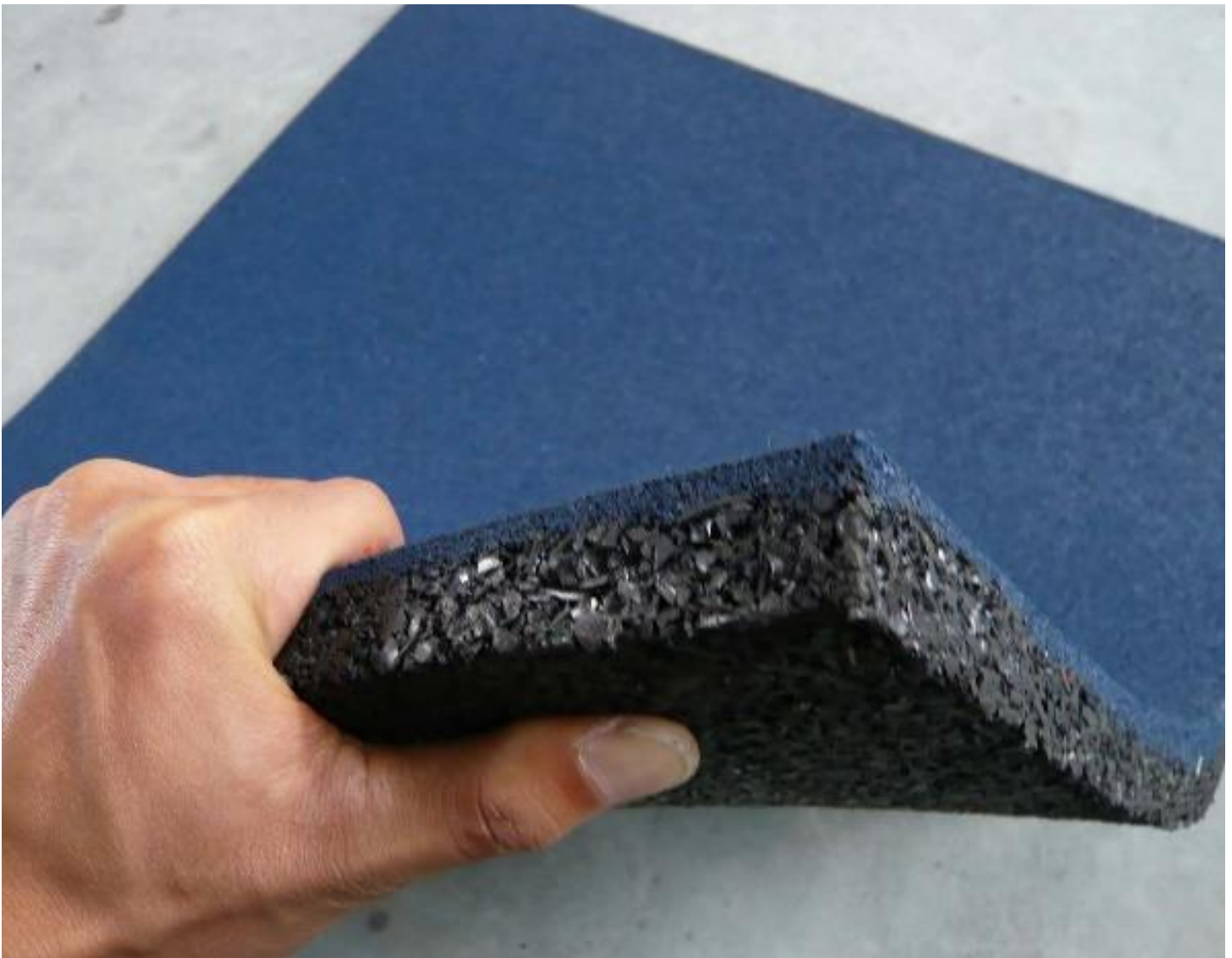


	2021	2022	2023	2024	2025	Total
Project Amount	\$20,000	\$20,000	\$0	\$0	\$0	\$40,000

Project Title	Project Number	Department	Project Cost	Priority
Winnick Park Playground Re- Surfacing	PF214	PW - Parks	\$67,000	II

Project Description: The current playground surface will be replaced with a modern poured-in-place surfacing, resulting in increased visual appeal and user safety.

- **Estimated Total Project Cost:** \$67,000
- **2021 Estimated Expenditures:** \$67,000
- **Estimated Completion Date:** 2021



	2021	2022	2023	2024	2025	Total
Project Amount	\$67,000	\$0	\$0	\$0	\$0	\$67,000